



CITY OF BAY CITY

MINUTES • NOVEMBER 1, 2018

Council Chambers

Workshop – City Council

6:00 PM

1901 5TH STREET
BAY CITY, TX 77414

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Mark A. Bricker	Mayor	Present	
William Cornman	Councilman	Present	
Becca Sitz	Councilwoman	Present	
Chrystal Folse	Mayor Pro-Tem	Present	
Jason Childers	Councilman	Present	
Julie Estlinbaum	Councilwoman	Present	

2. CERTIFICATION OF QUORUM

3. REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

1. Report

~RECEIVE AND DISCUSS TOURISM UPDATE.

Heidi Martinez, Tourism Manager

Mrs. Martinez informed Mayor and Council that she was planning 3 festivals over the next couple of months.

On Saturday they would hold the Harvest Moon Festival from 2 p.m. to 9 p.m. at LeTulle Park. Mrs. Martinez informed Mayor and Council that they were getting into merchandising. They ordered the Square, so that they could take credit card payments. During the festival they would play Mexican Bingo and the Lady Lions would serve beverages. Mrs. Martinez stated that they spent more money on Facebook ads than ever before. Councilwoman Sitz asked where they could purchase the shirts from, and Mrs. Martinez stated Utility Billing. She asked if they thought about having them at the shops on the Square, or even at Stripes. Councilman Childers asked about the Art League. Mrs. Martinez stated that they would be making the altar for them, and that it was huge. Mrs. Martinez pointed out that there would also be face painting done at the festival.

The next festival is Flock Fest. It will be a huge event put on by six different organizations. Main Street is selling tickets. The festival will start at Nia's Town Square with breakfast; brunch at Fat Grass; 2 tours of Historic Homes; and it will end on the square with concerts from local bands and choirs.

With the Wolf Moon Concert they are looking to bring in a band that will draw out the younger crowds. Mrs. Martinez informed Mayor and Council that they have a really good promoter. They have thought about changing the name of the concert to Howl at the Moon. It will begin at 6, and is in conjunction with the Camo Fest.

Mrs. Martinez informed Mayor and Council that they finally got the Love Where You Live t-shirts, which they are selling for \$20. The shirts can be purchased from the website, with the square and the Water Department.

Mrs. Martinez also informed Mayor and Council that the website was done; a new Facebook page was created; and that the billboard was up.

2. Report

~ RECEIVE AND DISCUSS AN UPDATE ON ONGOING PUBLIC WORKS PROJECTS INCLUDING STREET REHABILITATION PROJECTS, UTILITY PROJECTS, GRANT PROJECTS, AND NEW DEVELOPMENTS.

Barry Calhoun, Director of Public Works

Mr. Calhoun provided Mayor and Council with a handout of all ongoing projects within Public Works. Mr. Calhoun reviewed the document with Mayor and Council.

3. Bid

DISCUSS, CONSIDER, AND/OR REJECT THE CONSTRUCTION BID FOR THE COTTONWOOD LIFT STATION REHABILITATION PROJECT TO MERCER CONSTRUCTION COMPANY IN THE AMOUNT OF \$719,000.00.

Louis Rodriguez, Utilities Superintendent

Mr. Rodriguez explained that they have been working with Garver to look at different ways to address the scope of work. Mr. Dan Olsen with Garver reviewed the timeline of the project, as well as their decision to reject the bid, which was due to it being \$200,000 over budget. Councilman Childers asked if the only reason why the City received one bid was because contractors were busy, and Mr. Olsen stated yes. Mr. Calhoun added that a lot are busy due to Harvey work still being done.

Mr. Olsen stated that they considered compiling this project with another project to get a better economies of scale. He added that they received confirmation from the engineers that they would be able to extend the project out by a year. Councilman Childers asked if the City estimated that for the next year, and Mrs. Jones, Finance Director, stated yes, and that it was set for 2020. Councilman Childers asked how much, and Mrs. Jones stated that they attached \$600,000. Mr. Calhoun pointed out that the question was whether or not we could afford to do a larger project like this next year.

Councilman Cornman expressed his disappointment that the City was not going forward with the project. He asked what the final recommendation was, and Mr. Calhoun stated that he would like to re-bid. Councilman Cornman stated that he would support whatever Mr. Calhoun recommended. Councilman Childers asked for the time frame for re-bidding. Mr. Calhoun stated that they would be back by the second meeting in December or the first meeting in January.

MOTION BY MAYOR PRO TEM FOLSE, SECOND BY COUNCILMAN CHILDERS, TO REJECT THE CONSTRUCTION BID FOR THE COTTONWOOD LIFT STATION REHABILITATION PROJECT TO MERCER CONSTRUCTION COMPANY IN THE AMOUNT OF \$719,000.00, AND RE-BID. MOTION CARRIED BY UNANIMOUS VOTE.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chrystal Folsie, Mayor Pro-Tem
SECONDER:	Jason Childers, Councilman
AYES:	Cornman, Sitz, Folsie, Childers, Estlinbaum

Enacted and approved this 1st day of November, 2018, at Bay City

4. ADJOURNMENT

AGENDA NOTICES:

Action by Council Authorized:

The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on Thursday, October 25, 2018 before 6:00 p.m. Any questions concerning the above items, please contact Mayor Mark A. Bricker at (979) 245-2137.

The facility is wheelchair accessible and accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary's Office at 979-245-5311 or email, dholubec@cityofbaycity.org for further information.

Rhonda Clegg
Director of Human Resources



City Council
1901 5Th Street
Bay City, TX 77414

SCHEDULED

DISCUSSION ITEM (ID # 3408)

Meeting: 11/01/18 06:00 PM
Department: City Secretary
Category: Report
Prepared By: Rhonda Clegg
Initiator: Rhonda Clegg
Sponsors:
DOC ID: 3408

~RECEIVE AND DISCUSS TOURISM UPDATE.

COMMENTS - Current Meeting:

Mrs. Martinez informed Mayor and Council that she was planning 3 festivals over the next couple of months.

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Visit Bay City

August 2018- October 2018

Quarterly Report

CURRENT PROJECTS

Harvest Moon Concert Day of the Dead Fest – First event at city park on November 3rd. Located at Le Tulle Park Bay City, partnership between Visit Bay City, Bay City Parks & Recreation and the Art League of Bay City. Headliner Joe King Carassco, king of Tex Mex rock and roll. Food trucks and beverage tent, merchant vendors and artists, Day of the Dead interactive altar, public welcome to bring photo and/or item of loved one to place on altar. Bring your chairs and picnic blankets. Facebook event created, increased daily dollar amount for Facebook sponsored ads. Commercials running on Hot Country KMKS. Banners up at Le Tule Park and in town. T-shirts for sale! \$20 a piece.

Flock Fest Bay City – A two-day Christmas Event. Starting on Friday December 7th – Saturday December 8th. Bay City Chamber Christmas Parade at 7 pm Friday night, followed by Snacks with Santa at Liberty Park. Bird tour that morning at 8 am. Then breakfast with the Grinch at Nia's Townsquare at 8 am Saturday morning and Brunch with Santa at 10 am at Fatgrass. Tickets for breakfast \$20 each. Historic Homes Tour in the afternoon. Coordinating concert on square that evening.

Second Annual Wolf Moon Concert – Happening the night of Wild Game & Wine Camofest from 6 pm – 10 pm on January 26th. Moved the concert from Friday night to Saturday night to keep festivities going throughout the night. Working with a promoter to find well-known name recognizable band. Increasing the amount spent on the headlining band to attract a bigger crowd to the concert. Camofest committee assisting Tourism Dept with who we plan to book for the night. Considering selling tickets to the concert for the first time, depending on logistics if a possibility.

Bird Blind locations – Toured the City's public parks to find good locations for bird blinds installation. Located 4 good areas. Assistance from Master Naturalist, Bob Friedrichs, on best practices to attract birds. Designing phase will begin next. Looking for platforms, benches and scopes for some locations.

ONGOING PROJECTS

Love Where You Live Campaign – Promoting positivity in the community and local pride. T-shirts for sale \$20 a piece at Tourism Office or Utility Billing/water department. Plan set in motion to raise funds to begin first community cleanup project, the welcome to Bay City signs. Also, we have renewed our Keep Bay City Beautiful membership and the Tourism Manager is the Affiliate Coordinator.

Volunteer/Vendor List – Creating master list of volunteers, merchant vendors and entertainers as a resource guide with tourism events. Any one that wants to be included email

hmartinez@cityofbaycity.org

COMPLETED PROJECTS

New VisitBayCityTX.com Website – Website is active and populated with tourism related businesses. Businesses can create profile and manage their own information, add logos and pictures. Google analytics track users and advertising campaigns. Page 52 Vision 2040

New Visit Bay City TX Facebook Page – Facebook page was created to match name of Tourism Department – Visit Bay City. Please like and share! Also, Birding Bay City is an active page we manage and encourage you to like and share with friends.

Marketing Plan – Updated target market advertising to Houston. Cancelled advertising with no Return on Investment.

Billboard – Located in Columbus, yearlong contract.

Customer Service Week – City of Bay City's first Customer Service week complete and a huge success. Customers treated each day in all departments with refreshments. Employees participated in a door decorating competition and dressed up each day with different Customer Spirit outfits. Prizes rewarded individually to best decorated door, employees with best customer service spirit and prizes awarded by department. Team effort with Utility Billing, Municipal Services, Bay City Library and Municipal Court customer service week committee.

Third Quarter Sponsorships –

- Visit Bay City sponsored the Rice Festival that took place on October 4th – 6th by the Bay City Lions Club
- Visit Bay City sponsored the Pirate Festival in Palacios on October 5th & 6th
- Visit Bay City sponsored advertising the Pedal Palacios Bike Ride on October 27th by the Palacios Chamber of Commerce
- Visit Bay City approved sponsorship request from Palacios Pavilion for equipment to utilize facility as convention/event location

FUTURE PLANNING

Arts & Culture Committee – Developing art projects for 2019. Including next mural location and beginning stages of 'Birds of Bay City' program, to have painted bird statues placed throughout the city. Coordinating site preparations for the Joe Deloach statue.

Way Finding – Eight signs in and surrounding Bay City to be updated.

Create Destination Material – Birding Map, Sample Itineraries and key map with boat ramps, piers, camping and bird blinds.

Promote Art Culture & History – Develop Historic Driving Tour (possibly digital if budget allows). Update existing historic homes map.

UPCOMING EVENTS

November 3rd, 2018 – Harvest Moon Concert at Le Tulle Park, Partnership Visit Bay City & Parks & Rec
November 15th, 2018 – Christmas Around the Square, Bay City Mainstreet
November 15th, 2018– Festival of Trees open at Matagorda County Museum
November 23rd, 2018 – Lighted Boat Parade (Matagorda and Sargent)
November 24th, 2018 – Small Business Saturday (SHOP LOCAL Campaign)
December 1st, 2018 – Seaside Holiday on the Bay, Palacios
December 7th, 2018 – Bay City Chamber Lighted Christmas Parade & Snacks with Santa by P & R
December 8th, 2018 – Flock Fest Bay City at the Train Depot, Christmas Concert on the square at 6 pm
December 12th, 2018 – Jingle Bell Around the Block
December 15th, 2018 – Bay City Chamber Christmas Market Day at Civic Center
December 17th, 2018 – Matagorda County Christmas Bird Count with National Audubon Society
January 26th, 2019 – Wild Game & Wine Camofest

Advertising

Winter Texas Events Calendar



October Texas Highways Magazine



Billboard in Columbus:





City Council
1901 5Th Street
Bay City, TX 77414

SCHEDULED

Meeting: 11/01/18 06:00 PM
Department: Public Works
Category: Report
Prepared By: Barry Calhoun
Initiator: Barry Calhoun
Sponsors:
DOC ID: 3405

DISCUSSION ITEM (ID # 3405)

**~ RECEIVE AND DISCUSS AN UPDATE ON ONGOING
PUBLIC WORKS PROJECTS INCLUDING STREET
REHABILITATION PROJECTS, UTILITY PROJECTS, GRANT
PROJECTS, AND NEW DEVELOPMENTS.**

The Public Works Department is responsible for major infrastructure capital improvement projects, new construction projects, building permits, and new developments in Bay City. Attached is a brief list of ongoing Public Works projects.

COMMENTS - Current Meeting:

Mr. Calhoun provided Mayor and Council with a handout of all ongoing projects within Public Works. Mr. Calhoun reviewed the document with Mayor and Council.

City of Bay City
Public Works Department

Regular City Council Meeting
November 1, 2018 | 7:00 p.m.

Project Updates

Roadway Projects:

- Street Rehab Project – Phase III-B (Funding Source: 2016 CO): Full Depth Reconstruction
 - Bid Advertising: Aug 9th & Aug 16th
 - Bid Opening: Aug 24, 2017
 - Award Bid: Sept 28, 2017
 - Pre-Construction Meeting: Jan 17, 2018
 - Contractor: Rexco Construction Services, Inc.
 - Engineer: CivilCorp
 - Engineer Estimate: \$3,256,638.00
 - Award Amount: \$3,016,928.96
 - Change Orders:
 - 1) -\$386,378.57 (0 Calendar Days)
 - Actual Construction Amount: \$2,630,550.39
 - Award Construction Time: 425 Days
 - Revised Construction Time: 425 Days
 - Contract Start Date: Feb 12, 2018
 - Contract End Date: Apr 13, 2019
 - Actual Start Date: Feb 19, 2018
 - Target End Date: Apr 10, 2018
 - Percent Complete: 65%
 - Status: Contractor set barricades on Feb 12th
 - Intersections Include:
 1. 4th St & Nichols Ave, West Side
 2. 6th St & Nichols Ave, West Side
 3. 5th St & Ave G, NW Corner Sidewalk
 - Streets Include:
 1. Belegarde Dr
 2. Gontier Dr
 3. Thierr Dr
 4. Holly Dr
 5. Nichols Ave
 6. Sims St
 7. 4th St – Drainage Only
 8. Hamman Rd – Final Hot Mix Overlay
- TxDOT SH60 South Sidewalk Project – TxDOT has selected the City of Bay City's 2017 Transportation Alternative Set-Aside (TASA) Project for implementation by TxDOT through its Design Division (DES) using TxDOT's Statewide Curb Ramp and Pedestrian Improvement Program (having a similar funding structure as TASA: 80% federal with a 20% match)
 - Letting Date: January-2019
 - Engineer: Jones | Carter
 - Estimate: \$436,425.00
 - City Match: \$57,684.00
 - Status: Design is 100% complete; project will bid in January-2019; construction should start in April-2019

Grant Projects:

Attachment: City Council Project Updates 2018-11-01 (3405 : Update on Public Works Projects)

- 2015/2016 FEMA Hazard Mitigation Grant Program Backup Generators – DR-4245
 - Scope: Install backup generators at critical City facilities
 - Grant Administrator: GrantWorks
 - Engineer: Garver
 - Total Federal Contribution: \$399,200.25
 - Total City Match: \$133,066.75
 - Actual Start Date: Oct 9, 2018
 - Target End Date: Apr 7, 2019
 - Status: Submittals approved, materials ordered, will start running conduit at MSB while generators are on order
 - 1. City Hall: \$162,982.00
 - Grant Funds: \$122,236.50
 - City Match: \$40,745.50
 - 2. Municipal Services Building: \$158,303.00
 - Grant Funds: \$118,727.25
 - City Match: \$39,575.75
 - 3. Civic Center: \$210,982.00
 - Grant Funds: \$158,236.50
 - City Match: \$52,745.50
- 2015/2016 FEMA Hazard Mitigation Grant Program Backup Generators – DR-4255
 - Scope: Install backup generators at critical City facilities
 - Grant Administrator: GrantWorks
 - Engineer: Garver
 - Total Federal Contribution: \$47,238.00
 - Total City Match: \$15,746.00
 - Actual Start Date: Oct 9, 2018
 - Target End Date: Apr 7, 2019
 - Status: Submittals approved, materials ordered, will start running conduit at MSB while generators are on order
 - 1. Fire Department: \$62,984.00
 - Grant Funds: \$47,238.00
 - City Match: \$15,746.00
- 2018 FEMA Hazard Mitigation Grant Program Backup Generators – DR-4332
 - Scope: Install backup generators at critical City facilities
 - Grant Administrator: GrantWorks
 - Engineer: Garver
 - Total Federal Contribution: \$1,337,885.94
 - Total City Match: \$445,961.98
 - Status: Currently approve contract documents
 - 1. Bay City Regional Airport: \$287,500.00
 - Grant Funds: \$215,625.00
 - City Match: \$71,875.00
 - 2. Wastewater Treatment Plant: \$980,000.00
 - Grant Funds: \$735,000.00
 - City Match: \$245,000.00
 - 3. Ave B/4th St Water Plant: \$236,000.00
 - Grant Funds: \$177,000.00
 - City Match: \$59,000.00
 - 4. Ave I Sewer Lift Station: \$120,000.00
 - Grant Funds: \$90,000.00
 - City Match: \$30,000.00
 - 5. 2 Each Portable Generators: \$160,347.92
 - Grant Funds: \$120,260.94
 - City Match: \$40,086.98

- 2017 TCF Main Street Sidewalk Brick Pavers – Ave H/SH35
 - Grant Budget: \$250,000
 - Grant Awarded: January 22, 2018
 - Scope: Replace existing concrete sidewalk with brick pavers along SH35 and Ave H Downtown
 - Grant Administrator: GrantWorks
 - Engineer: CivilCorp
 - Status: Engineering 90% complete; will bid out in Nov-2018; construction will begin in Jan-2019
- 2018/19 HGAC Solid Waste Management Grant
 - Grant Budget: \$516,157
 - City of Bay City Seeking: \$200,000
 - Application Due: April 19, 2018
 - Anticipated Award Date: September-2018
 - Scope: Build new Recycling Center Building
 - Status: Design complete; will bid out in Nov-2018

Fiscal Year 2017-2018 Capital Improvement Projects: (Funding Source: 2016 CO)

- Grace Water Plant Improvements
 - Budget: \$815,000
 - Scope: Major rehabilitation to water plant components including booster pumps, controls, & electrical
 - Status: Project complete
- 12" Water Line Extension – SH60 North
 - Budget: \$308,000
 - Scope: Add 1,000 LF of 12" water line to improve pressure on North side of town
 - Status: Bid awarded on October 25th
- Northwest Quadrant Water Lines Replacement Project
 - Budget: \$377,000
 - Scope: Rehab various aging sewer lines
 - Status: City applying for another CDBG grant to fund this project

Fiscal Year 2017-2018 Capital Improvement Projects: (Funding Source: 2018 Tax Note)

- Roof Replacement Project
 - Library - \$102,871.08
 - Status: 100% complete
 - Police Dept - \$58,842.27
 - Status: 90% complete
 - Fire Station - \$32,821.86
 - Status: 100% complete
 - Civic Center - \$182,464.74
 - Status: 0% complete
 - USO - \$82,033.80
 - Status: 0% complete

Fiscal Year 2017-2018 Capital Improvement Projects: (Funding Source: FY17-18 CIP)

- Cottonwood Sewer Lift Station Rehabilitation Project
 - Budget: \$650,000
 - Scope: Recoat interior, replace discharge pipes & valves, install bypass pumping system
 - Status: Revising project to rebid at later date

Fiscal Year 2018-2019 Capital Improvement Projects: (Funding Source: FY18-19 Hotel/Motel Tax)

- Downtown Texas Theater Renovation Project
 - Budget: \$650,000
 - Scope: Remodel interior and exterior of building to mimic original appearance
 - Status: Architect designing remodeling options

Miscellaneous Projects:

- TxDOT Transportation Improvement Plan Projects for 2017:
 - SH60/Grace St Intersection - Improve Traffic Signals; new signals operational; project 95% complete
 - SH60/Baywood St Intersection - Improve Traffic Signal; new signals operational; project 95% complete
 - SH35/McCrosky Rd Intersection – Install New Traffic Signal; signal poles fabricated & currently being shipped; new signals should be operational in 2 months
 - SH35/FM 2668 (Nichols) Intersection – Improve Traffic Signals; signal poles are currently being manufactured; proposed ship date is Dec-2018
- Annexation Requests:
 - None
- Street Name Change Request:
 - None
- 911 Addressing Corrections:
 - None
- Water/Sewer:
 - Adams Rd – \$23,000; Extend 8” sewer line for new tap request
- Oil & Gas Drilling:
 - Magnum Drilling – exploratory drilling on Thompson Rd area

New Developments:

- *Bay City Junior High School*, 1507 Sycamore – Currently under construction; anticipated completion: August-2019
- *Tenie Holmes Elementary School*, 1507 Sycamore – Currently under construction; anticipated completion: August-2019
- *SH35 Truck Stop*, 7925 7th St – Currently under construction; anticipated completion: Nov-2018
- *Maverick Market Chevron Gas Station*, 4117 Ave F – Corner of SH60 South & Horn Rd; plat approved; plans approved; site clearing currently underway
- *Marguerite Meadow Oaks Subdivision* – Underground infrastructure complete
- *McCoy's Building Supply*, 1927 Hubbard Dr – Clearing site work started; have not received building plans
- *Speedy Stop Gas Station* – Corner of Nichols & SH35; plans approved; construction will begin after Thanksgiving
- *East Bay Plaza*, 6500 7th St – Plan review complete; waiting on final plat approval
- *Ace Hardware*, 4127 7th St – Interior remodel plans approved

New Building Permits:

- Residential
 - July 2018: 3
 - 4806 Tarpon
 - 1006 Shellfish
 - 1318 Adell
 - August 2018: 2
 - 3219 Birkhill Ct
 - 3 Carrington Ct

- September 2018: 2
 - 2821 Ave A
 - 1006 Starfish
- Commercial:
 - July 2018: 0
 - August 2018: 2
 - 6500 7th St - Retail Strip Center
 - 2300 7th St, Ste. 300 - Interior Build Out
 - September 2018: 1
 - 3107 7th St – Speedy Stop

Building Inspections:

- July 2018: 174
- August 2018: 194
- September 2018: 125

Certificate of Occupancy Issued:

- July 2018: 0
- August 2018: 0
- September 2018: 0

New Water & Sewer Taps:

- Residential
 - July 2018: 3
 - 1006 Shellfish
 - 1607 Bayou Dr
 - 2313 9th Street – Sewer Only
 - August 2018: 4
 - 2316 Sago Dr
 - 4806 Tarpon Dr
 - 3219 Birkhill Ct – Sewer Only
 - 1004 Avenue D – Sewer Only
 - September 2018: 0
- Commercial:
 - July 2018: 1
 - 4117 Ave F-Maverick Market
 - August 2018: 0
 - September 2018: 0

Work Orders:

- Street & Bridge
 - July 2018:
 - Open: 41
 - New: 133
 - Closed: 130
 - August 2018:
 - Open: 41
 - New: 102
 - Closed: 115
 - September 2018:
 - Open: 40
 - New: 132

- Closed: 132
- Utility (Water & Sewer)
 - July 2018:
 - Open: 135
 - New: 242
 - Closed: 255
 - August 2018:
 - Open: 14
 - New: 84
 - Closed: 94
 - September 2018:
 - Open: 18
 - New: 72
 - Closed: 57



City Council
1901 5Th Street
Bay City, TX 77414

ADOPTED

AGENDA ITEM (ID # 3380)

Meeting: 11/01/18 06:00 PM
Department: Public Works
Category: Bid
Prepared By: Louis Rodriguez
Initiator: Louis Rodriguez
Sponsors:
DOC ID: 3380

DISCUSS, CONSIDER, AND/OR REJECT THE CONSTRUCTION BID FOR THE COTTONWOOD LIFT STATION REHABILITATION PROJECT TO MERCER CONSTRUCTION COMPANY IN THE AMOUNT OF \$719,000.00.

In September 2016, the City of Bay City Public Works Department and Jones|Carter Engineering completed the Sanitary Sewer System Analysis & Master Plan. The plan identified infrastructure capital improvement projects that should be completed to improve the City's utility wastewater system including new capital projects and operations & maintenance projects. The Cottonwood Sewer Lift Station Rehab Project was identified as being critical to complete before the Year 2020. Also identified as Lift Station No.14 (LS 14), this lift station is located at 2000 Lloyd and serves as the regional lift station for the majority of the City, with a 24-foot (24') diameter, approximately 21-foot (21') deep wet well, constructed in 1986. The lift station has four (4) pumps, one 4,150 gpm Flygt pump, one 2,125 gpm Flygt pump, and two 1,260 Flygt gpm pump. In reference to the sewer model, LS 14 collects flow from GSA 14C and GSA 14W and directly from LS 2. LS 14 pumps via 6,900 LF of 24-inch (24") force main to the WWTP. LS 14 appears to have an auxiliary force main that could pump via 16-inch (16") force main to the 36-inch gravity sanitary sewer in GSA 1N. From the Jones|Carter site visit conducted in summer-2016, LS 14 received a score of 19 out of 35 with the wet well piping and structural integrity in poor condition. This rehab project consist of addressing accessibility issues, revisiting pump capacity based on current and future demands, replacing pump discharge piping, recoating wet well piping and interiors, and making structural repairs to this lift station.

Engineer: Garver
Engineering Cost: \$128,213.00
Engineers Estimate: \$520,000.00
CIP Budget: \$650,000.00
Lowest Bid: \$719,000.00

After reviewing this bid, the budget, and the engineer's recommendation, staff is recommending that this project be postponed until and we can combine this project with another larger project at a later date. Some rehab work on this lift station has already been completed earlier this year under an emergency situation so the risk of waiting to complete the remainder of this project has been reduced. However, it is imperative that the remaining scope of work for this project be completed within one calendar year.

HISTORY:

10/25/18 City Council

TABLED

Next: 11/01/18

Mr. Rodriguez explained to Mayor and Council some of the issues they have encountered, which caused them to push this item back. Mr. Rodriguez stated that due to the bid coming in so far above the budget, he recommended it be rejected and re-bid at a later date.

The Mayor clarified that there was on bidder, and the bid was \$200,000 over the budget.

Councilman Cornman expressed his concern about the item. He stated that Council did not know what the year end financials looked like. Councilman Cornman wondered if they could reduce the scope of work to fit the budget. He suggested that they postpone it and let Mr. Rodriguez look at funding or re-bidding or reducing the scope to fit the budget. He added that he hated to delay it due to funding.

Councilman Childers agreed with Councilman Cornman and suggested they look for other options.

Councilman Cornman pointed out that from a previous bid, Mercer, was high.

Councilman Childers asked how it was bid out. Mr. Rodriguez stated that they had some difficulty, so they had to push it back. He added that they suggested coupling it with a larger project. Mr. Rodriguez stated that they were possibly looking at coupling this project with the revamping of the WWTP's lift station.

It was the consensus of Council to postpone this item until the next meeting.

MOTION BY COUNCILMAN CORNMAN, SECOND BY COUNCILMAN CHILDERS, TO TABLE THE REJECTION OF THE CONSTRUCTION BID FOR THE COTTONWOOD LIFT STATION REHABILITATION PROJECT TO THE NEXT MEETING. MOTION CARRIED BY UNANIMOUS VOTE.

COMMENTS - Current Meeting:

Mr. Rodriguez explained that they have been working with Garver to look at different ways to address the scope of work. Mr. Dan Olsen with Garver reviewed the timeline of the project, as well as their decision to reject the bid, which was due to it being \$200,000 over budget. Councilman Childers asked if the only reason why the City received one bid was because contractors were busy, and Mr. Olsen stated yes. Mr. Calhoun added that a lot are busy due to Harvey work still being done.

Mr. Olsen stated that they considered compiling this project with another project to get a better economies of scale. He added that they received confirmation from the engineers that they would be able to extend the project out by a year. Councilman Childers asked if the City estimated that for the next year, and Mrs. Jones, Finance Director, stated yes, and that it was set for 2020. Councilman Childers asked how much, and Mrs. Jones stated that they attached \$600,000. Mr. Calhoun pointed out that the question was whether or not we could afford to do a larger project like this next year.

Councilman Cornman expressed his disappointment that the City was not going forward with the project. He asked what the final recommendation was, and Mr Calhoun stated that he would like to re-bid. Councilman Cornman stated that he would support whatever Mr. Calhoun recommended. Councilman Childers asked for the time frame for re-bidding. Mr. Calhoun stated that they would be back by the second meeting in December or the first meeting in January.

MOTION BY MAYOR PRO TEM FOLSE, SECOND BY COUNCILMAN CHILDERS, TO REJECT THE CONSTRUCTION BID FOR THE COTTONWOOD LIFT STATION REHABILITATION PROJECT TO

MERCER CONSTRUCTION COMPANY IN THE AMOUNT OF \$719,000.00, AND RE-BID.
MOTION CARRIED BY UNANIMOUS VOTE.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chrystal Folse, Mayor Pro-Tem
SECONDER:	Jason Childers, Councilman
AYES:	Cornman, Sitz, Folse, Childers, Estlinbaum



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October 4, 2018

Barry Calhoun, Director of Public Works
Bay City
1901 5th Street
Bay City, Texas 77414

Re: Bay City
Cottonwood Lift Station Rehabilitation Improvements Project
Recommendation of Award

Dear Mr. Calhoun:

Bids were received for the "Cottonwood Lift Station Rehabilitation Improvements Project" at the City Hall Council Chambers, located at 1901 5th Street, Bay City, Texas, at 2:00 PM on September 27, 2018. The bids have been checked for accuracy and for compliance with the contract documents. A tabulation of the bids received is included as Attachment A.

A total of one (1) bid was received on the project. Mercer Construction Company submitted the low bid for the project in the amount of \$719,000. The low bid exceeds the CIP budget for this project and does not represent a good value for Bay City. Therefore, it is not recommended to award the construction contract for the "Cottonwood Lift Station Rehabilitation Improvements Project" to Mercer Construction Company.

Please call me if you have any questions.

Sincerely,

GARVER, LLC

A handwritten signature in blue ink that reads 'David S. Huang'.

David S. Huang, P.E.
Project Manager

Attachments: Mercer Construction Company Bid
Bid Tabulation

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Attachment: Recommendation of Award (3380 : Reject Construction Bid - Cottonwood Lift Station Rehab Project)

City of Bay City

Tabulation Sheet

Bid Description: REQUEST FOR PROPOSALS – Cottonwood Lift Station Rehabilitation Project	
Department: PUBLIC WORKS	Date: 09/27/2018
	Time: 2:00PM 2:14pm ✓

NAME OF BIDDER	ADDRESS	ITEM #	Ins. Cert. YES	NO
1. Marcar Const. Co.	Bay City, TX	1.	✓✓✓✓	
Bid Amt. \$ 719,000.00	12th items as requested			
No other bids.				

only Marver - \$ 719,000.00

LOW-BIDDER:

AWARDED TO:

RECOMMENDATION/COMMENTS: Review documents then
make recommendation to Council.

SIGNED: 

DATE: 9/27/2018

