



CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, January 27, 2026 at 6:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K. Nelson

Mayor Pro Tem: Jim Folse

Council Members: Benjamin Flores, Bradley Westmoreland, Susan Reardon, Blayne Finlay

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

MINUTES

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 6:03 PM.

PRESENT:

Mayor Robert K. Nelson

Mayor Pro Tem Jim Folse

Council Member Bradley Westmoreland

Council Member Susan Reardon

Council Member Blayne Finlay

ABSENT:

Council Member Benjamin Flores

INVOCATION & PLEDGE

Texas State Flag Pledge: "Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."

Councilman Blayne Finlay

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.

Councilman Blayne Finlay

APPROVAL OF AGENDA

Motion made by Mayor Pro Tem Folse to approve the agenda with a few changes. The Parks and Recreation Department Report was moved to after all Regular Items, and items twelve and thirteen were moved after item eight and before item nine. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

PUBLIC COMMENTS

There were no public comments.

AWARDS AND PROCLAMATIONS

Proclamations presented prior to Employee promotions

1. Employee promotions for the 1st Quarter of FY26.

Human Resource Director, Rhonda Clegg, recognized Bay City employees who were promoted in the first quarter of FY26. Adelaide Ellsworth from the Library was promoted to Library Program Manager at the Sargent branch, Amanda Yracheta from Public Works was promoted to Senior Administrative Assistant, and Nicholas Ybarra from the Police Department was promoted to Police Officer.

2. Proclamation celebrating the 10th Anniversary of the Wild Game & Wine Camofest.

3. Proclamation honoring the volunteers for their outstanding contributions to the Wild Game & Wine Camofest.

During the proclamation reading, current and original committee members were invited to the podium for recognition and photographs with City Council members. Committee member, Alicia Waters was presented with a plaque for her service and contribution.

ACKNOWLEDGEMENT FROM CITY MANAGER

City Manager, Scotty Jones, gave attaboys to the Street and Bridge crew for deicing the bridges during the freeze. She also gave a shout-out to the utility crew who quickly took care of a sudden leak downtown that afternoon. She announced that Airport Manager, James Mason, was contacted by the Texas A&M Transportation division that they are writing an article on the Bay City Regional Airport in the Wing Tips publication. Ms. Jones also spoke briefly about the new updated information kiosk downtown and the Library winter reading challenge where there were 65 readers in participation. She then announced upcoming City events and a volunteer appreciation event in the planning stages.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Mayor Pro Tem, Jim Folse thanked Public Works again for their work in preparing for the freeze. He also thanked Herb, Krystal, and Scotty for their work and submitting the Quiet Zone for review, and Gabriel for his help with the Aquatic Center. Council Member Bradley Westmoreland asked for an email update regarding the expansion of the Recycling Center hours of operation. He also asked about an update on the Union Pacific Railroad track's condition. He then asked about a money market accounts update.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

- 4. Accounts Payables, Direct Payables, and Utility Refunds for October, November, and December 2025**
- 5. Interlocal Agreement between the City of Bay City and Matagorda County for library services for the 2026 year.**

6. Interlocal Agreement between the City of Bay City and Matagorda County regarding the Bay City Service Center for the 2026 and 2027 year.
7. Rescission of General Warranty Deed by and between The City of Bay City, Texas and Girl Scouts of San Jacinto Council, a Texas nonprofit corporation (hereinafter referred to as "GSSJC").

Motion made by Council Member Reardon to approve all Consent Agenda items. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

DEPARTMENT REPORTS

8. **Parks and Recreation annual report.**

Parks and Recreation Manager, Kelly Penewitt, presented and discussed the Parks and Recreation annual report.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

9. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the re-appointment of Jordan Piwonka and Denise Fortenberry to the Parks and Recreation Advisory Board, City of Bay City, Texas.**

Motion made by Council Member Finlay to approve a Resolution of the City Council of the City of Bay City, Texas recognizing the re-appointment of Jordan Piwonka and Denise Fortenberry to the Parks and Recreation Advisory Board, City of Bay City, Texas. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

10. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the re-appointments of Cory McCray, Fran Baker, Alice Lowery, Carol Ann Huitt, Kaci Waller, Kristi Lee, Henry Perez, Karen Stephens, and Matthew Morales to the Main Street Historic Preservation Advisory Board.**

All board terms will now be staggered.

Motion made by Mayor Pro Tem Folse to approve a Resolution of the City Council of the City of Bay City, Texas recognizing the re-appointment of Cory McCray, Fran Baker, Alice Lowery, Carol Ann Huitt, Kaci Waller, Kristi Lee, Henry Perez, Karen Stephens, and Matthew Morales to the Main Street Historic Preservation Advisory Board. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

11. **Resolution ~ Discuss, consider, and/or approve the Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Brad Freeman, Natasha Moreno, Kaci Waller and Shelby Wild to the Tourism Advisory Board.**

Motion made by Council Member Finlay to approve the Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Brad Freeman, Natasha Moreno, Kaci Waller, and Shelby Wild to the Tourism Advisory Board. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

12. Ordinance ~ Discuss, consider, and/or approve an Ordinance amending the City Code of Ordinances Chapter 14 "Animals"; providing for a cumulative and conflicts clause, providing for a severability clause; and providing for an effective date.

Bay City Police Chief, Christella Rodriguez, discussed the proposed Animal Ordinance. Animal Impound Manager, Dotty Grandstaff provided information on organizations that are helping find programs for microchipping as well as spay/ neutering programs. She has also found another organization that will be helping with grants.

Mayor Nelson opened the meeting up for public comments regarding the proposed Animal Ordinance. Angelica Hernandez (2306 Matthews St.) stated she did not think the public should be required to register their animals with the City and that what she has in or on her property is no one's business. Cheryl (For the Love of Animals organization) stated her organization helps with spay/ neuter, shots, food and more, for the community when they can't afford the care for animals.

City Attorney, Anne Marie Odefey, pointed out a few language changes made that will be corrected in the Ordinance for clarification. All the council looks forward to hearing the committees' feedback to make edits and adjustments as the Ordinance develops.

Motion made by Council Member Westmoreland to approve an Ordinance amending the City Code of Ordinances Chapter 14 "Animals"; providing for a cumulative and conflicts clause, providing for a severability clause; and providing for an effective date, added to be effective October 1, 2026. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried. A poll was taken.

13. Ordinance ~ Discuss, consider, and/or approve an Ordinance of the City of Bay City, Texas, revising the Fee Schedule labeled "Appendix B" in the Code of Ordinances of the City of Bay City, Texas; adopting new fees for Chapter 14 "Animals"; providing for repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date.

For clarification, the fee for multiple pet permits and breeder permits is \$25 per year, per household, effective October 1, 2026.

Motion made by Mayor Pro Tem Folse to approve an Ordinance of the City of Bay City, Texas, revising the Fee Schedule labeled "Appendix B" in the Code of Ordinances of the City of Bay City, Texas; adopting new fees for Chapter 14 "Animals"; providing a repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date, to be added the fee is per household, and to be effective October 1, 2026. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried. A poll was taken.

14. Report ~ Discuss, Consider, and/or Approve the City's Quarterly Financial and Investment Report for the Quarter Ending December 31, 2025.

Finance Manager, Jennifer David, presented and discussed the City's Quarterly Financial and Investment Report. Council Member Westmoreland requested the discussion of the bank be put on a future agenda.

Motion made by Council Member Finlay to approve the City's Quarterly Financial and Investment Report for the Quarter ending December 31, 2025. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

15. Grant ~ Consider and/or approve Amendment No. 1 to Task Order #DR-4485-0221-01 for the Storm Water Management Plan under the Professional Services Agreement between the City of Bay City and GrantWorks Inc.

Engineering Tech, Gabriel Lopez, briefly explained Task Order No. 1.

Motion made by Council Member Finlay to approve Amendment No. 1 to Task Order #DR-4485-0221-01 for the Storm Water Management Plan under the Professional Services Agreement between the City of Bay City and GrantWorks Inc. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

16. Ordinance ~ Discuss, consider, and/or approve an Ordinance of the City Council of the City of Bay City, Texas, ordering a General Municipal Election to be held on May 2, 2026; authorizing the Mayor, or designee, to enter into an agreement with Matagorda County to conduct the General Municipal Election on behalf of the City of Bay City; designating the places and manner of holding the election; providing for the posting and publication of notice; providing a savings clause; providing an open meetings clause; and, providing an effective date.

Motion made by Council Member Reardon to approve an Ordinance of the City Council of the City of Bay City, Texas, ordering a General Municipal Election to be held on May 2, 2026; authorizing the Mayor, or designee, to enter into an agreement with Matagorda County to conduct the General Municipal Election on behalf of the City of Bay City; designating the places and manner of holding the election; providing for the posting and publication of notice; providing a savings clause; providing an open meetings clause; and, providing an effective date. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried. A poll was taken.

17. Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow and DC Dunham to the Board of Directors to Reinvestment Zone Number One, City of Bay City, Texas.

Motion made by Council Member Westmoreland to approve a Resolution of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow and DC Dunham to the Board of Directors to Reinvestment Zone Number One. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

18. Appointment ~ Discuss, consider, and/or approve the appointment of Jim Folse as Chair for TIRZ #1 Board to serve a one (1) year term.

Motion made by Council Member Finlay to approve the appointment of Jim Folse as Chair for TIRZ #1 Board to serve a one (1) year term. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

19. Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow and DC Dunham to the Board of Directors to Reinvestment Zone Number Two, City of Bay City, Texas.

Motion made by Council Member Finlay to approve a Resolution of the City Council of the City of Bay City, Texas, recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow and DC Dunham to the Board of Directors to Reinvestment Zone Number Two, City of Bay City, Texas. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

20. Appointment ~ Discuss, consider, and/or approve the appointment of Jim Folse as Chair for TIRZ #2 Board to serve a one (1) year term.

Motion made by Mayor Nelson to approve the appointment of Jim Folse as Chair for TIRZ #2 Board to serve a one (1) year term. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

21. Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow, County Precinct 1 Commissioner and County Precinct 2 Commissioner to the Board of Directors to Reinvestment Zone Number Three, City of Bay City, Texas.

Motion made by Council Member Finlay to approve a Resolution of the City Council of the City of Bay City, Texas, recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow, County Precinct 1 Commissioner, and County 2 Precinct Commissioner to the Board of Directors to Reinvestment Zone Number Three, City of Bay City, Texas. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

22. Appointment ~ Discuss, consider, and/or approve the appointment of Jim Folse as Chair for TIRZ #3 Board to serve a one (1) year term.

Motion made by Council Member Finlay to approve the appointment of Jim Folse as Chair for TIRZ #3 Board to serve a one (1) year term. Seconded by Mayor Nelson. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

23. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Craig Hlavinka, Bryan Prochnow, Renee Savage, and Matagorda County Precinct 2 Commissioner to the Board of Directors to Reinvestment Zone Number Four, City of Bay City, Texas.**

Motion made by Council Member Westmoreland to approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Craig Hlavinka, Bryan Prochnow, Renee Savage, and Matagorda County Precinct 2 Commissioner to the Board of Directors to Reinvestment Zone Number Four, City of Bay City, Texas. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

24. **Appointment ~ Discuss, consider, and/or approve the appointment of Jim Folse as Chair for TIRZ #4 Board to serve a one (1) year term.**

Motion made by Mayor Nelson to approve the appointment of Jim Folse as Chair for TIRZ #4 Board to serve a one (1) year term. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

CLOSED / EXECUTIVE SESSION

There was no Executive Session.

RECONVENE AND ACTION

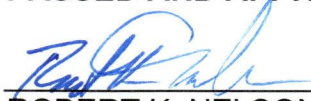
ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

Council Member Brad Westmoreland asked for an update on the Civic Center modernization and upgrades progress. Mayor Pro Tem Jim Folse asked for an update on the USO. The breakers were tripping during the Veterans Parade event. Parks and Recreation Manager, Kelly Penewitt gave a brief update on that situation. Mr. Folse also stated the exterior work on the EAC building is completed and is looking nice and encouraged the public to go by and have a look. Council Member Finally commented how nice it is to have the public at the meetings and giving their input.

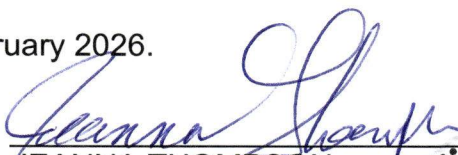
ADJOURNMENT

Council adjourned at 8:10 PM.

PASSED AND APPROVED, this 24th day of February 2026.



ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS



JEANNA THOMPSON
CITY SECRETARY

