



CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, April 28, 2026 at 6:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K. Nelson

Mayor Pro Tem: Jim Folse

Council Members: Benjamin Flores, Jim Folse, Bradley Westmoreland, Susan Reardon, Blayne Finlay

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

MINUTES

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 6:00 PM.

PRESENT:

Mayor Robert K. Nelson

Council Member Benjamin Flores

Mayor Pro Tem Jim Folse

Council Member Susan Reardon

Council Member Blayne Finlay

Council Member Brad Westmoreland via TEAMS at 7:40 PM (screen frozen, only audio was usable)

INVOCATION & PLEDGE

Texas State Flag Pledge: "Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."

Council Member Susan Reardon

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.

Council Member Susan Reardon

APPROVAL OF AGENDA

Motion made by Council Member Flores to approve the agenda. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

PUBLIC COMMENTS

Mayor Nelson recognized the Bay City SWAT Team. Meghan Griffith gave a brief update on the Aquacats.

CEREMONIAL

1. **Introduction of Melanie Townsend as the newly appointed Director of Bay City Community Development Corporation.** Jim Folse, Mayor Pro Tem and BCCDC Board President

Mayor Pro Tem, Jim Folse, gave a brief introduction of the new Community Development Corporation's Executive Director, Melanie Townsend. There were 40 applicants and 2 rounds of interviews. Melanie introduced herself to Council and thanked the CDC board for the opportunity and support. She stated she is looking forward to helping grow the City.

AWARDS AND PROCLAMATIONS

2. **Presentation of 2026 Municipal Traffic Safety Initiatives Award to Municipal Court.**

Court Administrator, Katy Plunkett, presented Municipal Court staff with the 2026 Municipal Traffic Safety Initiatives (MTSI) Award. The Municipal Court staff was awarded for their Traffic Safety for the 5th consecutive year at the annual TCMCEC MTSI awards ceremony on April 2, 2026. The Bay City Municipal Court was awarded along with 28 other courts across the state of Texas.

3. **Presentation ~ Employee promotions for the 2nd Quarter of FY26.**

Human Resources Director, Rhonda Clegg, presented staff that have been promoted during the 2nd Quarter of FY 2026. Kerstine Savage was promoted to Utility Customer Service Specialist II, Abby Woods was promoted to Street and Bridge Maintenance Tech II, Marlin Swist was promoted to Facilities Maintenance Supervisor, Johnny Cagle was promoted to Detective, Dylan Wakefield was promoted to Corporal, and James Phelp was promoted to Lieutenant.

4. **57th Annual Municipal Clerks Week Proclamation.**

Mayor Robert K. Nelson, read and presented the 57th Annual Municipal Clerk's Week Proclamation to City Secretary, Jeanna Thompson and Deputy City Secretary Angela Hadash.

ACKNOWLEDGEMENT FROM CITY MANAGER

City Manager, Scotty Jones, gave an attaboy to the Public Works staff that completed a pavement management project at Gilbert and Cypress. She then commented on the good turnout at the Spring Clean-Up event on April 25th. She reminded the community of the Hurricane Symposium on May 2nd at the Civic Center from 8 AM to Noon with a lot of participation. Ms. Jones then spoke briefly about the City of Bay City Community Resources Page. City Manager, Scotty Jones, announced the Multi-Pet and Breeder permits were now available. Fees are waived until October 1, 2026. More information will be available to the public. She showed a few photos and talked about the Mayor's State of the City address that was given earlier in April, which was part of the Strategic Goal: Community and Civic Engagement, as well as the Realtor Round table she attended, where she talked about City growth and planning for the future. She spoke of the Lion's Convention, where 130 Lions attended and was hosted by Bay City's

Lady Lion's Club. Ms. Jones announced the Library has assisted 10 adults in Matagorda County obtain their High School diploma. The third graduation will be held on Saturday, May 9th, 2026 at 1 PM. Lastly, she gave a brief update on upcoming City events and programs, and a brief update on TXDOT projects on highway 60 near 5th and 8th Streets..

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Mayor Pro Tem, Jim Folse, gave a shout-out to the volunteers Megan Griffith with the Aquacats, and Mike Griffith with the Youth Soccer. He stated that volunteers are what really make these programs work. He also commented on item #11, he thanked Irwin Ward for his efforts to make the Public Safety building better. He also thanked Scotty Jones for her work on getting the Public Safety building and Aquatics Center moving forward. Council Member Blayne Finlay congratulated Melany Townsend on her new position and all the 2nd Quarter promotions. Council Member Benjamin Flores congratulated Chief Rodriguez on her years of service and the Municipal Clerks. Mr. Flores also asked for an update on a question he asked Fire Marshall Shook about in the recent past about emergency preparedness in regards to volunteers. Mayor Nelson congratulated Dr. Carly Eastwood on being named "Ms. Corporate America", he will put together a Proclamation in her name.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

5. **Special Called Meeting minutes of March 18, 2026.**
6. **Council Workshop meeting minutes of March 24, 2026.**
7. **Regular Council Meeting minutes of March 24, 2026.**
8. **Special Called Meeting Minutes of April 14, 2026.**
9. **Declare unusable equipment, supplies, and materials as surplus and authorize staff to sell said surplus equipment, supplies, and materials through the use of an online auction or other means.**
10. **Accounts Payables, Direct Payables, and Utility Refunds for January, February, and March 2026.**
11. **Resolution accepting donation of a 0.702 acre tract of land, authorize the payment of all closing costs associated therewith and authorizing mayor to sign all documents for closing.**

Motion made by Mayor Pro Tem Folse to approve all Consent Agenda items. Seconded by Council Member Flores. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

DEPARTMENT REPORTS

12. **Public Works Department Report.**

Assistant Public Works Director, Krystal Mason, presented and discussed the Public Works Department Report.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

13. Finance ~ Discuss, Consider, and/or Approve the Annual Comprehensive Finance Report (ACFR) for the Fiscal Year ending September 30, 2025.

Finance Manager, Jennifer Davis, introduced Melissa Terry of Harrison, Waldrop, and Uherek, LLP, who then presented the FY 2024-2025 Annual Comprehensive Financial Report. The City received a clean opinion.

Motion made by Council Member Flores to approve the Annual Comprehensive Finance Report (ACFR) for the Fiscal Year ending September 30, 2025. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

14. Finance ~ Discuss, Consider, and/or Approve the City's Quarterly Financial and Investment Report for the Quarter Ending March 31, 2026.

Finance Manager, Jennifer Davis, presented the City's Quarterly Financial and Investment Report for the Quarter Ending March 31, 2026.

Motion made by Council Member Reardon to approve the City's Quarterly Financial and Investment Report for the Quarter Ending March 31, 2026. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

15. Resolution ~ A Resolution of the City of Bay City, Texas, authorizing the submission of a Catalytic Converter Theft Prevention Grant Program application.

Lt. Clayton Ryman presented information regarding catalytic converter and stolen vehicle thefts within the City and gave an overview of the drone preventative functions and the grant being applied for. The grant is an 80/20 split. 80% is covered by the MBCPA, with a 20% cash match. The drone is a first responder drone run by a certified drone operator and can also be taken over manually by a device as needed. It can reach a scene very quickly. Industry partners are covering the remaining \$125,000 of the drone cost. There is no cost to the City.

Motion made by Mayor Pro Tem Folse to approve authorizing the submission of a Catalytic Converter Theft Prevention Grant Program application. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

16. Resolution ~ Discuss, consider, and/or approve a Resolution authorizing the execution of a Grant Agreement with the Texas Water Development Board (TWDB) for funding of the North Water Treatment Plant and Transmission Line project, approving an Escrow Agreement, and authorizing the Mayor to execute all necessary documents related thereto.

Engineering Tech, Gabriel Lopez, discussed a Resolution authorizing the execution of a Grant Agreement with the Texas Water Development Board (TWDB) for funding of the North Water Treatment Plant and Transmission Line Project. This is a 100% grant funded, no cost to the City and no

repayment required.

Motion made by Council Member Flores to approve a Resolution authorizing the execution of a Grant Agreement with the Texas Water Development Board (TWDB) for funding of the North Water Treatment Plant and Transmission Line Project, approving an Escrow Agreement, and authorizing the Mayor to execute all necessary documents related thereto. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

- 17. Ordinance – Discuss, consider, and/or approve an Ordinance of the City Council of the City of Bay City, Texas amending Chapter 22 "Buildings and Building Regulations" of the Code of Ordinance by adopting revisions to Article XI "Vacant Buildings and Property" to the City of Bay City's Code of Ordinances to provide for the regulation of vacant buildings and property; repealing all related ordinances or parts of ordinances in conflict therewith; providing for a severability clause; providing for publication and prescribing an effective date.**

Assistant Public Works Director, Krystal Mason, presented and discussed the amendments to Chapter 22 of the Code of Ordinances, "Buildings and Building Regulations" by adopting revisions to Article XI to the Code of Ordinances, "Vacant Buildings and Property."

Motion made by Mayor Pro Tem Folse to approve an Ordinance of the City Council of the City of Bay City, Texas, amending Chapter 22 "Buildings and Building Regulations" of the Code of Ordinance by adopting revisions to Article XI "Vacant Buildings and Property" to the City of Bay City's Code of Ordinances to provide for the regulation of vacant buildings and property; repealing all related ordinances or parts of ordinances in conflict therewith; providing for a severability clause; providing for publication and prescribing an effective date. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Flores, Council Member Reardon, Council Member Finlay. A poll was taken. Motion carried.

CLOSED / EXECUTIVE SESSION

Council went into Executive Session at 8:02 PM.

- 18. Executive Session ~ Executive Session ~ Executive Session pursuant to Texas Government Code Section 551.072 (Deliberation regarding Real Property).**
- 19. Executive Session ~ Executive Session pursuant to Section 551.071(2) of the Texas Government Code (Consultation with Counsel on Legal Matters)**
- 20. Executive Session ~ Executive Session pursuant to Texas Government Code Section 551.087 (Deliberation regarding Economic Development).**

RECONVENE AND ACTION

Council reconvened into regular session at 9:58 PM. No action was taken.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

21. Contract/Agreement ~ Discuss YMCA Contract and take any action deemed necessary.

No discussion or action taken on this item.

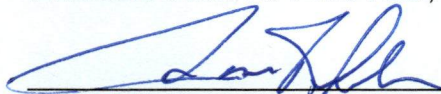
ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

City Manager, Scotty Jones, reminded everyone that the Hurricane Symposium is Saturday, May 2, 2026, from 8 AM to Noon at the Civic Center.

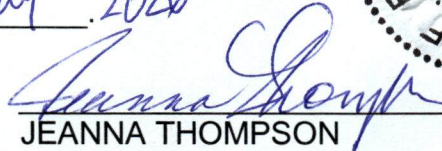
ADJOURNMENT

Council adjourned at 9:59 PM.

PASSED AND APPROVED, this 12 day of May, 2026



JIM FOLSE, MAYOR PRO TEM
CITY OF BAY CITY, TEXAS



JEANNA THOMPSON
CITY SECRETARY

