CITY OF BAY CITY

MINUTES • JULY 26, 2018

Council Chambers	Workshop – City Council	5:30 PM

1901 5TH STREET
BAY CITY, TX 77414

1. **CALL TO ORDER**

2. **CERTIFICATION OF QUORUM**

3. **ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL:**

   1. Budget

      ~ DISCUSS THE 2019 FISCAL YEAR HOTEL/MOTEL BUDGET AND THE BUDGETS OF OUTSIDE ORGANIZATIONS.

      Finance Director, Scotty Jones
      Finance Director, Scotty Jones lead the Council and Mayor through the budgets for the following organizations:

      1. Economic Action Committee - Budget increase was recommended.
      2. Women's Crises Center
      3. Chamber of Commerce - Budget increase was recommended.
      4. Bay City Tourism

   2. Budget

      ~ DISCUSS, CONSIDER AND/OR APPROVE THE 2019 FIVE-YEAR CAPITAL IMPROVEMENT PLAN.

      Finance Director, Scotty Jones
      Finance Director, Scotty Jones detailed the Five-Year Capital Improvement Plan for the following:

      1. General Fund
      2. Street & Sidewalk Projects
      3. Parks
      4. Utility
      5. Airport

   3. Budget

      ~ DISCUSS, CONSIDER AND/OR APPROVE THE FISCAL 2019 BUDGET CALENDAR.

      Finance Director, Scotty Jones
      The 2019 Fiscal Year Budget Calendar was reviewed by Finance Director, Scotty Jones. The next meeting will be held on August 2, 2018, 2PM.

   4. Report

      ~ DISCUSS, CONSIDER AND/OR TAKE ACTION ON ACTIVE 380 DEVELOPMENT AGREEMENTS.

Finance Director, Scotty Jones
Finance Director, Scotty Jones, updated Mayor and Council on the recent RFP from SAL Holdings and the prior 380 Agreement with Dunn Heat Exchange.

4. ITEMS / COMMENTS & MAYOR AND COUNCIL MEMBERS

5. ADJOURNMENT

AGENDA NOTICES:

Action by Council Authorized:
The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Attendance By Other Elected or Appointed Officials:
It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Executive Sessions Authorized:
This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on Thursday, July 19, 2018 before 5:30 p.m. Any questions concerning the above items, please contact Mayor Mark A. Bricker at (979) 245-2137.

The facility is wheelchair accessible and accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary's Office at 979-245-5311 or email, dholubec@cityofbaycity.org for further information.

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David Holubec
City Secretary

City Council
1901 5Th Street
Bay City, TX 77414

SCHEDULED

Meeting: 07/26/18 05:30 PM
Department: City Secretary
Category: Budget
Prepared By: David Holubec
Initiator: David Holubec
Sponsors:
DOC ID: 3230

AGENDA ITEM (ID # 3230)

~ DISCUSS THE 2019 FISCAL YEAR HOTEL/MOTEL BUDGET AND THE BUDGETS OF OUTSIDE ORGANIZATIONS.

COMMENTS - Current Meeting:

Finance Director, Scotty Jones lead the Council and Mayor through the budgets for the following organizations:

1. Economic Action Committee - Budget increase was recommended.
2. Women's Crises Center
3. Chamber of Commerce - Budget increase was recommended.
4. Bay City Tourism

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2018

25 -CIVIC & CULTURAL ARTS

FINANCIAL SUMMARY

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	*------- CURRENT YEAR -------* AMENDED BUDGET	Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
REVENUE SUMMARY						
OTHER TAXES	654,419.50	806,471.31	725,000.00	457,636.17	800,000.00	____________
MISCELLANEOUS	80,054.41	68,680.69	657,650.00	74,106.19	79,000.00	____________
PRIOR FUND BALANCE	0.00	0.00	184,350.00	0.00	0.00	____________
** TOTAL REVENUE **	734,473.91	875,152.00	1,567,000.00	531,742.36	879,000.00	
EXPENDITURE SUMMARY						
COUNCIL DISCRETIONARY						
OTHER CHARGES AND SERVICE	88,000.00	77,358.97	70,000.00	61,955.03	93,000.00	____________
REPAIRS AND MAINTENANCE	0.00	6,000.00	0.00	0.00	0.00	____________
TRANSFERS	31,865.56	58,314.36	103,545.00	38,099.97	48,000.00	____________
TOTAL COUNCIL DISCRETIONARY	119,865.56	141,673.33	173,545.00	100,055.00	141,000.00	
TOURISM						
PAYROLL COSTS	0.00	0.00	31,000.00	20,432.50	43,700.00	____________
PAYROLL RELATED COST	5,337.66	9,279.86	16,377.00	9,185.97	21,070.00	____________
SUPPLIES AND MATERIALS	8,770.16	2,433.76	8,700.00	7,087.16	8,230.00	____________
OTHER CHARGES AND SERVICE	176,478.64	191,332.37	163,878.00	132,356.90	185,000.00	____________
REPAIRS AND MAINTENANCE	0.00	0.00	0.00	211.41	5,000.00	____________
TOTAL TOURISM	190,586.46	203,045.99	219,955.00	169,273.94	263,000.00	
BC CIVIC CENTER						
SUPPLIES AND MATERIALS	7,579.25	7,974.49	7,500.00	6,919.97	8,500.00	____________
OTHER CHARGES AND SERVICE	223,657.03	219,977.08	226,000.00	187,640.51	259,500.00	____________
REPAIRS AND MAINTENANCE	31,255.45	42,893.30	25,000.00	21,051.24	35,000.00	____________
CAPITAL EXPENDITURES	19,850.00	0.00	585,000.00	0.00	0.00	____________
TOTAL BC CIVIC CENTER	282,341.73	270,844.87	843,500.00	215,611.72	303,000.00	
BAY CITY THEATRE						
OTHER CHARGES AND SERVICE	0.00	2,848.32	30,000.00	54.87	22,000.00	____________
REPAIRS AND MAINTENANCE	0.00	800.00	0.00	0.00	0.00	____________
CAPITAL EXPENDITURES	64,031.00	137,034.60	300,000.00	30,998.37	150,000.00	____________
TOTAL BAY CITY THEATRE	64,031.00	140,682.92	330,000.00	31,053.24	172,000.00	
*** TOTAL EXPENDITURES ***	656,824.75	756,247.11	1,567,000.00	515,993.90	879,000.00	
** REVENUE OVER(UNDER) EXPENDITURES **	77,649.16	118,904.89	0.00	15,748.46	0.00	

25 -CIVIC & CULTURAL ARTS

REVENUES

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	CURRENT YEAR AMENDED BUDGET	CURRENT YEAR Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
OTHER TAXES						
25-3220 MOTEL RECEIPTS TAX	654,419.50	806,471.31	725,000.00	457,636.17	800,000.00	
TOTAL OTHER TAXES	654,419.50	806,471.31	725,000.00	457,636.17	800,000.00	
MISCELLANEOUS						
25-3605 INTEREST INCOME	191.99	93.18	150.00	1,151.69	1,000.00	
25-3610 RENTAL FEES-BC CIVIC CENTER	76,618.00	65,782.51	70,000.00	70,262.50	75,000.00	
25-3696 OTHER INCOME - SPECIAL EVENTS	0.00	0.00	0.00	350.00	0.00	
25-3699 OTHER INCOME	3,244.42	2,805.00	587,500.00	2,342.00	3,000.00	
TOTAL MISCELLANEOUS	80,054.41	68,680.69	657,650.00	74,106.19	79,000.00	

3699 OTHER INCOME PERMANENT NOTES:
CHAMBER REIMB FOR UTILITIES- $2,400 (PER CONTRACT)
MISC. CIVIC CENTER RENTALS- $600

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	CURRENT YEAR AMENDED BUDGET	CURRENT YEAR Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
PRIOR FUND BALANCE						
25-3999 PRIOR YEAR FUND BALANCE	0.00	0.00	184,350.00	0.00	0.00	
TOTAL PRIOR FUND BALANCE	0.00	0.00	184,350.00	0.00	0.00	
** TOTAL REVENUE **	734,473.91	875,152.00	1,567,000.00	531,742.36	879,000.00	

25 -CIVIC & CULTURAL ARTS
COUNCIL DISCRETIONARY
DEPARTMENT EXPENDITURES

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	*-------- CURRENT YEAR --------* AMENDED BUDGET	Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
OTHER CHARGES AND SERVICE						
25-404-4440 OPERATIONAL SUPPORT- MUSEUM	55,000.00	60,000.00	60,000.00	60,000.00	60,000.00	
25-404-4485 SUPPORT- LOCAL EVENTS	33,000.00	17,358.97	10,000.00	1,955.03	33,000.00	
TOTAL OTHER CHARGES AND SERVICE	88,000.00	77,358.97	70,000.00	61,955.03	93,000.00	

404-4485 SUPPORT- LOCAL EVENTS PERMANENT NOTES:
LOCAL EVENT ADVERTISING THAT BRING IN OUTSIDE TOURISTS
- ITEMS NOT PLANNED IN TOURISM DEPT. (CONTINGENCY)

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	AMENDED BUDGET	Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
REPAIRS AND MAINTENANCE						
25-404-4515 R & M- BUILDING & IOTB	0.00	6,000.00	0.00	0.00	0.00	
TOTAL REPAIRS AND MAINTENANCE	0.00	6,000.00	0.00	0.00	0.00	
TRANSFERS						
25-404-4712 TRANSFER OUT- MAIN STREET	31,865.56	57,564.36	50,800.00	38,099.97	48,000.00	
25-404-4723 TRANSFER OUT- FUND 23	0.00	750.00	52,745.00	0.00	0.00	
TOTAL TRANSFERS	31,865.56	58,314.36	103,545.00	38,099.97	48,000.00	
TOTAL COUNCIL DISCRETIONARY	119,865.56	141,673.33	173,545.00	100,055.00	141,000.00	

25 -CIVIC & CULTURAL ARTS
TOURISM
DEPARTMENT EXPENDITURES

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	CURRENT YEAR AMENDED BUDGET	CURRENT YEAR Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
PAYROLL COSTS						
25-405-4105 SALARIES & WAGES	0.00	0.00	31,000.00	20,432.50	43,700.00	
TOTAL PAYROLL COSTS	0.00	0.00	31,000.00	20,432.50	43,700.00	
PAYROLL RELATED COST						
25-405-4205 FICA TAX	0.00	0.00	2,371.00	1,563.11	3,338.00	
25-405-4206 UNEMPLOYMENT TAX	0.00	0.00	131.00	162.00	185.00	
25-405-4210 RETIREMENT	0.00	0.00	2,908.00	2,008.48	4,259.00	
25-405-4215 WORKERS COMPENSATION	0.00	0.00	54.00	28.41	80.00	
25-405-4225 HEALTH	0.00	0.00	4,913.00	0.00	7,208.00	
25-405-4230 TRAVEL & TRAINING	5,337.66	9,279.86	6,000.00	5,423.97	6,000.00	
TOTAL PAYROLL RELATED COST	5,337.66	9,279.86	16,377.00	9,185.97	21,070.00	

405-4230 TRAVEL & TRAINING PERMANENT NOTES:
TCVB ANNUAL CONFERENCE
TTIA TRAINING
CERTIFIED DESTINATION MARKETING EXEC CLASSES

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	CURRENT YEAR AMENDED BUDGET	CURRENT YEAR Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
SUPPLIES AND MATERIALS						
25-405-4305 POSTAGE & FREIGHT	1,158.93	761.46	2,700.00	260.38	1,730.00	
25-405-4310 GENERAL SUPPLIES	178.67	116.23	1,500.00	1,839.78	1,500.00	
25-405-4315 DUES & SUBSCRIPTIONS	7,432.56	1,556.07	4,500.00	4,987.00	5,000.00	
TOTAL SUPPLIES AND MATERIALS	8,770.16	2,433.76	8,700.00	7,087.16	8,230.00	

405-4315 DUES & SUBSCRIPTIONS PERMANENT NOTES:
TEXAS TRAVEL INDUSTRY ASSOCIATION (TTIA)
TEXAS CONVENTION AND VISITORS BUREAU (TCVB)
TEXAS HOTEL LODGING ASSOCIATION (THLA)

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	CURRENT YEAR AMENDED BUDGET	CURRENT YEAR Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
OTHER CHARGES AND SERVICE						
25-405-4421 PROFESSIONAL FEES	2,840.58	2,197.50	5,000.00	5,742.47	7,500.00	
25-405-4425 CONTRACTED SERVICES	0.00	0.00	10,600.00	6,227.50	8,000.00	
25-405-4440 OVERHEAD SUPPORT	48,000.00	48,000.00	24,000.00	24,000.00	0.00	
25-405-4450 PROMOTIONAL ITEMS	9,469.18	8,156.59	10,000.00	0.00	10,000.00	
25-405-4455 PRINTED MATERIALS	4,441.28	4,289.00	7,400.00	868.39	0.00	
25-405-4460 ADVERTISING	69,659.81	67,229.53	38,623.00	36,903.76	50,000.00	
25-405-4461 ADVERTISING - CONCERT SERIE	13,100.00	13,724.27	21,000.00	20,809.05	24,000.00	
25-405-4462 ADVERTISING - TEXAS MONTHLY	11,999.75	28,844.22	16,000.00	9,718.00	16,000.00	
25-405-4463 ADVERTISING - TX HIGHWAYS	16,968.04	13,838.10	16,000.00	17,630.22	16,000.00	
25-405-4485 APPLICATION OF THE ARTS	0.00	5,010.71	10,000.00	5,629.79	10,000.00	
25-405-4486 SPONSORSHIP APPLICATIONS	0.00	0.00	5,000.00	1,500.00	24,000.00	
25-405-4487 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	14,500.00	
25-405-4499 MISCELLANEOUS	0.00	42.45	255.00	3,327.72	5,000.00	
TOTAL OTHER CHARGES AND SERVICE	176,478.64	191,332.37	163,878.00	132,356.90	185,000.00	

405-4421 PROFESSIONAL FEES PERMANENT NOTES:
GRAPHIC DESIGN FEES
PROFESSIONAL PHOTOGRAPHY

25 -CIVIC & CULTURAL ARTS
TOURISM
DEPARTMENT EXPENDITURES

		YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	CURRENT YEAR AMENDED BUDGET	CURRENT YEAR Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
		ANNUAL TOURISM RETREAT					
405-4425	CONTRACTED SERVICES	PERMANENT NOTES: CLEANING OF KIOSK- $1,200 DELIVERY OF FLYERS, MAGAZINES, ETC - $1,800 BRANDING- $5,000 (SPECIAL PROJECT)					
405-4460	ADVERTISING	PERMANENT NOTES: OTHER ADVERTISING- $40,000 BILLBOARD- $10,000					
405-4461	ADVERTISING - CONCERT SERI	PERMANENT NOTES: HARVEST MOON WOLF MOON FLOWER/STRAWBERRY MOON CHRISTMAS CRANE BIRD FEST					
405-4485	APPLICATION OF THE ARTS	PERMANENT NOTES: ITEMS UNDER CONSIDERATION: SCULPTURE GARDEN COLOR CLOTH WALL PAINTED SILOS					
405-4486	SPONSORSHIP APPLICATIONS	PERMANENT NOTES: CAMOFEST- BAY CITY APRIL SANDCASTLE CONTEST- MATAGORDA MAY GRASSHOPPER BREAKFAST FULL MOON TRUCK FEST- BAY CITY ROTARY- BAY CITY PEDAL PALACIOS NATIONAL AUDUBON SOCIETY- BIRD COUNT PALACIOS PAVILION ADVERTISEMENT					
405-4487	SPECIAL PROJECTS	PERMANENT NOTES: WAYFINDING SIGNAGE (TOURISM DESTINATIONS/POINTS OF INTEREST) REPLACE EXISTING AND ADD SIGNAGE FOR LETULLE AND RIVERSIDE PARKS LIGHTING DOWNTOWN FOR TOURISM RELATED EVENTS					
405-4499	MISCELLANEOUS	PERMANENT NOTES: TOURISM CELEBRATION NIGHT					
REPAIRS AND MAINTENANCE							
25-405-4505	R & M - FURNITURE & EQUIPME	0.00	0.00	0.00	211.41	5,000.00	
	TOTAL REPAIRS AND MAINTENANCE	0.00	0.00	0.00	211.41	5,000.00	
405-4505	R & M - FURNITURE & EQUIPM	PERMANENT NOTES: PURCHASE OR LEASE TABLES/CHAIRS					
TOTAL TOURISM		190,586.46	203,045.99	219,955.00	169,273.94	263,000.00	

25 -CIVIC & CULTURAL ARTS
BC CIVIC CENTER
DEPARTMENT EXPENDITURES

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	*------- CURRENT YEAR -------* AMENDED BUDGET	Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
SUPPLIES AND MATERIALS						
25-415-4300 BANK CHARGES	858.56	1,406.00	1,000.00	1,668.09	2,000.00	
25-415-4310 GENERAL SUPPLIES	6,720.69	6,568.49	6,500.00	5,251.88	6,500.00	
25-415-4315 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	
TOTAL SUPPLIES AND MATERIALS	7,579.25	7,974.49	7,500.00	6,919.97	8,500.00	
OTHER CHARGES AND SERVICE						
25-415-4405 INSURANCE	12,277.79	20,689.62	25,000.00	26,489.78	28,000.00	
25-415-4411 CELL PHONES/ PAGERS	250.00	0.00	0.00	0.00	0.00	
25-415-4415 UTILITIES	28,275.70	26,705.14	28,000.00	17,494.53	28,000.00	
25-415-4419 COMMUNITY EVENTS	0.00	1,080.00	2,000.00	160.00	2,000.00	
25-415-4420 LEGAL FEES	0.00	0.00	0.00	0.00	0.00	
25-415-4425 CONTRACTED SERVICES	133,461.51	121,804.36	120,000.00	105,986.72	150,000.00	
25-415-4433 CREDIT CARD FEES	1,392.03	1,697.96	1,500.00	1,509.48	2,000.00	
25-415-4440 OVERHEAD SUPPORT	48,000.00	48,000.00	48,000.00	36,000.00	48,000.00	
25-415-4498 MISC. FURNITURE & EQUIPMENT	0.00	0.00	1,000.00	0.00	1,000.00	
25-415-4499 MISCELLANEOUS	0.00	0.00	500.00	0.00	500.00	
TOTAL OTHER CHARGES AND SERVICE	223,657.03	219,977.08	226,000.00	187,640.51	259,500.00	

415-4425 CONTRACTED SERVICES PERMANENT NOTES:
LAWN MAINT
PEST CONTROL
SECURITY MONITORING SYSTEM
JANITORIAL SERVICES

415-4440 OVERHEAD SUPPORT PERMANENT NOTES:
CHAMBER OF COMMERCE

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	AMENDED BUDGET	Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
REPAIRS AND MAINTENANCE						
25-415-4505 R & M- FURNITURE & EQUIPMEN	148.00	11,850.48	10,000.00	3,006.20	10,000.00	
25-415-4515 R & M BUILDING	31,107.45	31,042.82	15,000.00	18,045.04	25,000.00	
TOTAL REPAIRS AND MAINTENANCE	31,255.45	42,893.30	25,000.00	21,051.24	35,000.00	

415-4505 R & M- FURNITURE & EQUIPMEPERMANENT NOTES:
REPLACING TABLES/CHAIRS- $7,000
OTHER- $3,000

415-4515 R & M BUILDING CURRENT YEAR NOTES:
CEILING TILES - $3,000
2 A/C UNITS- $7,500

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	AMENDED BUDGET	Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
CAPITAL EXPENDITURES						
25-415-4605 CE - FURNITURE & EQUIPMENT	19,850.00	0.00	0.00	0.00	0.00	
25-415-4615 CE - BUILDING & IOTB	0.00	0.00	585,000.00	0.00	0.00	
TOTAL CAPITAL EXPENDITURES	19,850.00	0.00	585,000.00	0.00	0.00	
TOTAL BC CIVIC CENTER	282,341.73	270,844.87	843,500.00	215,611.72	303,000.00	

25 -CIVIC & CULTURAL ARTS
BAY CITY THEATRE
DEPARTMENT EXPENDITURES

	YEAR BEFORE LAST ACTUAL	LAST YEAR ACTUAL	*-------- CURRENT YEAR --------* AMENDED BUDGET	Y-T-D ACTUAL	NEXT YEAR BUDGET	BUDGET WORKSPACE
OTHER CHARGES AND SERVICE						
25-430-4405 GENERAL INSURANCE	0.00	93.48	10,000.00	0.00	10,000.00	
25-430-4415 UTILITIES	0.00	2,754.84	20,000.00	54.87	12,000.00	
25-430-4440 OPERATIONAL SUPPORT	0.00	0.00	0.00	0.00	0.00	
25-430-4499 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	
TOTAL OTHER CHARGES AND SERVICE	0.00	2,848.32	30,000.00	54.87	22,000.00	
REPAIRS AND MAINTENANCE						
25-430-4505 R & M- FURNITURE & EQUIPMEN	0.00	0.00	0.00	0.00	0.00	
25-430-4515 R & M- BUILDING	0.00	800.00	0.00	0.00	0.00	
TOTAL REPAIRS AND MAINTENANCE	0.00	800.00	0.00	0.00	0.00	
CAPITAL EXPENDITURES						
25-430-4615 CE- BUILDING	64,031.00	137,034.60	300,000.00	30,998.37	150,000.00	
TOTAL CAPITAL EXPENDITURES	64,031.00	137,034.60	300,000.00	30,998.37	150,000.00	
430-4615 CE- BUILDING	PERMANENT NOTES: 5 YEAR CAPITAL PLAN					
TOTAL BAY CITY THEATRE	64,031.00	140,682.92	330,000.00	31,053.24	172,000.00	
*** TOTAL EXPENDITURES ***	656,824.75	756,247.11	1,567,000.00	515,993.90	879,000.00	

*** END OF REPORT ***

Other Organizations Funded by City of Bay City

Entity:	Actual FY 2013	Actual FY 2014	Actual FY 2015	Actual FY 2016	Actual FY 2017	Actual FY 2018	Requested FY 2019	Budgeted FY 2019	Account #	
Economic Action Committee	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 30,000	$ 10,000	11-410-4440	
Women's Crisis Center	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 7,500	$ 5,000	11-410-4440	
Matagorda County Museum	$ 48,000	$ 48,000	$ 49,000	$ 55,000	$ 60,000	$ 60,000	$ 65,000	$ 60,000	25-404-4440	Hotel Fund
Matagorda County Young Life	$ 2,500	$ 6,000	$ 6,000	$ 9,000	$ 9,000	$ 6,000	$ 6,000	$ 6,000	11-480-4425	see contrac
BC Volunteer Fire Dept.*	$ 48,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000	11-465-4440	
Bay City Chamber of Commerce	48,000	48,000	48,000	48,000	48,000	48,000	56,000	48,000	25-415-4440	Hotel Fund

*receives $16,000 from Gas Co.

Attachment: History of Other Entity Funding (3230 : Hotel/Motel Budget & Outside Organizations)

:t

City Council
1901 5Th Street
Bay City, TX 77414

SCHEDULED

AGENDA ITEM (ID # 3228)

Meeting: 07/26/18 05:30 PM
Department: City Secretary
Category: Budget
Prepared By: David Holubec
Initiator: David Holubec
Sponsors:
DOC ID: 3228

~ DISCUSS, CONSIDER AND/OR APPROVE THE 2019 FIVE-YEAR CAPITAL IMPROVEMENT PLAN.

COMMENTS - Current Meeting:

Finance Director, Scotty Jones detailed the Five-Year Capital Improvement Plan for the following:

1. General Fund
2. Street & Sidewalk Projects
3. Parks
4. Utility
5. Airport

City of Bay City

5-Year Capital Improvements Program 2019 - 2023

5-Year Capital Plan Summary
City Wide

General Fund	Amount	2019	2020	2021	2022	2023
Streets & Sidewalks	$ 6,544,000	$ 2,419,000	$ 200,000	$ 100,000	$ 2,250,000	$ 1,575,0 (cut off)
Parks	$ 1,282,217	$ 200,000	$ 432,217	$ 200,000	$ 250,000	$ 200,0 (cut off)
Building & Improvements	$ 610,728	$ 530,728	$ -	$ -	$ 80,000	$ -
Equipment	$ 1,284,600	$ -	$ 984,600	$ 300,000	$ -	$ -
Total General Fund:	$ 9,721,545	$ 3,149,728	$ 1,616,817	$ 600,000	$ 2,580,000	$ 1,775,0 (cut off)

Utility Fund	Amount	2019	2020	2021	2022	2023
Water	$ 5,689,200	$ 2,406,000	$ 400,000	$ 1,100,000	$ 690,200	$ 1,093,0 (cut off)
Wastewater	$ 2,920,000	$ 1,000,000	$ 860,000	$ -	$ 260,000	$ 800,0 (cut off)
Building & Improvements	$ 150,000	$ -	$ 100,000	$ -	$ 50,000	$ -
Equipment	$ 1,636,856	$ 350,000	$ 1,286,856	$ -	$ -	$ -
Total Utility Fund:	$ 10,396,056	$ 3,756,000	$ 2,646,856	$ 1,100,000	$ 1,000,200	$ 1,893,0 (cut off)

Airport Fund	Amount	2019	2020	2021	2022	2023
Bay City Regional Airport	$ 8,557,000	$ 923,000	$ 1,430,000	$ 3,217,000	$ 2,707,000	$ 280,0 (cut off)
Building & Improvements	$ 620,000	$ 320,000	$ -	$ -	$ 150,000	$ 150,0 (cut off)
Equipment	$ 645,203	$ -	$ 345,203	$ 300,000	$ -	$ -
Total Airport Fund:	$ 9,822,203	$ 1,243,000	$ 1,775,203	$ 3,517,000	$ 2,857,000	$ 430,0 (cut off)

Totals:	$ 29,939,804	$ 8,148,728	$ 6,038,876	$ 5,217,000	$ 6,437,200	$ 4,098,000

5-Year CIP – General Fund Summary

General Fund	Amount	2019	2020	2021	2022	2023
Streets & Sidewalks	$ 6,544,000	$ 2,419,000	$ 200,000	$ 100,000	$ 2,250,000	$ 1,575,000
Parks	$ 1,282,217	$ 200,000	$ 432,217	$ 200,000	$ 250,000	$ 200,000
Building & Improvements	$ 610,728	$ 530,728	$ -	$ -	$ 80,000	$ -
Equipment	$ 1,284,600	$ -	$ 984,600	$ 300,000	$ -	$ -
Total General Fund:	$ 9,721,545	$ 3,149,728	$ 1,616,817	$ 600,000	$ 2,580,000	$ 1,775,000

5-Year CIP – Street Projects (streets, sidewalks)

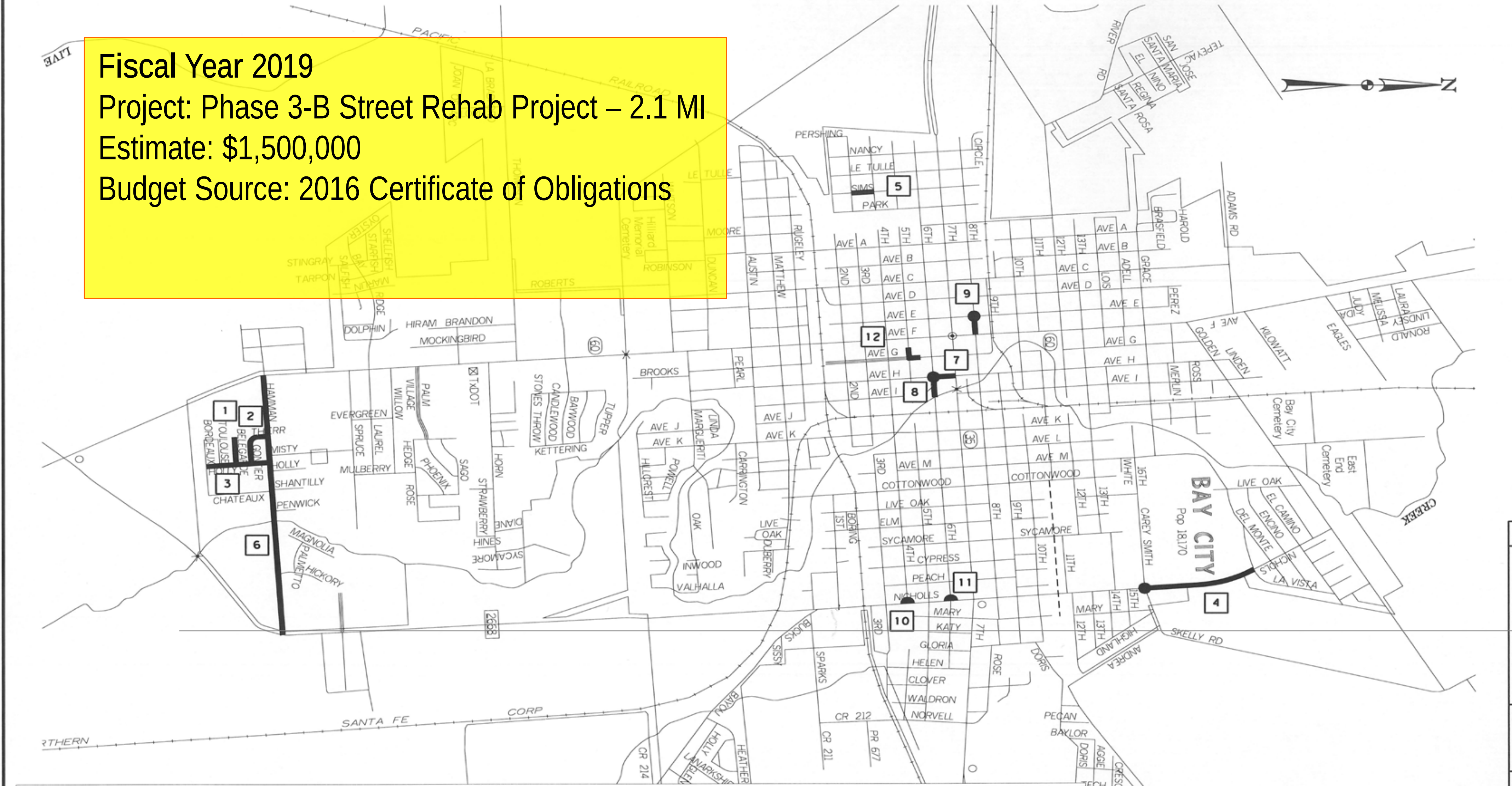
Streets & Sidewalks	Amount	2019	2020	2021	2022	2023
Street Reconstruction Projects	$ 4,000,000	1,500,000			1,250,000	1,250,000
Street Seal Coat Projects	$ 200,000		200,000			
Sidewalk New/Replace Project	$ 100,000			100,000		
Sidewalk New/Replace Project (TxDOT, TCF)	$ 1,219,000	894,000				325,000
Nile Valley Road - Phase I	$ 1,000,000				1,000,000	
Railroad Project	$ 25,000	25,000				
	$ -					
Totals for Street & Sidewalk Projects:	$ 6,544,000	$ 2,419,000	$ 200,000	$ 100,000	$ 2,250,000	$ 1,575,000

Fiscal Year 2019

Project: Phase 3-B Street Rehab Project – 2.1 MI

Estimate: $1,500,000

Budget Source: 2016 Certificate of Obligations



SUMMARY OF PROJECTS

	STREET	LIMITS	TYPE OF WORK
1	BELEGARDE DR	END OF PVMT TO HOLLY LN	FULL REHAB, ACP OVERLAY, REPLACE C&G
2	GONTIER DR/THIERR DR	HAMMAN RD TO HOLLY DR	FULL REHAB, ACP OVERLAY, REPLACE C&G
3	HOLLY LN	HAMMAN RD TO BORDEAUX DR	FULL REHAB, ACP OVERLAY, REPLACE C&G
4	NICHOLS AVE	LA VISTA AVE TO CAREY SMITH BLVD	FULL REHAB, CONC PVMT OR ACP OVERLAY, STRIPING, SIDEWALK
5	SIMS ST	3RD ST TO 4TH ST	FULL REHAB, ACP OVERLAY, C&G, DRAINAGE
6	HAMMAN RD	SH 60 TO FM 2668	ACP OVERLAY, STRIPING
7	AVE H	6TH ST TO 7TH ST	ACP OVERLAY, STRIPING
8	6TH ST	AVE H TO AVE I	PEDESTRIAN ELEMENTS, ACP OVERLAY, STRIPING

CIVILCORP, LLC
FIRM REGISTRATION NUMBER: 1

99% PRELIMINARY REVI

DOCUMENT IS FOR INTERIM REVIE AND NOT INTENDED FOR CONSTRU BIDDING, OR PERMIT PURPOSES.

BLAISE H. DREITNER, PE
NAME

65843
TEXAS SERIAL NO.

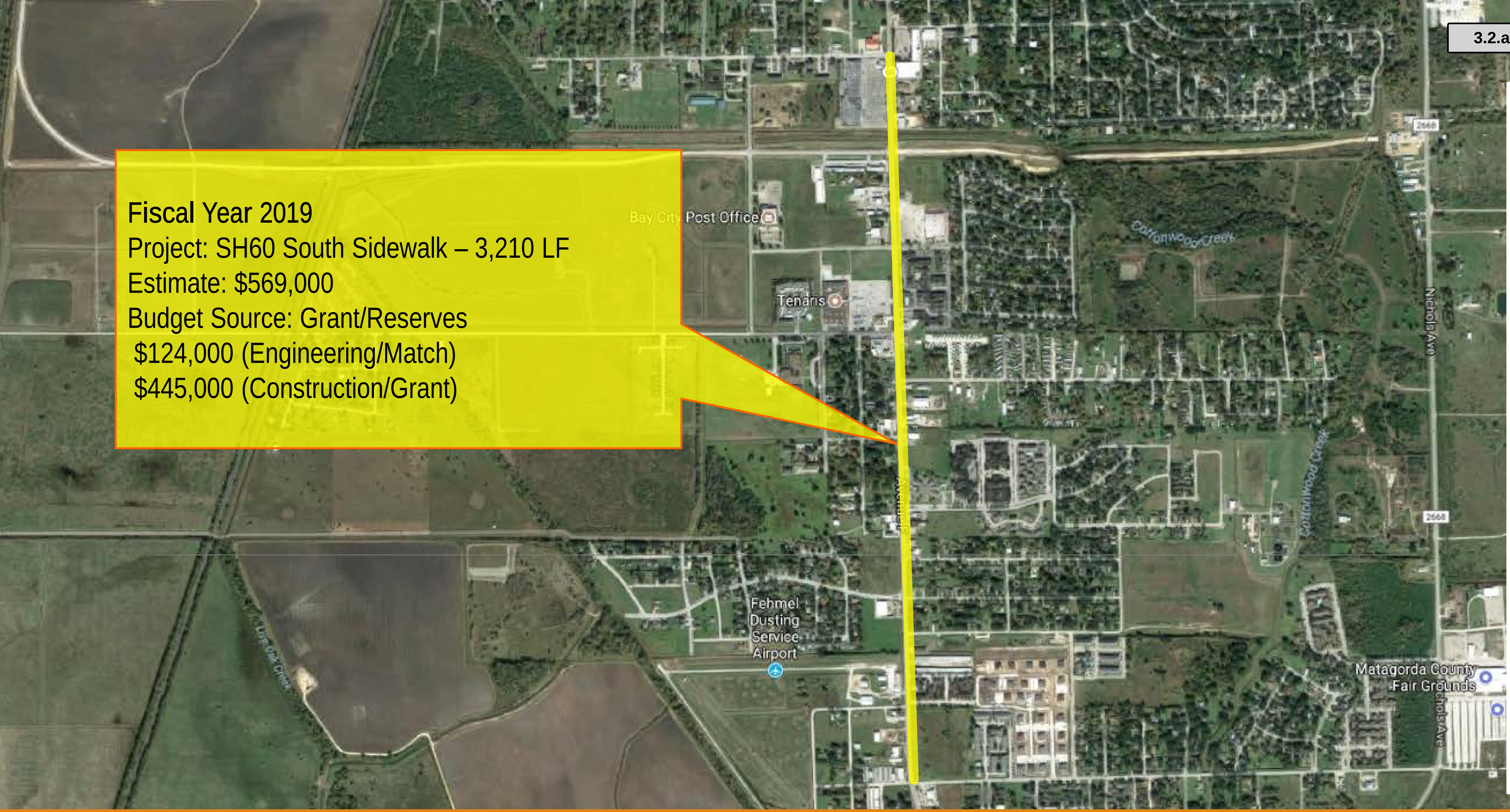
7/14/2017
DATE

THE CITY
BAY CI
TEXA

CivilCo
ENGINEERS • SURVEYO
702 IRVINE ST, YOAKUM, TEXAS 77995
TEL: (361)427-4011 TBPE# 10283

2017 REHABILITAION ON VARIOUS STREETS

PROJECT LAYOUT



Fiscal Year 2019

Project: SH60 South Sidewalk – 3,210 LF

Estimate: $569,000

Budget Source: Grant/Reserves

$124,000 (Engineering/Match)

$445,000 (Construction/Grant)

Fiscal Year 2019

Project: Ave H/6th St Main Street Sidewalk

Estimate: $325,000

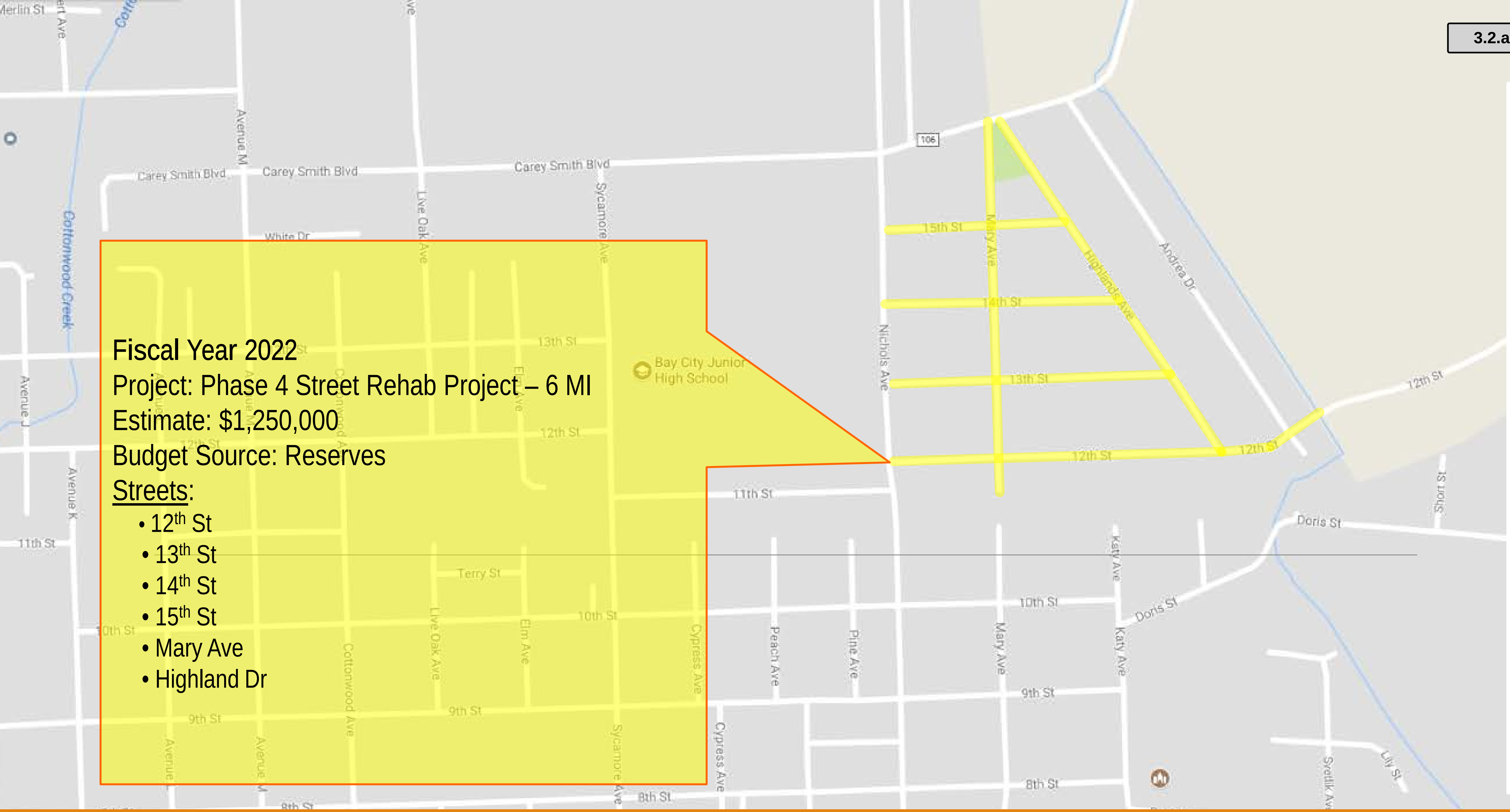
Budget Source: Grant/Reserves

$25,000 (City Match)

$50,000 (BCCDC Match)

$250,000 (Construction/Grant)

Fiscal Year 2023- TCF Grant (unknown location)



Fiscal Year 2022

Project: Phase 4 Street Rehab Project – 6 MI

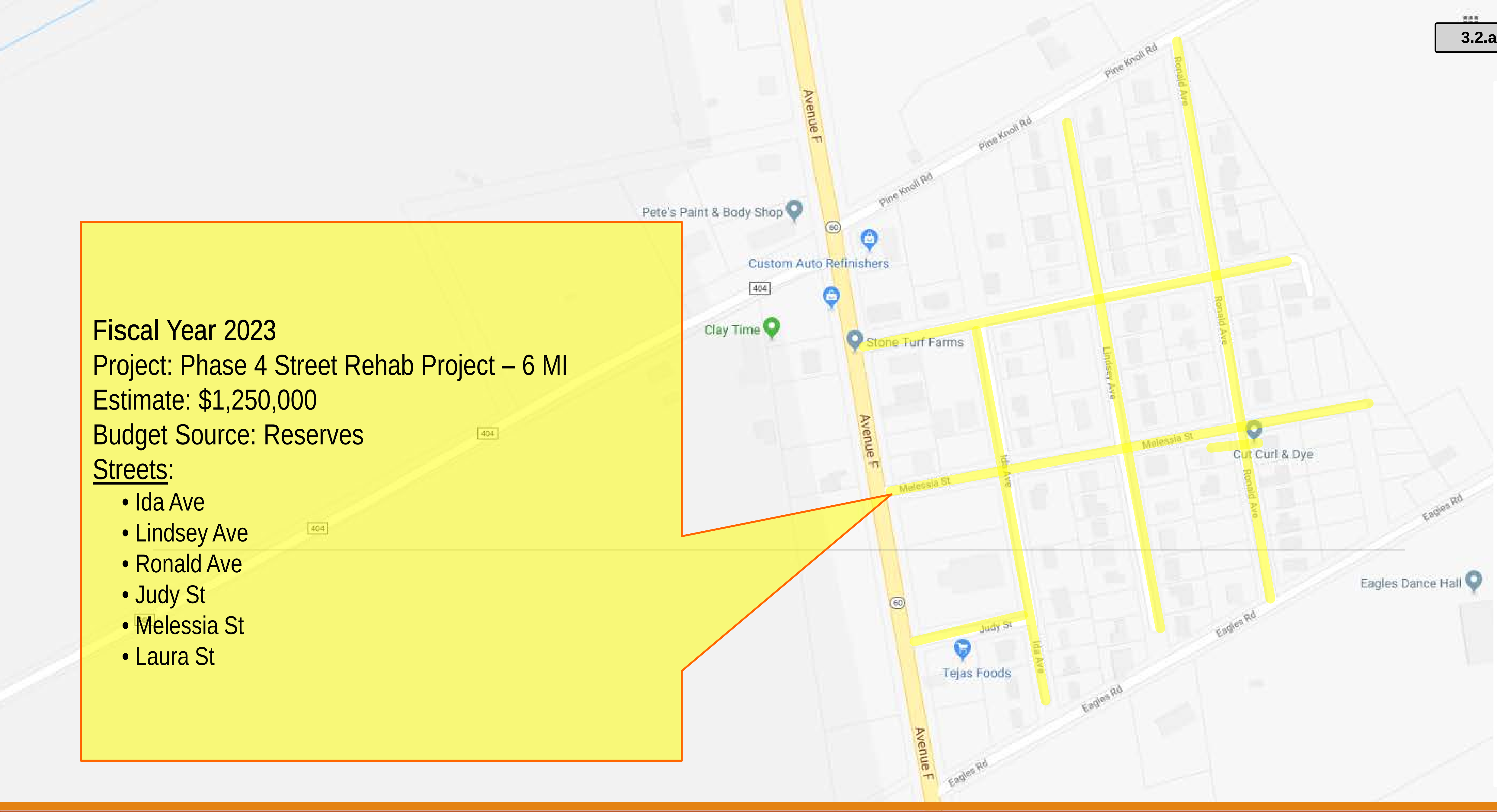
Estimate: $1,250,000

Budget Source: Reserves

Streets:

- 12th St
- 13th St
- 14th St
- 15th St
- Mary Ave
- Highland Dr

Fiscal Year 2022
Project: Nile Valley Rehab Project
Estimate: $1,000,000
Budget Source: Grants/Other Sources
<u>Streets</u>:
- Nile Valley Drive



Fiscal Year 2023

Project: Phase 4 Street Rehab Project – 6 MI

Estimate: $1,250,000

Budget Source: Reserves

Streets:

- Ida Ave
- Lindsey Ave
- Ronald Ave
- Judy St
- Melessia St
- Laura St

5-Year CIP – Sidewalk & Sealcoat Projects

Fiscal Year 2019, 2020, 2021,2023

Sidewalk & Sealcoat Rehab Projects

Dedicate $100,000-$200,000

Streets & Sidewalks	Amount	2019	2020	2021	2022	2023
Street Reconstruction Projects	$ 4,000,000	1,500,000			1,250,000	1,250,000
Street Seal Coat Projects	$ 200,000		200,000			
Sidewalk New/Replace Project	$ 100,000			100,000		
Sidewalk New/Replace Project (TxDOT, TCF)	$ 1,219,000	894,000				325,000
Nile Valley Road - Phase I	$ 1,000,000				1,000,000	
Railroad Project	$ 25,000	25,000				
	$ -					
Totals for Street & Sidewalk Projects:	$ 6,544,000	$ 2,419,000	$ 200,000	$ 100,000	$ 2,250,000	$ 1,575,000

DURING YEARS WHERE THE CITY IS NOT DOING LARGE STREET PROJECT—FOCUS ON PARKS, SIDEWALKS, & SEAL COATING PROJECTS

5-Year CIP – Street Projects (Streets, Sidewalks)

Streets & Sidewalks	Amount	2019	2020	2021	2022	2023
Street Reconstruction Projects	$ 4,000,000	1,500,000			1,250,000	1,250,000
Street Seal Coat Projects	$ 200,000		200,000			
Sidewalk New/Replace Project	$ 100,000			100,000		
Sidewalk New/Replace Project (TxDOT, TCF)	$ 1,219,000	894,000				325,000
Nile Valley Road - Phase I	$ 1,000,000				1,000,000	
Railroad Project	$ 25,000	25,000				
	$ -					
Totals for Street & Sidewalk Projects:	$ 6,544,000	$ 2,419,000	$ 200,000	$ 100,000	$ 2,250,000	$ 1,575,000

Sources of Funds:	Amount	2019	2020	2021	2022	2023
Operating Budget	$ 699,000	174,000	200,000	100,000		225,000
Grants (EDA, TDA, H-GAC, LCRA, TxDOT, etc.)	$ 1,445,000	695,000			500,000	250,000
Transfers	$ -					
Other Sources (ie. BCCDC, Interlocals, Donations, etc.)	$ 600,000	50,000			500,000	50,000
Bond Proceeds	$ 1,500,000	1,500,000				
Hotel/Motel	$ -					
Street/Sidewalk (Reserves) - Fund 28	$ 2,300,000				1,250,000	1,050,000
Operational Savings (Reserves)	$ -					
Tax Note	$ -					
	$ -					
Total Resources Planned:	$ 6,544,000	$ 2,419,000	$ 200,000	$ 100,000	$ 2,250,000	$ 1,575,000

Transfer to Street Reserve	$ 1,625,000	$ 225,000	$ 450,000	$ 450,000	$ 500,000	$ 500,000
Street Reserve Balance	$ 3,300,000	$ 450,000	$ 900,000	$ 1,350,000	$ 600,000	$ 50,000

5-Year CIP – Parks Projects

Parks	Amount	2019	2020	2021	2022	2023
Southern Pacific Trailway - TxDOT Grant	$ 182,217		182,217			
Park Improvements (Park Equip, Trails, etc.)	$ 600,000	200,000		200,000		200,000
Ball Field Lighting	$ 500,000		250,000		250,000	
	$ -	Street			Street	Street
	$ -					
	$ -					
	$ -					
	$ -					
Totals for Parks Projects:	$ 1,282,217	$ 200,000	$ 432,217	$ 200,000	$ 250,000	$ 200,000

Large street projects are planned in FY 2019 & 2022-2023.

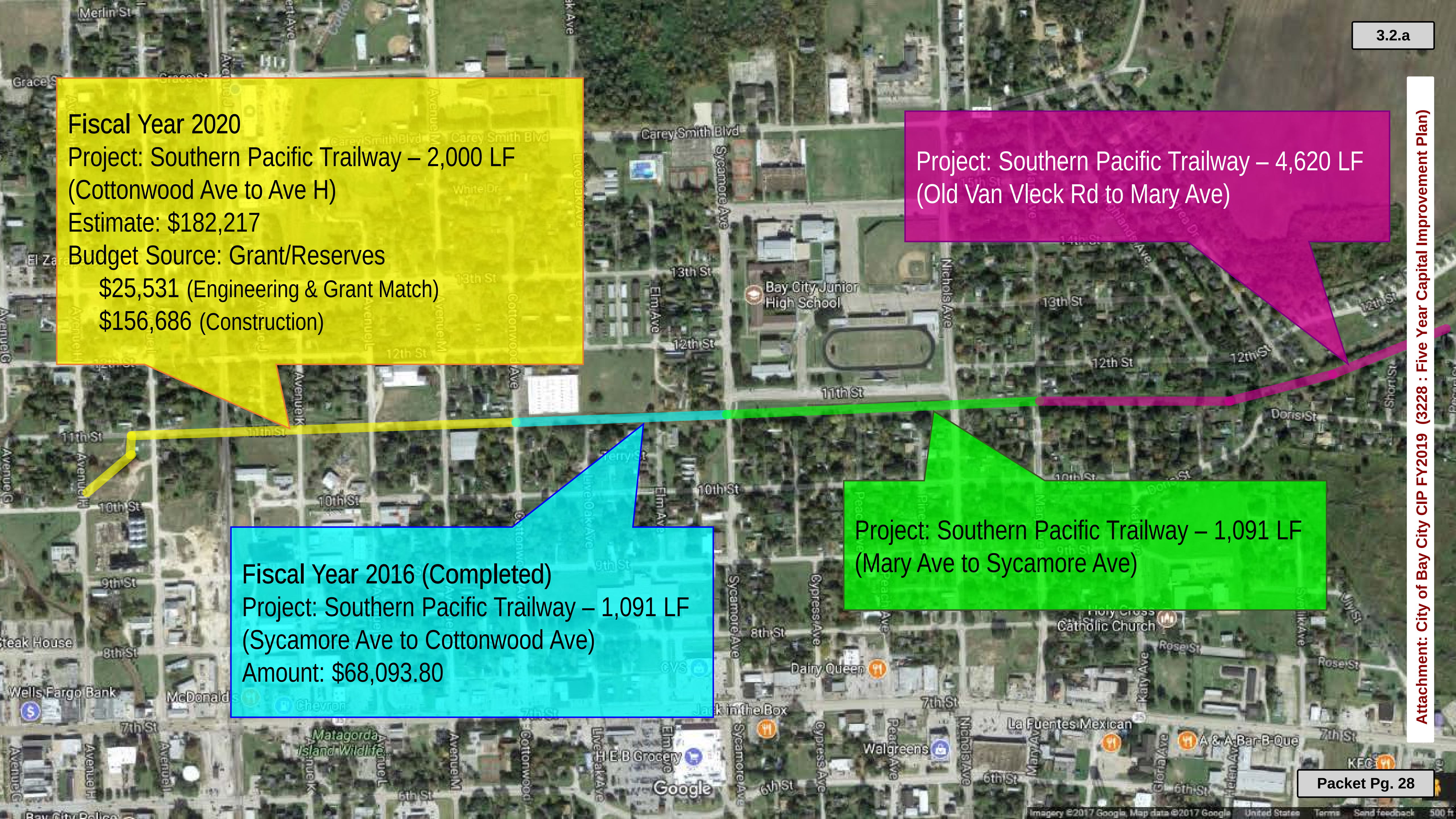
5-Year CIP – Parks Projects

Fiscal Year 2019

Project: LeTulle Park Improvements

Estimate: $200,000

- $75,000 – Operating Budget
- $25,000 – Grants
- $75,000 – BCCDC
- $25,000 – Donations


Fiscal Year 2020
Project: Southern Pacific Trailway – 2,000 LF
(Cottonwood Ave to Ave H)
Estimate: $182,217
Budget Source: Grant/Reserves
$25,531 (Engineering & Grant Match)
$156,686 (Construction)
Project: Southern Pacific Trailway – 4,620 LF
(Old Van Vleck Rd to Mary Ave)
Project: Southern Pacific Trailway – 1,091 LF
(Mary Ave to Sycamore Ave)
Fiscal Year 2016 (Completed)
Project: Southern Pacific Trailway – 1,091 LF
(Sycamore Ave to Cottonwood Ave)
Amount: $68,093.80
Imagery ©2017 Google, Map data ©2017 Google

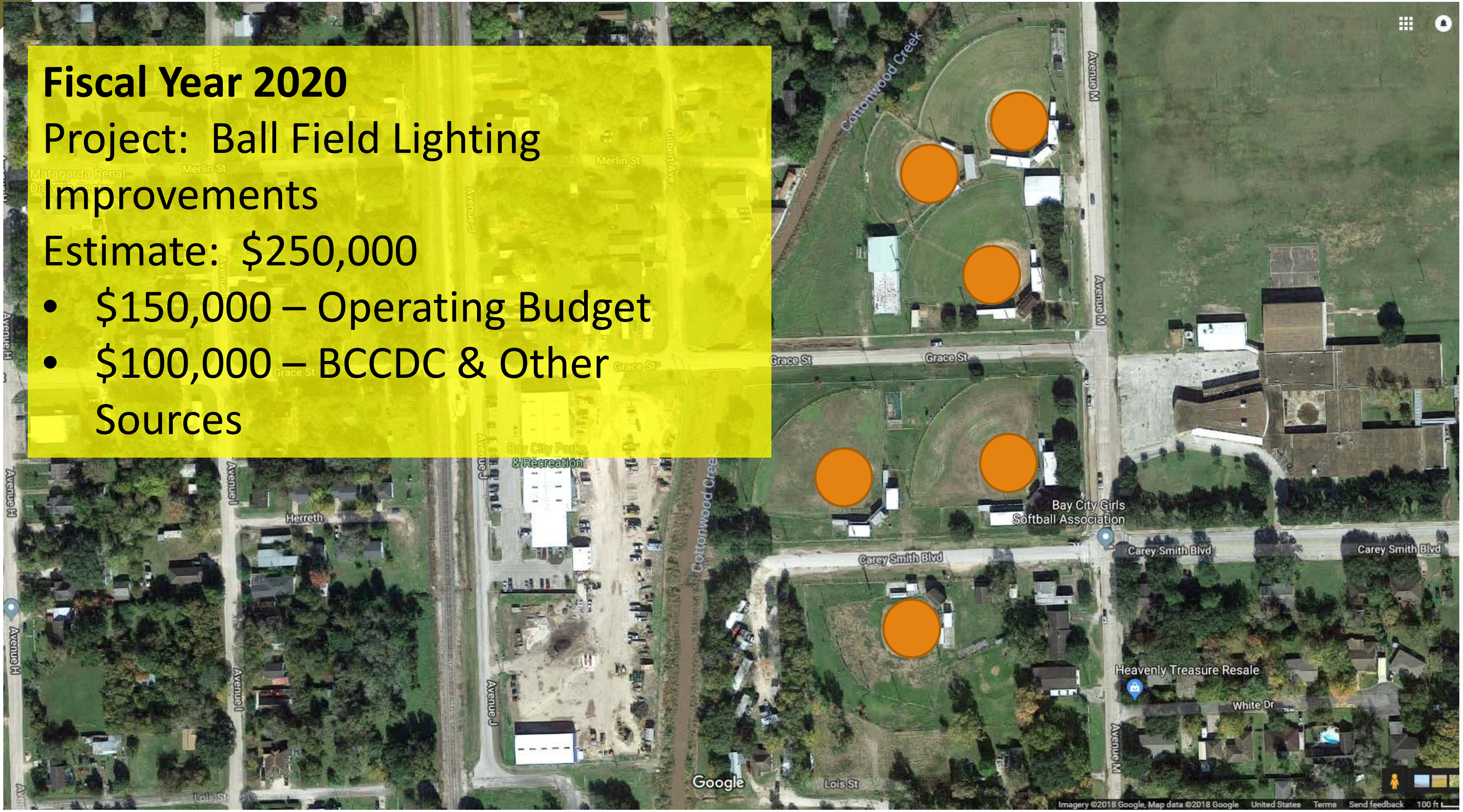
5-Year CIP – Parks Projects

Fiscal Year 2020

Project: Ball Field Lighting Improvements

Estimate: $250,000

- $150,000 – Operating Budget
- $100,000 – BCCDC & Other Sources



5-Year CIP – Parks Projects

Parks	Amount	2019	2020	2021	2022	2023
Southern Pacific Trailway - TxDOT Grant	$ 182,217		182,217			
Park Improvements (Park Equip, Trails, etc.)	$ 600,000	200,000		200,000		200,000
Ball Field Lighting	$ 500,000		250,000		250,000	
	$ -					
	$ -					
	$ -					
	$ -					
	$ -					
Totals for Parks Projects:	$ 1,282,217	$ 200,000	$ 432,217	$ 200,000	$ 250,000	$ 200,000

Sources of Funds:	Amount	2019	2020	2021	2022	2023
Operating Budget	$ 550,531	75,000	175,531	50,000	150,000	100,000
Grants (EDA, TDA, H-GAC, LCRA, TxDOT, etc.)	$ 231,686	25,000	156,686	50,000		
Transfers	$ -					
Other Sources (ie. BCCDC, Interlocals, Donations, etc.)	$ 500,000	100,000	100,000	100,000	100,000	100,000
Bond Proceeds	$ -					
Hotel/Motel	$ -					
Street/Sidewalk (Reserves) - Fund 28	$ -					
Operational Savings (Reserves)	$ -					
Tax Note	$ -					
	$ -					
Total Resources Planned:	$ 1,282,217	$ 200,000	$ 432,217	$ 200,000	$ 250,000	$ 200,000

5-Year CIP – Building Improvements

Building & Improvements - General Fund	Amount	2019	2020	2021	2022	2023
Riverside Roofing & Painting	$ 50,000	50,000				
Replace Roof - Library & Library Annex	$ -					
Replace Roof/Building Repairs - City Hall	$ -					
Replace Roof - Civic Center	$ -					
Replace Roof - USO	$ -					
Replace Roof - Fire Department	$ -					
Replace Roof - Police Department	$ -					
Pedestrian Ramp at City Facilities	$ 50,000				50,000	
Replace Roof - Armory (Parks & Recreation)	$ 30,000				30,000	
Renovation - Old Texas Theater	$ 150,000	150,000				
Relocate Recycling Center Building	$ 330,728	330,728				
	$ -					
Totals Building & Improvement Projects:	$ 610,728	$ 530,728	$ -	$ -	$ 80,000	$ -

Sources of Funds:	Amount	2019	2020	2021	2022	2023
Operating Budget	$ 195,948	115,948			80,000	
Grants (EDA, TDA, H-GAC, LCRA, TxDOT, etc.)	$ 239,780	239,780				
Transfers	$ -					
Other Sources (ie. BCCDC, Interlocals, Donations, etc.)	$ 25,000	25,000				
Bond Proceeds	$ -					
Hotel/Motel	$ 150,000	150,000				
Street/Sidewalk (Reserves) - Fund 28	$ -					
Operational Savings (Reserves)	$ -					
Tax Note	$ -					
	$ -					
Total Resources Planned:	$ 610,728	$ 530,728	$ -	$ -	$ 80,000	$ -

5-Year CIP – Building Improvements Projects

Fiscal Year 2019
Riverside Park Ranger Station - $50,000

5-Year CIP – Building Improvements Projects

Fiscal Year 2019
Texas Theater Renovations - $150,000

5-Year CIP – General Fund Summary & Source of Funding

General Fund	Amount	2019	2020	2021	2022	2023
Streets & Sidewalks	$ 6,544,000	$ 2,419,000	$ 200,000	$ 100,000	$ 2,250,000	$ 1,575,00
Parks	$ 1,282,217	$ 200,000	$ 432,217	$ 200,000	$ 250,000	$ 200,00
Building & Improvements	$ 610,728	$ 530,728	$ -	$ -	$ 80,000	$ -
Equipment	$ 1,284,600	$ -	$ 984,600	$ 300,000	$ -	$ -
Total General Fund:	$ 9,721,545	$ 3,149,728	$ 1,616,817	$ 600,000	$ 2,580,000	$ 1,775,00

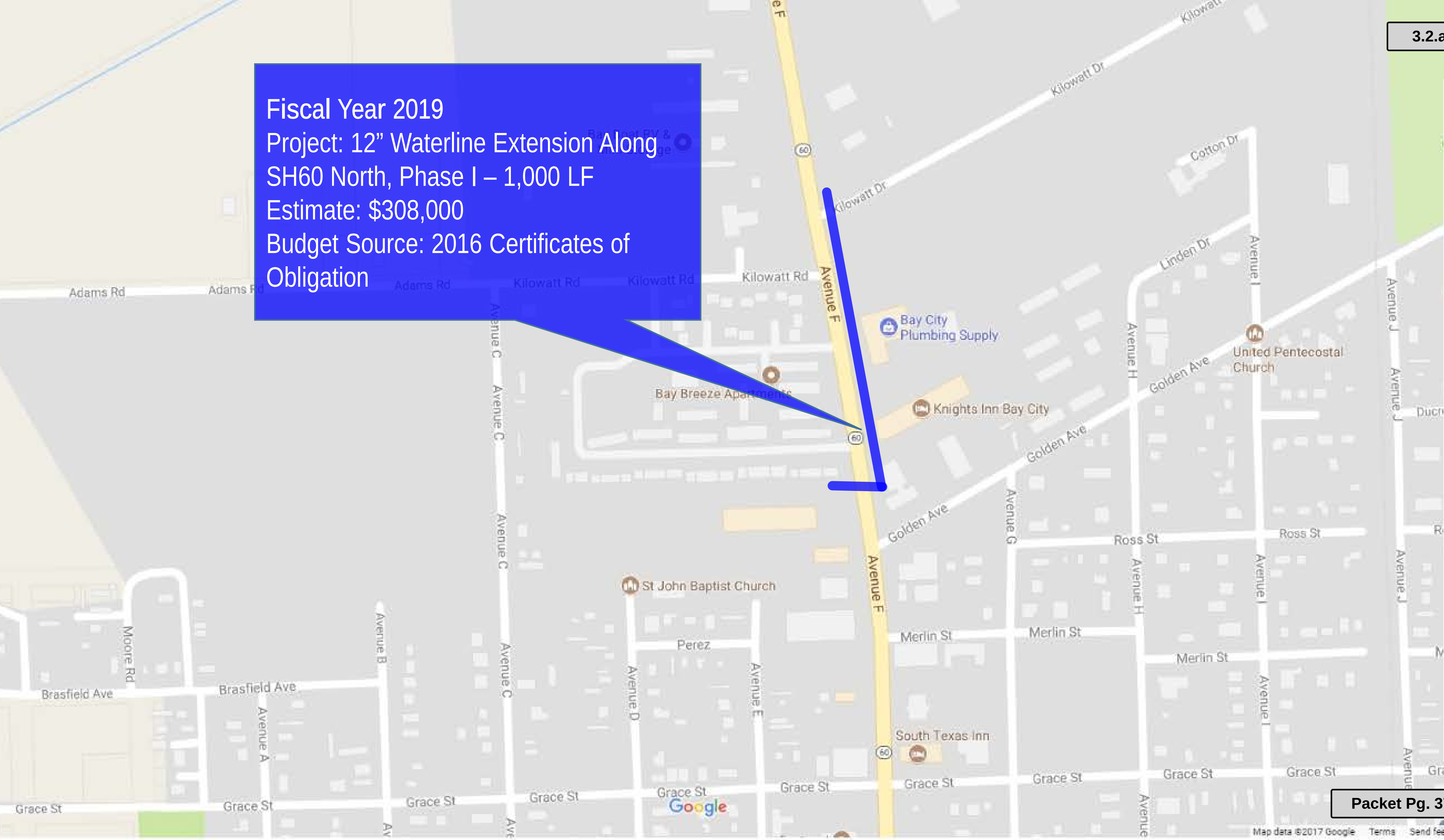
Sources of Funds:	Amount	2019	2020	2021	2022	2023
Operating Budget	$ 1,445,479	364,948	375,531	150,000	230,000	325,00
Grants (EDA, TDA, H-GAC, LCRA, TxDOT, etc.)	$ 1,916,466	959,780	156,686	50,000	500,000	250,00
Transfers	$ -	-	-	-	-	
Other Sources (ie. BCCDC, Interlocals, Donations, etc.)	$ 1,125,000	175,000	100,000	100,000	600,000	150,00
Bond Proceeds	$ 1,500,000	1,500,000	-	-	-	
Hotel/Motel	$ 150,000	150,000	-	-	-	
Street/Sidewalk (Reserves) - Fund 28	$ 2,300,000	-	-	-	1,250,000	1,050,00
Operational Savings (Reserves)	$ 300,000	-	-	300,000	-	
Tax Note	$ 984,600	-	984,600	-	-	
	$ -	-	-	-	-	
Total Resources Planned:	$ 9,721,545	$ 3,149,728	$ 1,616,817	$ 600,000	$ 2,580,000	$ 1,775,00

5-Year CIP – Utility Fund Summary

Utility Fund	Amount	2019	2020	2021	2022	2023
Water	$ 5,689,200	$ 2,406,000	$ 400,000	$ 1,100,000	$ 690,200	$ 1,093,000
Wastewater	$ 2,920,000	$ 1,000,000	$ 860,000	$ -	$ 260,000	$ 800,000
Building & Improvements	$ 150,000	$ -	$ 100,000	$ -	$ 50,000	$ -
Equipment	$ 1,636,856	$ 350,000	$ 1,286,856	$ -	$ -	$ -
Total Utility Fund:	$ 10,396,056	$ 3,756,000	$ 2,646,856	$ 1,100,000	$ 1,000,200	$ 1,893,000

5-Year CIP – Utility Fund – Water Projects

Utility Water	Amount	2019	2020	2021	2022	2023
Fire Hydrant & Valve Rehab Program	$ 100,000		50,000			50,000
12-Inch New Waterline Extension, 1,000 LF • SH60 North -	$ 308,000	308,000				
12-Inch New Waterline Extension, 7,500 LF • SH35 East	$ 1,000,000	1,000,000				
12-Inch Waterline Replacement, 7,000 LF • 5th St - Phase	$ 400,000	400,000				
12-Inch Waterline Replacement, 7,000 LF • 5th St - Phase	$ 750,000			750,000		
12-Inch Waterline Replacement, 7,000 LF • 5th St - Phase	$ 675,000					675,000
Replace Waterlines Northwest Quadrant	$ 350,000		350,000			
Katy Water Plant No.3 - Electrical Improvements	$ 698,000	698,000				
Mockingbird Water Well No.7 - Rework	$ 353,000				353,000	
6th St & Ave I Water Well No.9 - Rework	$ 368,000					368,000
Water Plant Recoatings - 1) Whitson-EST; 2) Liberty-EST; 3	$ 687,200			350,000	337,200	
	$ -					
Totals for Water Projects:	$ 5,689,200	$ 2,406,000	$ 400,000	$ 1,100,000	$ 690,200	$ 1,093,000


Fiscal Year 2019
Project: 12” Waterline Extension Along SH60 North, Phase I – 1,000 LF
Estimate: $308,000
Budget Source: 2016 Certificates of Obligation
Avenue F
Kilowatt Dr
Kilowatt Rd
Adams Rd
Cotton Dr
Linden Dr
Golden Ave
Bay City Plumbing Supply
Knights Inn Bay City
United Pentecostal Church
Bay Breeze Apartments
St John Baptist Church
South Texas Inn
Ross St
Merlin St
Perez
Brasfield Ave
Grace St
Moore Rd
Avenue B
Avenue C
Avenue D
Avenue E
Avenue G
Avenue H
Avenue I
Avenue J
Google
Map data ©2017 Google
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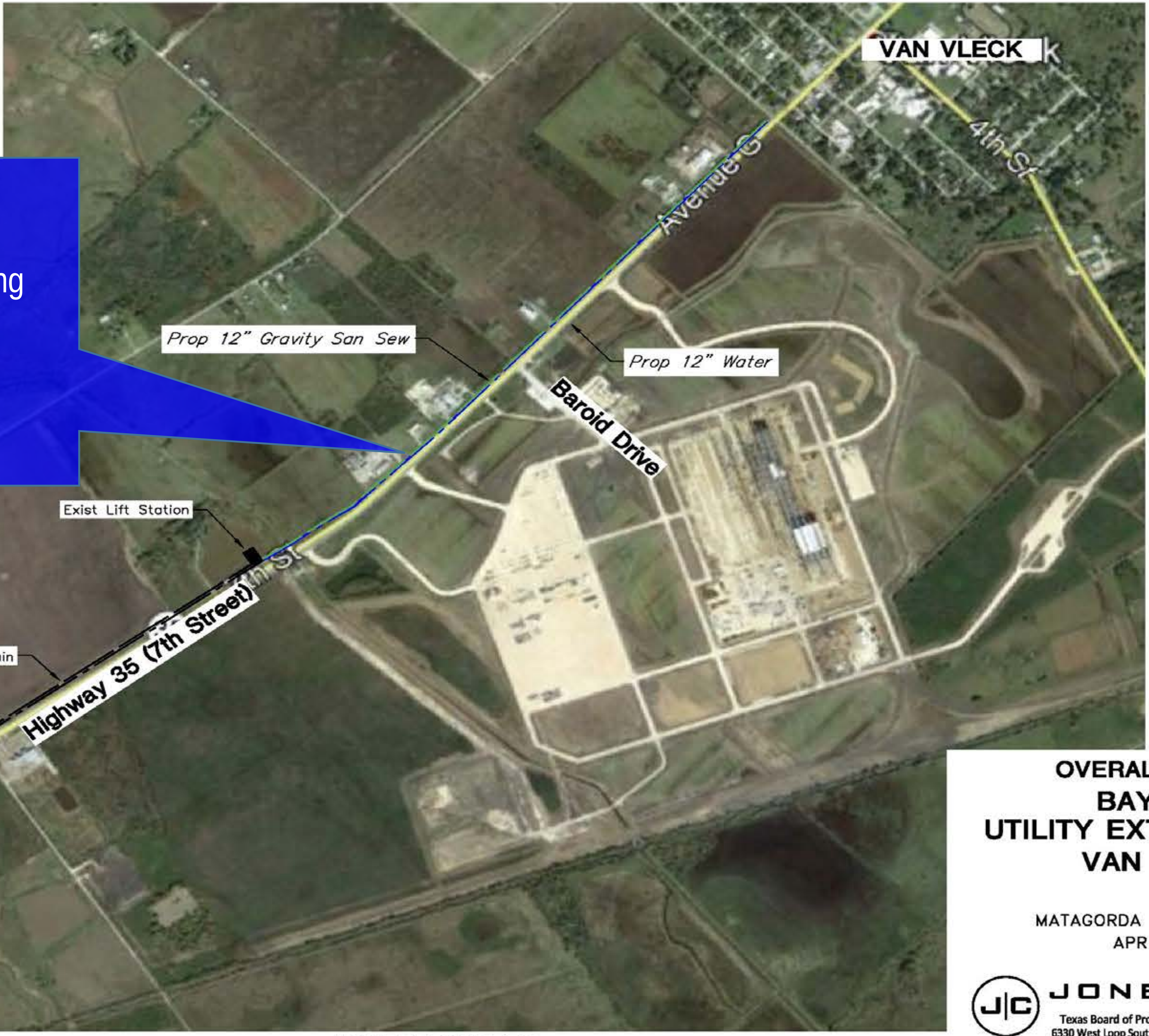
LEGEND:

- EXIST 12–INCH WATER
- PROP 12–INCH WATER
- EXIST 10–INCH FORCE MAIN
- PROP 12–INCH GRAVITY SEWER

Fiscal Year 2019
Project: 12" Waterline Extension Along SH35 East– 7,500 LF
Estimate: $1,000,000
Budget Source: Grants/Reserves



PROJECT BREAKDOWN

WATER EXTENSIONS:

6,700 LF 12–Inch Water:
- 200 LF Trenchless Construction w/ Steel Casing
- 750 LF Trenchless Construction
- 22 Fire Hydrants
- 7 Gate Valves

6,700 LF 12–Inch Sanitary Sewer:
- 200 LF Trenchless Construction w/ Steel Casing
- 750 LF Trenchless Construction
- 13 Manholes

OVERALL LAYOUT
BAY CITY
UTILITY EXTENSIONS TO
VAN VLECK

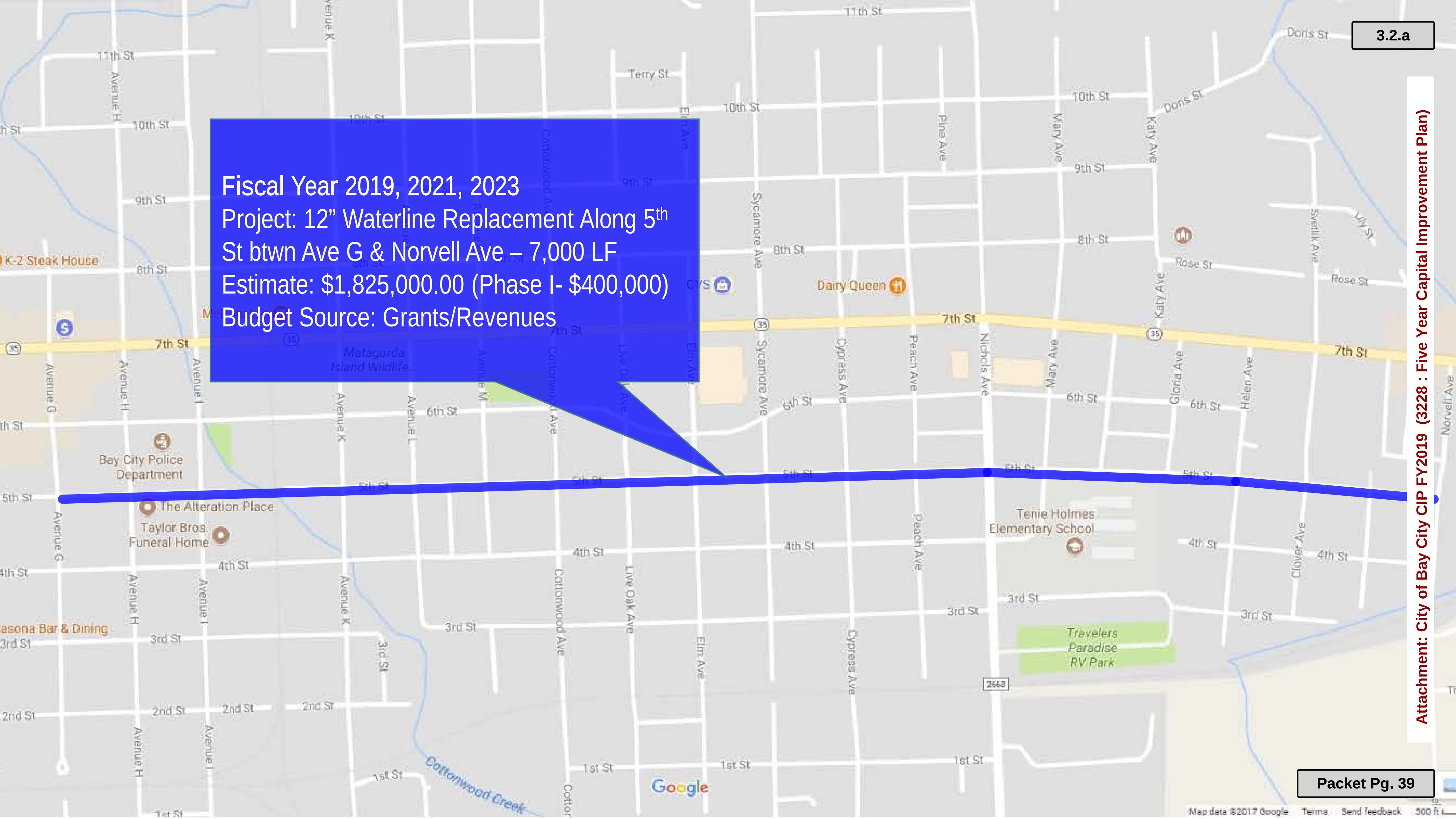
MATAGORDA COUNTY, TEXAS
APRIL 2018

J|C JONES|CARTER
Texas Board of Professiona...
6330 West Loop South, Suite ...

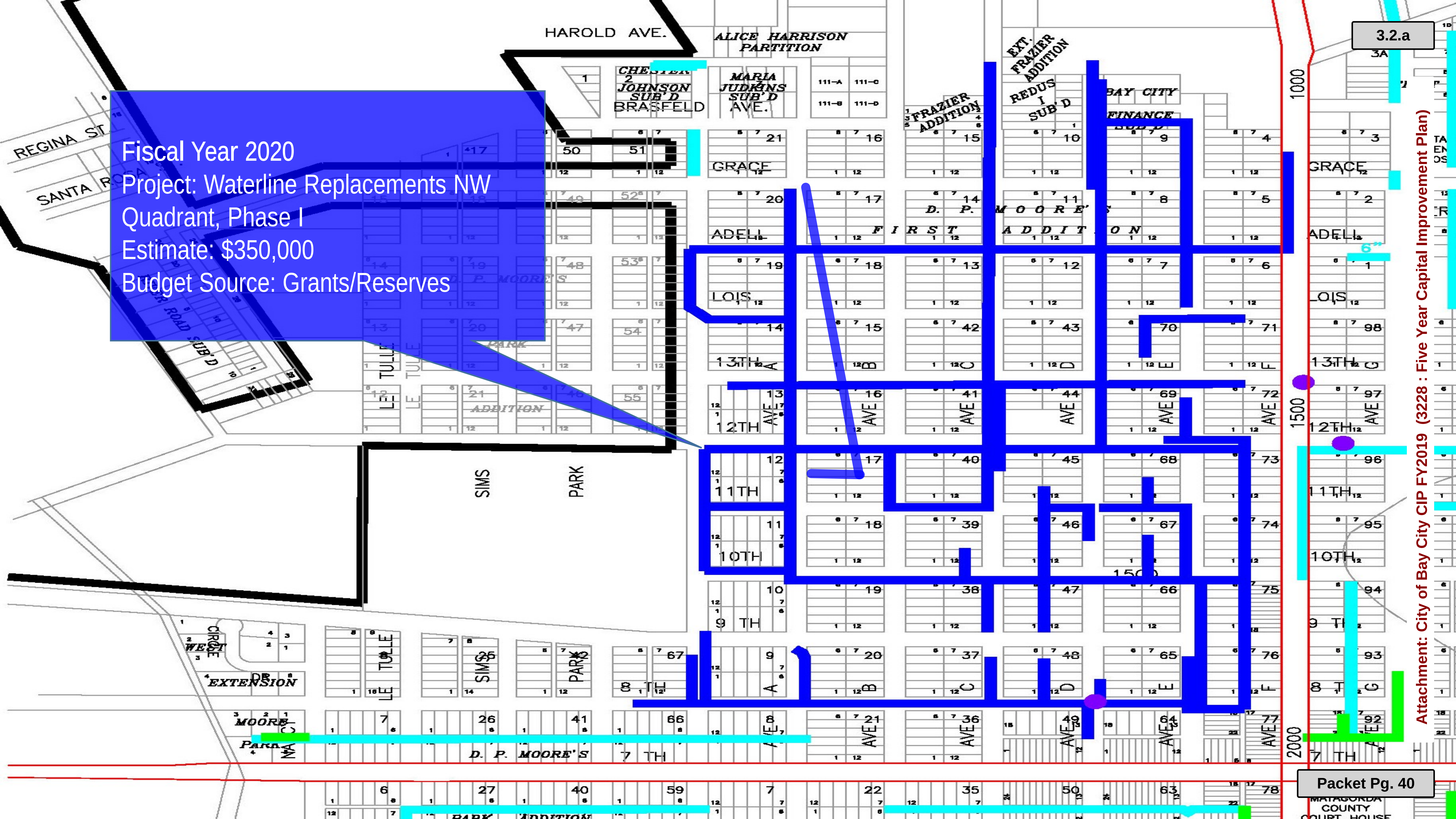
JONES | CARTER

K:\R0017\Client Management\Bay City Utilities Extensions.dwg Apr 16,2018 – 5:06pm KHK

Attachment: City of Bay City CIP FY2019 (3228 : Five Year Capital Improvement Plan)


Fiscal Year 2019, 2021, 2023
Project: 12" Waterline Replacement Along 5th St btwn Ave G & Norvell Ave – 7,000 LF
Estimate: $1,825,000.00 (Phase I- $400,000)
Budget Source: Grants/Revenues
11th St
Terry St
10th St
9th St
8th St
7th St
6th St
5th St
4th St
3rd St
2nd St
1st St
Doris St
Rose St
Avenue G
Avenue H
Avenue I
Avenue K
Avenue L
Cottonwood Ave
Live Oak Ave
Elm Ave
Sycamore Ave
Cypress Ave
Peach Ave
Pine Ave
Nichols Ave
Mary Ave
Katy Ave
Gloria Ave
Helen Ave
Clover Ave
Norvell Ave
K-2 Steak House
Bay City Police Department
The Alteration Place
Taylor Bros. Funeral Home
Dairy Queen
CVS
Matagorda Island Wildlife...
Tenie Holmes Elementary School
Travelers Paradise RV Park
Cottonwood Creek
Google
Map data ©2017 Google
Terms
Send feedback
500 ft

Fiscal Year 2020
Project: Waterline Replacements NW Quadrant, Phase I
Estimate: $350,000
Budget Source: Grants/Reserves



5-Year CIP – Utility Fund – Wastewater Projects

Utility Wastewater	Amount	2019	2020	2021	2022	2023
Manhole Rehab Program	$ 120,000		60,000		60,000	
Lift Station Rehab Program	$ 50,000				50,000	
12-Inch New Sewerline Extension, 7,500 LF • SH35 East	$ 1,000,000	1,000,000				
1a-1 WWTP Rehabilitation – Phase I • Headworks screen gates	$ 350,000		200,000		150,000	
3 Lift Station 1 - WWTP Rehabilitation	$ 1,400,000		600,000			800,000
	$ -					
Totals for Wastewater Projects:	$ 2,920,000	$ 1,000,000	$ 860,000	$ -	$ 260,000	$ 800,000

LEGEND:

- EXIST 12-INCH WATER
- PROP 12-INCH WATER
- EXIST 10-INCH FORCE MAIN
- PROP 12-INCH GRAVITY SEWER

Fiscal Year 2019
Project: 12" Sewerline Extension Along SH35 East– 7,500 LF
Estimate: $1,000,000
Budget Source: Grants/Reserves

PROJECT BREAKDOWN

WATER EXTENSIONS:

6,700 LF 12-Inch Water:
- 200 LF Trenchless Construction w/ Steel Casing
- 750 LF Trenchless Construction
- 22 Fire Hydrants
- 7 Gate Valves

6,700 LF 12-Inch Sanitary Sewer:
- 200 LF Trenchless Construction w/ Steel Casing
- 750 LF Trenchless Construction
- 13 Manholes

OVERALL LAYOUT
BAY CITY
UTILITY EXTENSIONS T(
VAN VLECK

MATAGORDA COUNTY, TEXAS
APRIL 2018

JONES | CARTER
Texas Board of Profession
6330 West Loop South, Suite

JONES | CARTER

K: \R0017\Client Management\Bay City Utilities Extensions.dwg Apr 16,2018 - 5:06pm KHK

Attachment: City of Bay City CIP FY2019 (3228 : Five Year Capital Improvement Plan)

5-Year CIP – Utility Fund – Building & Improvements

Building & Improvements	Amount	2019	2020	2021	2022	2023
MSB Renovations (New Lobby Restrooms)	$ 100,000		100,000			
MSB Renovations (Remodel Women's Restroom)	$ 50,000				50,000	
Extend Equipment/Material Storage Buildings	$ -					
Replace Roof - MSB Shop	$ -					
Coat Ceiling - MSB Shop	$ -					
	$ -					
Totals for Building & Improvement Projects:	$ 150,000	$ -	$ 100,000	$ -	$ 50,000	$ -

5-Year CIP – Utility Fund – Equipment > $250,000

Utility Equipment >$250,000	Amount	2019	2020	2021	2022	2023
Vactor Truck, Maintenance	$ 350,000	350,000				
Backup Generator - Ave B/4th St Water Plant, Grant Match	$ 69,851		69,851			
Backup Generator - Ave B/4th St Water Plant, Grant	$ 209,552		209,552			
1a-1 WWTP Rehabilitation – Phase I • Backup Generator, (	$ 251,863		251,863			
1a-1 WWTP Rehabilitation – Phase I • Backup Generator, (	$ 755,590		755,590			
	$ -					
Totals for Building & Improvement Projects:	$ 1,636,856	$ 350,000	$ 1,286,856	$ -	$ -	$ -

5-Year CIP – Utility Fund Summary & Sources of Funding

Utility Fund	Amount	2019	2020	2021	2022	2023
Water	$ 5,689,200	$ 2,406,000	$ 400,000	$ 1,100,000	$ 690,200	$ 1,093,000
Wastewater	$ 2,920,000	$ 1,000,000	$ 860,000	$ -	$ 260,000	$ 800,000
Building & Improvements	$ 150,000	$ -	$ 100,000	$ -	$ 50,000	$ -
Equipment	$ 1,636,856	$ 350,000	$ 1,286,856	$ -	$ -	$ -
Total Utility Fund:	$ 10,396,056	$ 3,756,000	$ 2,646,856	$ 1,100,000	$ 1,000,200	$ 1,893,000

Sources of Funds:	Amount	2019	2020	2021	2022	2023
Operating Budget	$ 4,064,414	772,000	819,214	850,000	850,200	773,000
Grants (EDA, TDA, H-GAC, LCRA, TxDOT, etc.)	$ 3,697,642	1,600,000	1,227,642			870,000
Transfers	$ -					
Other Sources (ie. BCCDC, Interlocals, Donations, etc.)	$ -					
Bond Proceeds	$ 308,000	308,000				
Hotel/Motel	$ -					
Street/Sidewalk (Reserves) - Fund 28	$ -					
Operational Savings (Reserves)	$ 2,326,000	1,076,000	600,000	250,000	150,000	250,000
Tax Note	$ -					
	$ -					
Total Resources Planned:	$ 10,396,056	$ 3,756,000	$ 2,646,856	$ 1,100,000	$ 1,000,200	$ 1,893,000

5-Year CIP – AIRPORT PROJECTS

Bay City
REGIONAL AIRPORT

Airport	Amount	2019	2020	2021	2022	2023
Engineering and Design (Drainage Project)	$ 155,000	155,000				
Construction (LED Lighting on Runways)	$ 768,000	768,000				
Engineering and Design (Taxiway A Realignment phase 1)	$ 390,000		390,000			
Construction (Drainage Project)	$ 1,040,000		1,040,000			
Engineering and Design (Taxiway A Realignment phase 2)	$ 30,000			30,000		
Construction (Taxiway A Realignment phase 1)	$ 3,187,000			3,187,000		
Construction (Taxiway A Realignment phase 2)	$ 2,707,000				2,707,000	
Engineering and Design (Main Apron Strengthening)	$ 100,000					100,000
Airport Master Plan	$ 180,000					180,000
Construction (Main Apron Strengthening)	$ -					
Engineering and design (Runway Overlay)	$ -					
Construction (Runway Over lay)	$ -					
Engineering and Design (Taxiway Seal coat)	$ -					
Construction (Taxiway Seal Coat)	$ -					
	$ -					
Totals for Airport Projects:	$ 8,557,000	$ 923,000	$ 1,430,000	$ 3,217,000	$ 2,707,000	$ 280,000

5-Year CIP – AIRPORT PROJECTS

Bay City REGIONAL AIRPORT

5-Year CIP – AIRPORT PROJECTS

Airport Building & Improvements	Amount	2019	2020	2021	2022	2023
Repair T-hangar Row A	$ 320,000	320,000				
Repair T-hangar Row B	$ 300,000				150,000	150,00
Repair T-hangar Row C	$ -					
Repair T-hangar Row D	$ -					
Repair Main Hangar	$ -					
Engineering and design (Terminal Building)	$ -					
Construction (Terminal Building)	$ -					
	$ -					
Totals for Building & Improvement Projects:	$ 620,000	$ 320,000	$ -	$ -	$ 150,000	$ 150,00

5-Year CIP – AIRPORT PROJECTS

Bay City REGIONAL AIRPORT

Airport Equipment >$250,000	Amount	2019	2020	2021	2022	2023
Fuel Truck Replacement	$ 300,000			300,000		
Backup Generator - Bay City Regional Airport, Grant Match	$ 86,301		86,301			
Backup Generator - Bay City Regional Airport, Grant	$ 258,902		258,902			
	$ -					
Totals for Building & Improvement Projects:	$ 645,203	$ -	$ 345,203	$ 300,000	$ -	$ -

5-Year CIP – AIRPORT PROJECTS

Airport Fund	Amount	2019	2020	2021	2022	2023
Bay City Regional Airport	$ 8,557,000	$ 923,000	$ 1,430,000	$ 3,217,000	$ 2,707,000	$ 280,000
Building & Improvements	$ 620,000	$ 320,000	$ -	$ -	$ 150,000	$ 150,000
Equipment	$ 645,203	$ -	$ 345,203	$ 300,000	$ -	$ -
Total Airport Fund:	$ 9,822,203	$ 1,243,000	$ 1,775,203	$ 3,517,000	$ 2,857,000	$ 430,000

Sources of Funds:	Amount	2019	2020	2021	2022	2023
Operating Budget	$ 319,050	41,550	42,500	45,000	95,000	95,000
Grants (EDA, TDA, H-GAC, LCRA, TxDOT, etc.)	$ 7,924,552	781,450	1,517,102	2,866,500	2,457,500	302,000
Transfers	$ 958,601	100,000	215,601	305,500	304,500	33,000
Other Sources (ie. BCCDC, Interlocals, Donations, etc.)	$ -					
Bond Proceeds	$ -					
Hotel/Motel	$ -					
Street/Sidewalk (Reserves) - Fund 28	$ -					
Operational Savings (Reserves)	$ -					
Tax Note	$ 620,000	320,000		300,000		
	$ -					
Total Resources Planned:	$ 9,822,203	$ 1,243,000	$ 1,775,203	$ 3,517,000	$ 2,857,000	$ 430,000

Attachment: City of Bay City CIP FY2019 (3228 : Five Year Capital Improvement Plan)

City of Bay City

5-Year Capital Improvements Program 2019 - 2023

Love where you Live!

City Council
1901 5Th Street
Bay City, TX 77414

SCHEDULED

AGENDA ITEM (ID # 3229)

Meeting: 07/26/18 05:30 PM
Department: City Secretary
Category: Budget
Prepared By: David Holubec
Initiator: David Holubec
Sponsors:
DOC ID: 3229

~ DISCUSS, CONSIDER AND/OR APPROVE THE FISCAL 2019 BUDGET CALENDAR.

COMMENTS - Current Meeting:

The 2019 Fiscal Year Budget Calendar was reviewed by Finance Director, Scotty Jones. The next meeting will be held on August 2, 2018, 2PM.

City of Bay City, Texas

Fiscal Year 2019

Summary Budget Calendar

Date	Activity	Responsible Party
Jan-March	Goal Visioning Workshops Develop/Adopt Strategic Priorities	Mayor, City Council Department Heads
March	Capital Planning	Mayor, Finance Director Department Heads
April-May	Mailing of notices of appraised value	Matagorda County Appraisal District
April 16	Distribute budget package to Division Heads	Finance Director
May 4	Turn in budget package to Finance Director	Department Heads
May 10	**Budget Workshop – Goal Visioning** **Regular Council Meeting**	Mayor & City Council Department Heads
May 25	Submit first draft of budget to Mayor	Finance Director
June 6-8	Budget review with Department Heads	Mayor, Finance Director Department Heads
June 8	Capital Plan Review with Mayor	Finance Director & Department Heads
June 14	**Budget Workshop- Capital Planning** **Regular Council Meeting**	Mayor & City Council Department Heads
June 28	**Regular Council Meeting**	City Council, Mayor
July 12	**Budget Workshop – BCCDC** **Regular Council Meeting**	Mayor & City Council Department Heads
July 25	Certification of appraisal roll	Chief Appraiser
July 26	**Budget Workshop – 5- year capital plan** **Regular Council Meeting**	City Council, Mayor
July 31	Distribute budget package to Division Heads	Finance Director
August 2	Proposed Budget filed with City Secretary	Finance Director
August 2	**Budget Workshop- 2:00 PM**	City Council, Mayor, Department Heads
August 6	Publishes notice of effective and rollback tax rates	Matagorda County Tax Office
August 7 & 9	**Budget Workshop- 5:30 PM (Tentative)**	City Council, Mayor, Department Heads
August 9	**Regular Council Meeting** -Approve budgetary policy & fund balance policy -Discuss tax rate- Propose desired rate -Set Public Hearings on tax rate (if required) -Set Public Hearings on budget & Capital Plan	City Council Mayor Finance Director
August 23	**Regular Council Meeting- 7:00** -Public Hearings on budget & tax rate (if required) -Public Hearing on Capital Plan (Charter 10.16)	City Council
August 30	**Special Called Meeting- 5:30** -Public Hearing on budget -Public Hearing on tax rate (if required)	City Council
September 13	**Regular Council Meeting** -Approve Capital Plan -First and final reading of budget ordinance -First and final reading of tax rate ordinance -First and final reading of fee ordinance	City Council
September 28	Distribute budgets	Finance Director
October 1	Budget becomes effective	N/A

Attachment: BudgetCalendarSummary_Detailed2019 (3229 : Fiscal Year 2019 Budget Calendar)

City of Bay City, Texas
Fiscal Year 2019
Detailed Budget Calendar

Date	Description	Notes
Jan-March	Goal Visioning Workshops	*Workshops with City Council and Department Heads*
April	Capital Project Planning Departments Prepare Business Plans	*Preparing for Capital Workshop with City Council* *Goals for 2019 / Accomplishments 2018*
April-May	Mailing of Notices of appraised value	*Matagorda County Appraisal District*
April 16	Distribute budget packets to staff	*Goal Visioning Kick off with Department Heads*
May 4	Turn in budget packet to Finance Director	*Capital Plans and Budget*
May 18	Turn in business plans to Finance Director	
May 10	**Budget Workshop- Goal Visioning**	Vision 2040 Ranking
June 6-8	Budget Review with Department Heads	
June 8	Capital Plan Review with Mayor	Review Capital Plan to be presented to City Council on June 14
June 11 (Mon)	72 Hour Notice	
June 14 (Thurs)	**Budget Workshop- Capital Planning** **Regular Council Meeting**	*Present Capital Plan and receive input from Council of Ranking (10-year Plan)*
June 25 (Mon)	72 Hour Notice	
June 28 (Thurs)	**Regular Council Meeting**	
July 9 (Mon)	72 Hour Notice	
July 12	**Budget Workshop- BCCDC** **Regular Council Meeting**	
July 24	72 Hour Notice	
July 25	Deadline for Certification of Roll (MCAD)	*Chief appraiser certifies the approved appraisal roll*
July 26	**Budget Workshop** **Regular Council Meeting**	*Narrow 10-year plan down to 5-Year Capital plan; Outside Organizations*
July 26-Aug 5	Calculation of Effective Tax Rate	
July 30 (Mon)	72 Hour Notice	
July 31 (Tues)	Distribute budgets to DH's for review	
August 2 (Thurs)	**Budget Workshop** -General Fund -Utility -Budget Calendar deadlines -Proposed Fee Ordinance -Budgetary & Financial Policy	*Kick Off Budget Workshop*
August 2 (Thurs)	Proposed budget filed with City Secretary	
August 3 (Fri)	72 Hour Notice	
August 5 (Sun)	Publication of effective & roll back rates (Matagorda County Tax Assessor/Collector)	*Publication not required.* *Effective & Roll back Rates (Deadline is Aug. 7)*
August 7 (Tues)	**Budget Workshop**	*Request place holder for public hearing notices to run on Sunday, Aug. 13 and Wednesday, Aug. 16*
August 6 (Mon)	72 Hour Notice	
Aug 9 (Wed)	Deadline to Paper	

Attachment: BudgetCalendarSummary_Detailed2019 (3229 : Fiscal Year 2019 Budget Calendar)

August 9 (Thurs)	**Regular Council Meeting** Discussion of tax rate; If proposed tax rate exceeds effective tax rate- take record of vote and schedule PH's. Set public hearing on <u>capital plan</u> per Charter	*"Consider and/or approve placing a proposal to adopt a tax rate for the 2019 fiscal year as an action item on the agenda of a future meeting, specifying therein th desired rate and publishing notice thereof."* *"Consider and/or approve setting two public hearings c e proposed 2019 Tax Rate for August 23 and August 30."* ***ly required if proposed rate exceeds Effective tax rate)*** *"Consider and/or approve setting public hearings on th proposed 2019 Budget for August 23 and August 30."*
August 10 (Friday)	Confirm placement with newspaper Put Notices on City's Website	*"Notice of Public Hearing on Tax Increase" if applicab* *"Notice of Public Hearing on Proposed Budget"* *Ads to run Sun. Aug. 12 & Wed. Aug. 15*
August 20 (Mon)	72 Hour Notice for Public Hearings	*Put both dates here to avoid Aug 27 PH Notice*
August 23 (Thurs)	**Regular Council Meeting** *Public Hearing Capital Plan (Citizen Input)* Public Hearings on tax rate (if needed) & Proposed Budget & Capital Plan Tax rate hearings are only needed if proposed tax rate exceeds the effective tax rate. Budget Hearings are always required	*Mayor to announce the date of the next public hearing. (August 31 for proposed budget and tax)* *The governing body may not adopt a tax rate at either o these PH's. At each hearing, the governing body must announce the date, time, and place of the meeting at wh it will vote on the tax rate* *Mayor to announce "the date of the final approval of th budget and tax rate will be in City Hall on Sept. 13, 201 7:00"*
August 30 (Thurs)	**Special Called Meeting** Public Hearing on tax rate and Proposed Budget	*There must be some sort of action on the budget after th budget hearing, therefore (LGC 102.007) This action co be the adoption of the budget or else* ***vote to postpone th final budget vote.*** *Announce the date & time for final approval for the bud and tax rate ordinance (September 13 @ 7:00 at CH Council Chambers)*
Aug. 31 (Friday)	Deadline to Paper Not required if tax rate does not exceed effective	*Place notice on website and newspaper on Wednesday, September 5, 2018 if applicable* *"Notice of Tax Revenue Increase"*
Sept 10 (Mon)	72 Hour Notice	
Sept 13 (Thur)	**Regular Council Meeting** -Adopt Budget and Vote on Tax Rate -Approve Fee Ordinance	*"Consider first and final reading an ordinance approving the annual budget* *A separate vote is needed to "ratify" the property tax revenue increase reflected in the budget* *"Consider ratification of the property tax revenue increase reflected in the 2019 budget."* *"Consider second and final reading fixing the tax rate.* *Approve Fee Ordinance if applicable*
Sept 28	Distribute Budgets	
Oct. 1	Budget becomes effective	

BUDGET GUIDELINES:

*Note: Budget must be filed with the City Secretary before the 30th day before the date the governing body makes its tax levy for the fiscal year – therefore **August 14, 2018** is the last day to file the budget with the City Secretary (Local Gov Code 102.004)*

Notice of Public Hearing for Budget shall be published not earlier than the 30th or later than the 10th day before the date of the hearing (Local Gov Code 102.0065 c), notice of Public Hearing for Tax Levy shall be published not later than the 7th day before the date of the public hearing (Tax Code 26.06) (publish one time for both dates)

H.B. 3195 brings truth and taxation into the budget process. See new guidelines before publishing proposed budget.

Make sure 2nd public hearing is not over 14 days from the day we vote on tax rate.

Public Hearing for Budget must be scheduled after the 15th day (Aug 17, 2018) after date the proposed budget is filed, 10 days after publication of the notice (August 22, 2018) but before the date the governing body makes its tax levy (Local Gov Code 102.006b). Public Hearing is set for Aug. 23 and 30 which is after the 19th day so the date set is in compliance.

The budget shall be adopted in final form before the later of September 30 or 60 days after the certified totals are received. September 13, 2018 is the 13th day of the last month of the fiscal year and no sooner than the 5th day after the public hearing and not later than 10 days prior to the beginning of the fiscal year, so it meets these requirements. (City Charter Section 10.10). A copy of the budget shall be sent to County Clerk's office, the Bay City Public Library, and the City Secretary. (City Charter 10.11)

TAX GUIDELINES:

Notice of Tax Revenue Increase (Vote on Tax Rate) shall be published after Public Hearings and not later than the 7th day before the date of the public meeting to vote on final tax rate (publish one time) (Sept 5)

Adoption of the tax rate must be a separate item on the agenda. State law requires most cities to adopt a budget before they adopt the tax rate. The City may adopt a budget and at tax rate at the same meeting as long as the budget is adopted first as a separate item.

City Council
1901 5Th Street
Bay City, TX 77414

SCHEDULED

AGENDA ITEM (ID # 3231)

Meeting: 07/26/18 05:30 PM
Department: City Secretary
Category: Report
Prepared By: David Holubec
Initiator: David Holubec
Sponsors:
DOC ID: 3231

~ DISCUSS, CONSIDER AND/OR TAKE ACTION ON ACTIVE 380 DEVELOPMENT AGREEMENTS.

COMMENTS - Current Meeting:

Finance Director, Scotty Jones, updated Mayor and Council on the recent RFP from SAL Holdings and the prior 380 Agreement with Dunn Heat Exchange.