



CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, February 24, 2026 at 6:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K. Nelson

Mayor Pro Tem: Jim Folse

Council Members: Benjamin Flores, Jim Folse, Bradley Westmoreland, Susan Reardon, Blayne Finlay

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

AGENDA

THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:

ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).

CALL TO ORDER AND CERTIFICATION OF QUORUM

INVOCATION & PLEDGE

Texas State Flag Pledge: "Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."

Councilman Benjamin Flores

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.

Councilman Benjamin Flores

APPROVAL OF AGENDA

PUBLIC COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff place the item on an agenda for a subsequent meeting.

ACKNOWLEDGEMENT FROM CITY MANAGER

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

1. **Special Called Meeting minutes of January 13, 2026.**
2. **Regular Council Meeting minutes of January 27, 2026.**
3. **Election Services Contract between the City of Bay City, Texas and Matagorda County for General and Special Elections to be held May 2, 2026.**
4. **Consider and/or approve the award of bids for 2026 Public Works Road Materials (PW-RM-2026).**

DEPARTMENT REPORTS

5. **Bay City Police Department Annual Report for 2025.** Christella Rodriguez, Chief of Police

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

6. **Agreement ~ Discuss, consider, and/or approve an Interlocal Agreement between the City of Bay City and Matagorda County to establish Public Access to Westlaw Legal Research Database.** Samantha Denbow, Communication & Cultural Arts Director
7. **Resolution ~ Discuss, consider and/or approve the resolution appointing Patty Elder, Diana Gurecky, Kris Hurley, Martha Johnson, Stacey MacKenzie, and Donnye Stone to the Library Advisory Board.** Samantha Denbow, Communication & Cultural Arts Director
8. **Resolution ~ Discuss, consider, and/or approve a resolution authorizing TxDOT Aviation to act as agent for the design of the APRON reconstruction project.** James Mason, Airport Manager
9. **Discuss, consider and/or approve City of Bay City authorization to issue Requests For Proposals for Administrative Services (RFP) and Requests For Qualifications (RFQ) for engineering services for the 2026 Downtown Revitalization and Main Street Programs, administered through the Texas Department of Agriculture.** Gabriel Lopez, Engineering Tech
10. **Discuss, Consider, and/or approve awarding a Depository Contract for the City of Bay City and authorize the City Manager to execute a Depository Contract in a form approved by the City Attorney.** Jennifer Davis, Finance Manager
11. **Discuss, Consider, and/or approve the City's updated Disclosure Policy.** Jennifer Davis, Finance Manager
12. **Discuss, consider, and/or approve the creation and appointments of a Human Resource Policy Review Committee for Fiscal Year 2026 amendments.** Scotty Jones, City Manager

CLOSED / EXECUTIVE SESSION

13. **Executive Session ~ Executive Session ~ Executive Session pursuant to Texas**

Government Code Section 551.072 (Deliberation regarding Real Property).

- 14. Executive Session ~ Executive Session pursuant to Texas Government Code Section 551.087 (Deliberation regarding Economic Development).**
- 15. Executive Session ~ Executive Session pursuant to Section 551.071(2) of the Texas Government Code (Consultation with Counsel on Legal Matters)**

RECONVENE AND ACTION**ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER****ADJOURNMENT****AGENDA NOTICES:**

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION OF POSTING

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **February 18, 2026 before 6:00 p.m.** Any questions concerning the above items, please contact the Mayor and City Manager's office at (979) 245-2137.



CITY COUNCIL SPECIAL CALLED MEETING CITY OF BAY CITY

Tuesday, January 13, 2026 at 5:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K. Nelson

Mayor Pro Tem: Jim Folse

Council Members: Benjamin Flores, Jim Folse, Bradley Westmoreland, Susan Reardon, Blayne Finlay

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

MINUTES

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 5:02 PM.

PRESENT:

Mayor Robert K. Nelson

Council Member Benjamin Flores (Via Teams)

Mayor Pro Tem Jim Folse

Council Member Bradley Westmoreland

Council Member Susan Reardon

Council Member Blayne Finlay

INVOCATION & PLEDGE

Texas State Flag Pledge: "Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."

Councilwoman Susan Reardon

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.

Councilwoman Susan Reardon

APPROVAL OF AGENDA

Motion made by Council Member Westmoreland to approve the agenda with the change of moving item six to be after item nine. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

PUBLIC COMMENTS

Cheryl Stahle from For the Love of Animals made a public comment asking for an update on the proposed Animal Ordinance and voiced her concerns. Another citizen made a comment about the proposed Animal Ordinance and voiced concern about animal attacks in her neighborhood. Angelica Hernandez, a resident of 2306 Matthews, voiced concerns about the proposed Animal Ordinance and offered suggestions to help with some of the issues. Susan Dancer, from 3225 Avenue K commented as an animal rescuer about the costs associated with responsible pet ownership.

ACKNOWLEDGEMENT FROM CITY MANAGER

City Manager, Scotty Jones, gave shout-outs to Public Works and Street and Bridge crews for their hard work. She then spoke about Ray with the Communications department and his efforts in spreading information to the community. She also explained the multiple platforms where the information can be found and how to access them. Ms. Jones congratulated the Library staff on their success and the attendance during the Deck the Library event. She then gave a shout-out to Elite Pressure Washing for their hard and efficient work and long hours spent pressure washing downtown. Ms. Jones spoke briefly about the Parks and Recreation department's park bench project, and about how LeTulle Park will be receiving \$1,000 toward beautification. 12 people participated in the Polar Plunge event, and there were 150 participants in the last movie event through Parks and Recreation. She also announced upcoming City events and programs.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Mayor Pro Tem Folsom mentioned that the City ran the street sweeper and found the parking lot at the Wharton Junior College building was in good enough condition to update the parking lot markings and striping. No other repairs will be needed. Council Member Susan Reardon gave a shout-out to Darve Smith for his work on the employee newsletters. They are a great resource for everyone. Council Member Blayne Finlay gave an attaboy to Ray Beltran for his social media posting and updates. He looks forward to seeing more. He also congratulated Officer Chris Hadash on all of his many years and hard work for the Bay City Police Department and best of luck on his new job. He will be missed at the City. Council Member Brad Westmoreland noticed all the events at Parks and Recreation and the Library among other departments throughout the City, They have such a positive impact, and he thanked all the teams and Scotty for continuing to offer these opportunities. He also asked for updates on the Public Safety building timeline and asked if they could have a conversation soon about the hours of operation for the Recycling Center. Lastly, he asked to have Union Pacific address the railroad crossing at McDonald's (Sonic), which is deteriorating rapidly. Council Member Benjamin Flores shared his thoughts on the proposed Animal Ordinance as he had to leave the meeting early, before the proposed Ordinance was addressed. He finds that limiting the citizens on the number of pets they can have is problematic. He does not support citizens having to register as breeders. Mayor Nelson thanked the City employees for all of their continued hard work, and thanked the citizens for attending the meeting and invited them back in the future.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

1. Special Called Meeting minutes of November 18, 2025.
2. City Council Workshop minutes of December 9, 2025.
3. City Council Regular Meeting minutes of December 9, 2025.
4. Special Called meeting minutes of December 16, 2025

Motion made by Council Member Finlay to approve all Consent Agenda items. Seconded by Mayor Pro Tem Folsie. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folsie, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

DEPARTMENT REPORTS

5. Municipal Court 1st Quarter Report.

Magistrate/ Court Administrator, Katy Plunkett, presented and discussed the Municipal Court 1st Quarter Report.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

6. Ordinance ~ Review and discuss the Public Input received and the proposed Animal Control Ordinance.

Bay City Police Chief, Christella Rodriguez presented a recap of the beginning stages of the Animal Control and discussed the proposed Ordinance in depth. Mayor Pro Tem, Jim Folsie, stated his concern about Section 14.21 1d and 3e rescue individuals and organizations and would like to look over these sections again to make it easier to rescue. He also addressed the permit fees, which the Chief stated they are still working on but are almost completed. There were some questions asked of the public. The subject of Animal Control and police response time was briefly discussed. Council Member Westmoreland addressed his concern about Section 14.23 a1 (c), and going against sound medical advice. The Chief stated it will be looked into further. Council Member Finlay asked that Communications post accurate updates to the public explaining the steps that have been taken and information moving forward.

7. Contract ~ Discuss, consider, and/or approve Change Order No. 3 request for additional construction work to the Cottonwood Lift Station Improvements Project and authorize the Mayor to execute a change order between the City of Bay City and LEM Construction in an amount not to exceed \$389,109.85.

Public Works Director, Herb Blomquist, presented and discussed the need for the change order. Tyson Hann with Garver Engineering, then explained the project and how it has evolved, costs associated, and why it's necessary to move forward.

Motion made by Council Member Westmoreland to approve Change Order No. 3 request for additional construction work to the Cottonwood Lift Station Improvements Project and authorize the Mayor to execute a change order between the City of Bay City and LEM Construction in an amount not to exceed \$389,109.85. Seconded by Mayor Pro Tem Folsie. Voting Yea: Mayor Nelson, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

8. Ordinance ~ Discuss, Consider, and/or approve an Ordinance of the City of Bay City, Texas adopting a "Budget Amendment #3 Final" to the "Annual Budget of the City of Bay City, Texas, for the Fiscal Year 2025"; providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing other matters related to the subject.

City Manager, Scotty Jones, presented and discussed an Ordinance adopting a "Budget Amendment #3

Final" to the "Annual Budget of the City of Bay City, Texas, for the Fiscal Year 2025." Council Member Westmoreland thanked staff for the cleanup efforts downtown, citizens have noticed.

Motion made by Council Member Finlay to approve an Ordinance of the City of Bay City, Texas adopting a "Budget Amendment #3 Final" to the "Annual Budget of the City of Bay City, Texas, for the Fiscal Year 2025"; providing for supplemental appropriation and/ or transfer of certain funds; providing for severability; and other matters related to the subject. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried. A poll was taken.

9. Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas committing the City to provide local matching funds to secure and complete application for the Boat Access Grant Program, for Phase 1 Engineering.

Parks and Recreation Manager, Kelly Penewitt, discussed the need for local match funds for the Boat Access Grant Program. The city has \$15,000 available, the grant can go up to \$250,000. It is a matching 25/75 grant. The recommended cap is a \$25,000 match.

Motion made by Mayor Pro Tem Folse to approve a Resolution of the City of Bay City, Texas committing the City to provide local matching funds to secure and complete an application for the Boat Access Grant Program, for Phase 1 Engineering, noted that the cap is at a \$25,000 match. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

CLOSED / EXECUTIVE SESSION

There was no Executive Session

RECONVENE AND ACTION

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

City Manager, Scotty Jones, announced that Travel Texas will be attending the 10th annual Camofest to present the Tourism Friendly certification. Mayor Pro Tem Jim Folse announced the Chamber of Commerce awards banquet is being held Thursday night.

ADJOURNMENT

Council adjourned at 7:10 PM.

PASSED AND APPROVED, this 24th day of February 2026.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY



CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, January 27, 2026 at 6:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K. Nelson

Mayor Pro Tem: Jim Folsie

Council Members: Benjamin Flores, Bradley Westmoreland, Susan Reardon, Blayne Finlay

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

MINUTES

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 6:03 PM.

PRESENT:

Mayor Robert K. Nelson

Mayor Pro Tem Jim Folsie

Council Member Bradley Westmoreland

Council Member Susan Reardon

Council Member Blayne Finlay

ABSENT:

Council Member Benjamin Flores

INVOCATION & PLEDGE

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Councilman Blayne Finlay

MISSION STATEMENT

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Councilman Blayne Finlay

APPROVAL OF AGENDA

Motion made by Mayor Pro Tem Folsie to approve the agenda with a few changes. The Parks and Recreation Department Report was moved to after all Regular Items, and items twelve and thirteen were moved after item eight and before item nine. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folsie, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

PUBLIC COMMENTS

There were no public comments.

AWARDS AND PROCLAMATIONS

Proclamations presented prior to Employee promotions

1. Employee promotions for the 1st Quarter of FY26.

Human Resource Director, Rhonda Clegg, recognized Bay City employees who were promoted in the first quarter of FY26. Adelaide Ellsworth from the Library was promoted to Library Program Manager at the Sargent branch, Amanda Yracheta from Public Works was promoted to Senior Administrative Assistant, and Nicholas Ybarra from the Police Department was promoted to Police Officer.

2. Proclamation celebrating the 10th Anniversary of the Wild Game & Wine Camofest.

3. Proclamation honoring the volunteers for their outstanding contributions to the Wild Game & Wine Camofest.

During the proclamation reading, current and original committee members were invited to the podium for recognition and photographs with City Council members. Committee member, Alicia Waters was presented with a plaque for her service and contribution.

ACKNOWLEDGEMENT FROM CITY MANAGER

City Manager, Scotty Jones, gave attaboys to the Street and Bridge crew for deicing the bridges during the freeze. She also gave a shout-out to the utility crew who quickly took care of a sudden leak downtown that afternoon. She announced that Airport Manager, James Mason, was contacted by the Texas A&M Transportation division that they are writing an article on the Bay City Regional Airport in the Wing Tips publication. Ms. Jones also spoke briefly about the new updated information kiosk downtown and the Library winter reading challenge where there were 65 readers in participation. She then announced upcoming City events and a volunteer appreciation event in the planning stages.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Mayor Pro Tem, Jim Folsie thanked Public Works again for their work in preparing for the freeze. He also thanked Herb, Krystal, and Scotty for their work and submitting the Quiet Zone for review, and Gabriel for his help with the Aquatic Center. Council Member Bradley Westmoreland asked for an email update regarding the expansion of the Recycling Center hours of operation. He also asked about an update on the Union Pacific Railroad track's condition. He then asked about a money market accounts update.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

4. Accounts Payables, Direct Payables, and Utility Refunds for October, November, and December 2025
5. Interlocal Agreement between the City of Bay City and Matagorda County for library services for the 2026 year.

6. Interlocal Agreement between the City of Bay City and Matagorda County regarding the Bay City Service Center for the 2026 and 2027 year.
7. Rescission of General Warranty Deed by and between The City of Bay City, Texas and Girl Scouts of San Jacinto Council, a Texas nonprofit corporation (hereinafter referred to as "GSSJC").

Motion made by Council Member Reardon to approve all Consent Agenda items. Seconded by Mayor Pro Tem Folsie. Voting Yea: Mayor Nelson, Mayor Pro Tem Folsie, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

DEPARTMENT REPORTS

8. **Parks and Recreation annual report.**

Parks and Recreation Manager, Kelly Penewitt, presented and discussed the Parks and Recreation annual report.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

9. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the re-appointment of Jordan Piwonka and Denise Fortenberry to the Parks and Recreation Advisory Board, City of Bay City, Texas.**

Motion made by Council Member Finlay to approve a Resolution of the City Council of the City of Bay City, Texas recognizing the re-appointment of Jordan Piwonka and Denise Fortenberry to the Parks and Recreation Advisory Board, City of Bay City, Texas. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Mayor Pro Tem Folsie, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

10. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the re-appointments of Cory McCray, Fran Baker, Alice Lowery, Carol Ann Huitt, Kaci Waller, Kristi Lee, Henry Perez, Karen Stephens, and Matthew Morales to the to the Main Street Historic Preservation Advisory Board.**

All board terms will now be staggered.

Motion made by Mayor Pro Tem Folsie to approve a Resolution of the City Council of the City of Bay City, Texas recognizing the re-appointment of Cory McCray, Fran Baker, Alice Lowery, Carol Ann Huitt, Kaci Waller, Kristi Lee, Henry Perez, Karen Stephens, and Matthew Morales to the Main Street Historic Preservation Advisory Board. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Folsie, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

11. **Resolution ~ Discuss, consider, and/or approve the Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Brad Freeman, Natasha Moreno, Kaci Waller and Shelby Wild to the Tourism Advisory Board.**

Motion made by Council Member Finlay to approve the Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Brad Freeman, Natasha Moreno, Kaci Waller, and Shelby Wild to the Tourism Advisory Board. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folsie, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

12. **Ordinance ~ Discuss, consider, and/or approve an Ordinance amending the City Code of Ordinances Chapter 14 "Animals"; providing for a cumulative and conflicts clause, providing for a severability clause; and providing for an effective date.**

Bay City Police Chief, Christella Rodriguez, discussed the proposed Animal Ordinance. Animal Impound Manager, Dotty Grandstaff provided information on organizations that are helping find programs for microchipping as well as spay/ neutering programs. She has also found another organization that will be helping with grants.

Mayor Nelson opened the meeting up for public comments regarding the proposed Animal Ordinance. Angelica Hernandez (2306 Matthews St.) stated she did not think the public should be required to register their animals with the City and that what she has in or on her property is no one's business. Cheryl (For the Love of Animals organization) stated her organization helps with spay/ neuter, shots, food and more, for the community when they can't afford the care for animals. City Attorney, Anne Marie Odefey, pointed out a few language changes made that will be corrected in the Ordinance for clarification. All the council looks forward to hearing the committees' feedback to make edits and adjustments as the Ordinance develops.

Motion made by Council Member Westmoreland to approve an Ordinance amending the City Code of Ordinances Chapter 14 "Animals"; providing for a cumulative and conflicts clause, providing for a severability clause; and providing for an effective date, added to be effective October 1, 2026. Seconded by Mayor Pro Tem Folsie. Voting Yea: Mayor Nelson, Mayor Pro Tem Folsie, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried. A poll was taken.

13. **Ordinance ~ Discuss, consider, and/or approve an Ordinance of the City of Bay City, Texas, revising the Fee Schedule labeled "Appendix B" in the Code of Ordinances of the City of Bay City, Texas; adopting new fees for Chapter 14 "Animals"; providing for repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date.**

For clarification, the fee for multiple pet permits and breeder permits is \$25 per year, per household, effective October 1, 2026.

Motion made by Mayor Pro Tem Folsie to approve an Ordinance of the City of Bay City, Texas, revising the Fee Schedule labeled "Appendix B" in the Code of Ordinances of the City of Bay City, Texas; adopting new fees for Chapter 14 "Animals"; providing a repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date, to be added the fee is per household, and to be effective October 1, 2026. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folsie, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried. A poll was taken.

14. **Report ~ Discuss, Consider, and/or Approve the City's Quarterly Financial and Investment Report for the Quarter Ending December 31, 2025.**

Finance Manager, Jennifer David, presented and discussed the City's Quarterly Financial and Investment Report. Council Member Westmoreland requested the discussion of the bank be put on a future agenda.

Motion made by Council Member Finlay to approve the City's Quarterly Financial and Investment Report for the Quarter ending December 31, 2025. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

15. Grant ~ Consider and/or approve Amendment No. 1 to Task Order #DR-4485-0221-01 for the Storm Water Management Plan under the Professional Services Agreement between the City of Bay City and GrantWorks Inc.

Engineering Tech, Gabriel Lopez, briefly explained Task Order No. 1.

Motion made by Council Member Finlay to approve Amendment No. 1 to Task Order #DR-4485-0221-01 for the Storm Water Management Plan under the Professional Services Agreement between the City of Bay City and GrantWorks Inc. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

16. Ordinance ~ Discuss, consider, and/or approve an Ordinance of the City Council of the City of Bay City, Texas, ordering a General Municipal Election to be held on May 2, 2026; authorizing the Mayor, or designee, to enter into an agreement with Matagorda County to conduct the General Municipal Election on behalf of the City of Bay City; designating the places and manner of holding the election; providing for the posting and publication of notice; providing a savings clause; providing an open meetings clause; and, providing an effective date.

Motion made by Council Member Reardon to approve an Ordinance of the City Council of the City of Bay City, Texas, ordering a General Municipal Election to be held on May 2, 2026; authorizing the Mayor, or designee, to enter into an agreement with Matagorda County to conduct the General Municipal Election on behalf of the City of Bay City; designating the places and manner of holding the election; providing for the posting and publication of notice; providing a savings clause; providing an open meetings clause; and, providing an effective date. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried. A poll was taken.

17. Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow and DC Dunham to the Board of Directors to Reinvestment Zone Number One, City of Bay City, Texas.

Motion made by Council Member Westmoreland to approve a Resolution of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow and DC Dunham to the Board of Directors to Reinvestment Zone Number One. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

18. Appointment ~ Discuss, consider, and/or approve the appointment of Jim Folse as Chair for TIRZ #1 Board to serve a one (1) year term.

Motion made by Council Member Finlay to approve the appointment of Jim Folse as Chair for TIRZ #1 Board to serve a one (1) year term. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

19. Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow and DC Dunham to the Board of Directors to Reinvestment Zone Number Two, City of Bay City, Texas.

Motion made by Council Member Finlay to approve a Resolution of the City Council of the City of Bay City, Texas, recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow and DC Dunham to the Board of Directors to Reinvestment Zone Number Two, City of Bay City, Texas. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

20. Appointment ~ Discuss, consider, and/or approve the appointment of Jim Folse as Chair for TIRZ #2 Board to serve a one (1) year term.

Motion made by Mayor Nelson to approve the appointment of Jim Folse as Chair for TIRZ #2 Board to serve a one (1) year term. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

21. Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow, County Precinct 1 Commissioner and County Precinct 2 Commissioner to the Board of Directors to Reinvestment Zone Number Three, City of Bay City, Texas.

Motion made by Council Member Finlay to approve a Resolution of the City Council of the City of Bay City, Texas, recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Bryan Prochnow, County Precinct 1 Commissioner, and County 2 Precinct Commissioner to the Board of Directors to Reinvestment Zone Number Three, City of Bay City, Texas. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

22. Appointment ~ Discuss, consider, and/or approve the appointment of Jim Folse as Chair for TIRZ #3 Board to serve a one (1) year term.

Motion made by Council Member Finlay to approve the appointment of Jim Folse as Chair for TIRZ #3 Board to serve a one (1) year term. Seconded by Mayor Nelson. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

23. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Craig Hlavinka, Bryan Prochnow, Renee Savage, and Matagorda County Precinct 2 Commissioner to the Board of Directors to Reinvestment Zone Number Four, City of Bay City, Texas.**

Motion made by Council Member Westmoreland to approve a Resolution of the City Council of the City of Bay City, Texas recognizing the appointment of Susan Reardon, re-appointment of Jim Folse, Craig Hlavinka, Bryan Prochnow, Renee Savage, and Matagorda County Precinct 2 Commissioner to the Board of Directors to Reinvestment Zone Number Four, City of Bay City, Texas. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

24. **Appointment ~ Discuss, consider, and/or approve the appointment of Jim Folse as Chair for TIRZ #4 Board to serve a one (1) year term.**

Motion made by Mayor Nelson to approve the appointment of Jim Folse as Chair for TIRZ #4 Board to serve a one (1) year term. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

CLOSED / EXECUTIVE SESSION

There was no Executive Session.

RECONVENE AND ACTION

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

Council Member Brad Westmoreland asked for an update on the Civic Center modernization and upgrades progress. Mayor Pro Tem Jim Folse asked for an update on the USO. The breakers were tripping during the Veterans Parade event. Parks and Recreation Manager, Kelly Penewitt gave a brief update on that situation. Mr. Folse also stated the exterior work on the EAC building is completed and is looking nice and encouraged the public to go by and have a look. Council Member Finally commented how nice it is to have the public at the meetings and giving their input.

ADJOURNMENT

Council adjourned at 8:10 PM.

PASSED AND APPROVED, this 24th day of February 2026.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY









**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	2/13/26
Prepared By:	Jeanna Thompson	Presented By <i>(if different)</i>	Jeanna Thompson
Department:	City Secretary	Type of Agenda Item:	Consent

ITEM TITLE: Election Services Contract
AGENDA LANGUAGE:
Election Services Contract between the City of Bay City, Texas and Matagorda County for General and Special Elections to be held May 2, 2026.

EXECUTIVE SUMMARY/BACKGROUND
General contract for supplies, equipment and services provided by the County Clerk’s election division to administer the City election. This is a re-occurring contract with the County.

STRATEGIC PLAN GOALS ADDRESSED:											
	<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Safety & Community Appearance		Community & Civic Engagement		Infrastructure		Planning & Development		Culture & recreation		Operational Excellence	

FINANCIAL NOTES
<p>This section should include information such as:</p> <ul style="list-style-type: none"> • <i>Amount Budgeted : \$10,000</i> • <i>Fund / Account : 11-115-4311</i>

RECOMMENDATION:

ATTACHMENTS: Agenda Item Summary and Election Contract

**2026 GENERAL ELECTION SERVICES
CONTRACT WITH THE COUNTY ELECTIONS OFFICER
STATE OF TEXAS, COUNTY OF MATAGORDA**

THIS CONTRACT made this ____ day of _____ 2026, by and between **City of Bay City**, acting by and through **Mayor Robert K. Nelson**, address: 1901 5th Street, Bay City, Texas 77414, hereinafter referred to as “City of Bay City”, and **Stephanie Wurtz, County Elections Officer of Matagorda County, Texas** hereinafter referred to as “Contracting Officer”, and by authority of Section 31.092(b), Texas Election Code, for the conduct and supervision of the 2026 General Election.

THIS AGREEMENT is entered into in consideration of the mutual covenants and promises hereinafter set out:

DUTIES AND SERVICES OF CONTRACTING OFFICER. The Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment (*strike out any duties not being performed by the Contracting Officer*):

- (a) Procure and distribute all necessary election supplies.
- (b) Procure all necessary voting machines and equipment, transport machines and equipment to and from the polling places, and prepare the voting machines and equipment for use at the polling places.
- (c) Work with HART to program ballot on behalf of City of Bay City.
- (d) Arrange for the use of a central counting station and for the tabulating personnel and equipment needed at the counting station and assist in the preparation of programs and the test materials for the tabulation of the ballots to be used with electronic voting equipment.
- (e) Publish the legal notice of the date, time and place of the test of the electronic tabulating equipment and conduct such test.
- (f) Be responsible for accumulating votes cast at each of the polling place in accordance with Texas Election Code, Chapter 127.151. The Contracting Officer will prepare the unofficial canvass reports after all precincts have been counted and will deliver a copy of the unofficial canvass to City of Bay City as soon as possible after all returns have been tabulated. **All participating authorities shall be responsible for the official canvass of their respective elections.**
- (g) Assist in the general overall supervision of the election and provide advisory services in connection with the decisions to be made and the actions to be taken by the parties responsible for holding the election.

FEES AND GENERAL CONDITIONS

- (a) Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the election is to be filed, the place at which any function is to be carried out, the officers who conduct the official canvass of the election returns, the officer to serve as custodian of the voted ballots or other election records, or any other nontransferable functions specified by Section 31.096 of the Texas Election Code.
- (b) The Contracting Officer is the agent of City of Bay City for the purposes of contracting with the third parties with respect to the election expenses within the scope of the Contracting Officers duties, and the Contracting Officer is not liable for City of Bay City’s failure to pay a claim.

- (c) The Contracting Officer shall get approval of this Contract from the Commissioner’s Court and file a copy in the County’s records.
- (d) The Contracting Officer will be responsible to pay the Early Voting judges/clerks, Election Day judges/clerks and the ballot board. The City of Bay City will receive a statement for the costs, as applicable.
- (e) An administrative fee of ten percent (10%) of the total cost of the election will be charged for overall supervision by the Contracting Officer.
- (f) Only the actual expenses directly attributable to the Contract may be charged including administrative fees (Section 31.100(b), Texas Election Code). The County Elections Officer must submit the actual costs incurred pursuant to this Contract to City of Bay City no later than 60 days after the election.

WITNESS the following signatures and seal:

Date Signed: _____

CITY OF BAY CITY

By:

Mayor Robert K. Nelson

Date Signed: _____

**COUNTY ELECTIONS OFFICER/
COUNTY CLERK**

By:

Stephanie Wurtz, County Clerk

The State of Texas
County of Matagorda

Before me, the undersigned authority, on this day personally appeared ROBERT K.NELSON, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he or she executed the same for the purpose and consideration therein expressed. Given under my hand and seal of office on this _____ day of _____, 2026.

Notary Public, State of Texas

SEAL

The State of Texas
County of Matagorda

Before me, the undersigned authority, on this day personally appeared STEPHANIE WURTZ, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he or she executed the same for the purpose and consideration therein expressed. Given under my hand and seal of office on this _____ day of _____, 2026.

Notary Public, State of Texas

SEAL









**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	2/17/2026
Prepared By:	Gabriel Lopez	Presented By <i>(if different)</i>	
Department:	Public Works	Type of Agenda Item:	Consent

ITEM TITLE: Award Bids for Public Works Road Materials
AGENDA LANGUAGE:
Consider and/or approve the award of bids for 2026 Public Works Road Materials (PW-RM-2026).

EXECUTIVE SUMMARY/BACKGROUND
<p>The City issued an Invitation to Bid for 2026 Public Works Road Materials to secure unit pricing for materials used in routine street maintenance and repair. Materials include aggregate, base, emulsified asphalt, hot mix asphalt, cold patch, and related roadway products.</p> <p>Sealed bids were received on February 18, 2026, and publicly opened the same day.</p> <p>This is a recurring six-month unit price bid used by the Public Works Department to maintain streets throughout the City. The contract term will run through August 25, 2026.</p> <p>Staff reviewed the submitted bids for responsiveness and pricing and recommends award to the lowest responsible bidders per item.</p>

STRATEGIC PLAN GOALS ADDRESSED:											
	<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Safety & Community Appearance		Community & Civic Engagement		Infrastructure		Planning & Development		Culture & recreation		Operational Excellence	

FINANCIAL NOTES

This is a unit price contract with no guaranteed quantities. Materials will be purchased as needed for street maintenance operations.

Funding is included in the Public Works operating budget.

RECOMMENDATION: City staff recommends approval of the award of the 2026 Public Works Road Materials bids to the lowest responsible bidders per item.

ATTACHMENTS:

- Bid Tabulation



COBC PW Road Materials Bids

Deadline: February 18, 2026, at 2:00 PM

Opened: February 18, 2026, at 2:05 PM

Location: 1901 5th St, Bay City, TX, 77414

Bid Tabulation		Bidder:	Waller County Asphalt	Vulcan Materials Company	Frank Mark Trucking	Matagorda Construction & Materials	Quality Hot Mix, Inc.
Item No.	Item Description	Unit	Price	Price	Price	Price	Price
2.1	Aggregates for Surface Treatment Typ C (Traprock) Grade 3 or 4 Delivered	Ton		\$100.00			
2.2	Base Material, 1½" limestone, Type "A" Grade 2, Delivered	Ton		\$55.50	\$43.25	\$40.95	\$40.00
3.1	Asphalt Cement, Cationic Emulsified, CRS-2, Delivered	Gal					
4.1	Hot-Mix Asphalt Pavement, Type "D", Delivered	Ton					\$102.00
4.2	Hot-Mix Asphalt Pavement, Type "D", Picked up	Ton					\$95.00
4.3	Cold Patch High Performance Polymer Modified ASPPM Grade IV, Delivered	Ton	\$140.45		\$135.00		
4.4	Cold Patch High Performance Polymer Modified ASPPM Grade IV, Picked up	Ton	\$110.00				
4.5	Hot Mix Cold Lay (HMCL) Pavement Type D, Picked up	Ton	\$135.45				\$98.00
4.6	Pre-Mix Asphalt Pavement, Type D, Picked up	Ton	\$105.00	\$136.10			



**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	2/13/2026
Prepared By:	Christella Rodriguez	Presented By <i>(if different)</i>	Christella Rodriguez
Department:	Police	Type of Agenda Item:	Department Report

ITEM TITLE: 2025 Annual Police Report
AGENDA LANGUAGE:
Bay City Police Department Annual Report for 2025

EXECUTIVE SUMMARY/BACKGROUND
State Law required all local law enforcement departments to present yearly police stats to city officials

STRATEGIC PLAN GOALS ADDRESSED:											
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Safety & Community Appearance		Community & Civic Engagement		Infrastructure		Planning & Development		Culture & recreation		Operational Excellence	

FINANCIAL NOTES
N/A

RECOMMENDATION: N/A

ATTACHMENTS: 2025 Report



**Bay City Police Department
2025 Annual Stats Report**

Chief Christella Rodriguez



**Bay City Police Department
2025 Annual Report**



**Statistical Information:*

2024

2025

Calls For Service

911 Calls	8,770	7,964	▼ 9.2% decrease
Total Calls for Service	26,936	24,948	▼ 7.4% decrease

Traffic

Contact Stops	4,330	4,986	▲ 15.2% increase
Accidents	382	335	▼ 12.3% decrease
Injuries	94	84	▼ 10.6% decrease
Fatalities	3	1	▼ 66.7% decrease
Written Citations	1,616	1,583	▼ 2.0% decrease
Written Warnings	3,246	3,631	▲ 11.9% increase

Arrest

Adult	1,009	867	
Juveniles	35	33	
Total	1,044	900	▼ 13.8% decrease

Warrants

Total Received	755	882	▲ 16.8% increase
Total Served	699	762	▲ 9.0% increase

**Statistical Information-Continued:*

2024

2025

Uniform Crime Index

Criminal Homicide	0	2	▲ Increase
Rape	9	5	▼ 44.4% decrease
Robbery	9	9	— 0% change
Aggravated Assaults	82	53	▼ 35.4% decrease
Burglary	58	35	▼ 39.7% decrease
Larceny	416	244	▼ 41.3% decrease
Motor Vehicle Theft	22	12	▼ 45.5% decrease

Family Violence

Officer Responses	188	186	▼ 1.1% decrease
Arrest	97	81	▼ 16.5% decrease

Animal Control

Live Animals Picked Up	722	942	▲ 30.5% increase
Dead Animals Picked Up	149	167	▲ 12.1% increase
Animal Welfare Calls	101	112	▲ 10.9% increase
Total Calls for Service	2,311	2,673	▲ 15.7% increase

Mental Health

Total Calls	118	116	▼ 1.7% decrease
Transports	74	66	▼ 10.8% decrease

**Statistical Information-Continued:*

2024

2025

Investigations

Cases Assigned for Investigation
CPS Referrals
APS Referrals

1,976
309
61

1,746
226
36

▼ 11.6% decrease
▼ 26.9% decrease
▼ 41.0% decrease

Crime Prevention

Crime Prevention hours
Community Presentations

48
15

243
34

▲ 406% increase
▲ 126.7% increase

Crime Victim's Liaison Division

Victim's Served
Crime Victim's Compensation Applications Served
Crime Victim's Compensation payouts to Victims

752
27
\$73,084

737
47
\$79,826

▼ 2.0% decrease
▲ 74.1% increase
▲ 9.2% increase

Dealing with the Homeless

Calls for Service

56

43

▼ 23.2% decrease

**Statistical Information-Continued:*

2024 2025

Narcotic Related Statistics

Narcotic Division Cases	121	124	
Patrol Division Cases	129	215	
Total Cases	250	339	▲ 35.6% increase
Narcotic Division Arrest	131	99	
Patrol Division Arrest	76	34	
Total Arrest	207	133	▼ 35.7% decrease
Vehicles Seized	5	6	▲ 20% increase
Money Seized	\$12,273	\$7,099	▼ 42.2% decrease
Firearms Seized	15	7	▼ 53.3% decrease

	2024	2025	2025	2025
	<u>Narcotic Div.</u>	<u>Narcotic Div.</u>	+ <u>Patrol Div.</u>	= <u>Total</u>
Marijuana	50.83 oz	392.59 oz	22.6 oz	415.19 oz
Crack Cocaine	34.12 gm	63.80 gm	8.64 oz	72.44 gm
Powder Cocaine	322.44 gm	195.3 gm	13.63 gm	208.93 gm
Ecstasy (Methylene Dioxide Methamphetamine)	1,109 pills	257 pills	82 pills	339 pills
Xanax (BARS)	288 pills	192 pills	69 pills	261 pills
Fentanyl	193 pills	15 pills	0	15 pills
Hydrocodone	91 pills	0	17 pills	17 pills
Methamphetamine	1,434 gm	1,134.40 gm	112.70 gm	1,247.1 gm
THC Vape pins		1,214 gm	0	1,214 gm
THC Syrup (liquid THC)		846 gm	0	846 gm
Heroin		3.9 gm	0	3.9 gm
Psilocybin Mushrooms		800.66 gm	0	800.66 gm
Other drugs (Promethazine)			241.3 gm	241.3 gm

**Statistical Information-Continued:*

2024

2025

Training

Total out of town hours	2,595	2,323	▼ 10.5% decrease
Total BCPD contact hours	3,714	2,641	▼ 28.9% decrease
Total Department Training Hours	6,309	4,964	▼ 21.3% decrease

TCOLE Certifications

Peace officer	0	5
Basic Peace Officer	5	6
Intermediate	6	5
Advanced	6	5
Master	16	17
Instructor	12	11
Advance Instructor	0	0
F.T.O.	10	12
S.F.S.T.	34	38
Mental Health	4	4
Firearms Inst.	5	5
Crime Prevention Specialist	2	4
Intoxilyzer Operator	5	2
Inter. Crash Inv.	6	1
Advance crash Inv.	1	4
Inv. Hypnotist	0	0

Communications

Temp. Telecommunications	1	1
Basic Telecommunications	3	0
Intermediate Telecommunications	2	0
Advance Telecommunications	3	3
Master Telecommunications	4	7









**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	2/13/2026
Prepared By:	Samantha Denbow	Presented By <i>(if different)</i>	
Department:	Library	Type of Agenda Item:	Regular

ITEM TITLE: Westlaw Database Library Access Interlocal
AGENDA LANGUAGE:
Agreement ~ Discuss, consider, and/or approve an Interlocal Agreement between the City of Bay City and Matagorda County to establish Public Access to Westlaw Legal Research Database

EXECUTIVE SUMMARY/BACKGROUND
<p>Consideration of an Interlocal Agreement between Matagorda County and the City of Bay City to establish a public computer station providing access to the Westlaw legal research database at the Bay City Public Library. The agreement outlines responsibilities of each party, operational parameters, funding provisions, and required legal disclaimers..</p> <p>Approval of this agreement would allow library patrons to use a dedicated computer workstation with access to Westlaw, a professional-grade legal research tool commonly used by attorneys and courts. This resource provides access to statutes, case law, regulations, and other legal reference materials that are not freely available through standard internet searches. The station is intended to improve public access to legal information for self-directed research while maintaining clear boundaries that City staff do not provide legal interpretation, advice, or assistance in the use of the station.</p>

STRATEGIC PLAN GOALS ADDRESSED:											
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Safety & Community Appearance	<input type="checkbox"/>	Community & Civic Engagement	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	Culture & recreation	<input checked="" type="checkbox"/>	Operational Excellence	<input checked="" type="checkbox"/>

FINANCIAL NOTES
None anticipated at this time.

RECOMMENDATION: Staff recommend that City Council approve the interlocal.

ATTACHMENTS: Interlocal regarding Westlaw Database

IIINTERLOCAL COOPERATION AGREEMENT
Between Matagorda County, Texas and the City of Bay City, Texas
For Public Access to Westlaw Legal Research Database

This Interlocal Cooperation Agreement (“Agreement”) is entered into by and between Matagorda County, Texas, a political subdivision of the State of Texas (“County”), and the City of Bay City, Texas, a Texas municipality (“City”), collectively referred to as the “Parties.”

This Agreement is authorized under the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code, which permits local governmental entities to contract with one another to perform governmental functions and services that each Party is authorized to perform individually.

The Parties find that providing public access to legal research resources promotes the public welfare and supports access to justice for residents of Matagorda County.

I. Purpose

The purpose of this Agreement is to establish the terms and conditions under which the County will provide a public computer station with access to the Westlaw online legal research database at the Bay City Library.

The Parties acknowledge that the computer station is intended solely to provide access to legal research materials and does not constitute the provision of legal advice or legal services by either Party.

II. Authority and Mutual Consideration

Each Party represents that it is authorized by law to perform the governmental functions contemplated by this Agreement.

This Agreement is made for good and valuable consideration, including the mutual promises contained herein and the tangible and intangible public benefits derived from expanding access to legal resources.

Pursuant to Chapter 791, each Party shall be responsible for payment of its own obligations from current revenues available to the paying Party.

No debt is created by this Agreement.

III. Term

This Agreement becomes effective upon approval by the Matagorda County Commissioners Court and the governing body of the City of Bay City and execution by authorized officials of each Party.

Unless terminated as provided herein, this Agreement shall remain in effect for the duration of the County's Westlaw subscription or any renewal thereof.

For planning purposes, the County's subscription is scheduled to begin April 1, 2026.

IV. County Responsibilities

The County shall:

1. Provide computer hardware and necessary software, with external storage access disabled where reasonably feasible;
2. Purchase and maintain the Westlaw license, including configuration and authentication;
3. Provide clearly visible signage and written disclaimers notifying patrons that no legal advice is being provided;
4. Supply instructional materials related to permitted use; and
5. Provide IT support for County-owned equipment and software.

V. City Responsibilities

The City, through the Bay City Library, shall:

1. Provide reliable internet connectivity;
2. Provide adequate physical space for the computer station; and
3. Provide access to printing services, for which standard library fees may be charged.

City staff shall not be required to provide legal advice, legal research assistance, interpretation of legal materials, referrals to legal counsel, or technical support related to Westlaw.

Library personnel may direct patrons to publicly available self-help resources but shall not be obligated to assist patrons in the use or understanding of the database.

VI. Access and Disclaimers

The computer station shall be available during normal library operating hours and subject to applicable library policies.

The County shall provide signage stating that:

- The station is for legal research purposes only;
- Neither Party provides legal advice;
- Use of the station does not create an attorney-client relationship; and
- Users are responsible for their own use of the information obtained.

Neither Party is responsible for patron misuse of the database or reliance upon the information accessed.

VII. Technical Cooperation

The City shall cooperate in providing necessary IP address information and technical requirements for installation

VIII. Financial Obligations

Each Party shall bear its own costs unless otherwise agreed in writing.

All payments, if any, shall be made from current revenues in compliance with Chapter 791.

IX. Non-Appropriation

Performance by either Party is subject to the appropriation and availability of funds in accordance with Texas law.

If funds are not appropriated, the affected Party may terminate this Agreement without penalty upon written notice.

X. Cybersecurity and Data Use

The County shall implement reasonable safeguards to protect County-provided equipment from malware and unauthorized access.

Because the station is intended for public use:

- Privacy cannot be guaranteed;
- Users are responsible for protecting personal information; and
- Neither Party is liable for data loss, disclosure, or cyber incidents arising from patron activity.

XI. Liability and Governmental Immunity

Nothing in this Agreement shall be construed as a waiver of governmental immunity.

Each Party is responsible for the acts of its own officers, employees, and agents.

XII. Non-Waiver of Constitutional and Statutory Protections

Nothing in this Agreement shall be construed to require either Party to violate the Texas Constitution or any applicable state or federal law.

The Parties expressly acknowledge that they do not intend to waive, nor shall this Agreement be construed as waiving:

- Sovereign or governmental immunity;
- Constitutional limitations on governmental authority;
- Statutory protections; or
- Any defense otherwise available under Texas law.

To the extent any provision of this Agreement is determined to conflict with such limitations, the provision shall be deemed modified only to the extent necessary to comply with applicable law.

XIII. Force Majeure

Neither Party shall be liable for failure to perform caused by events beyond reasonable control, including natural disasters, severe weather, cyber incidents, utility failures, epidemics, civil unrest, or acts of governmental authority.

XIV. Assignment

Neither Party may assign this Agreement without prior written consent of the other Party.

XV. Public Information

This Agreement and related records may be subject to the Texas Public Information Act.

XVI. Termination

Either Party may terminate this Agreement without cause upon thirty (30) days' written notice.

The County shall remove its equipment within a reasonable time following termination.

XVII. Notice

To Matagorda County:

Matagorda County
Attn: Bobby Seiferman, County Judge
1700 7th Street, Room 301
Bay City, Texas 77414

To Bay City:

City of Bay City
Attn: Robert K. Nelson, Mayor
1901 5th Street
Bay City, Texas 77414

Addresses may be updated by written notice.

XVIII. Severability

If any provision is held invalid, the remaining provisions remain effective.

XIX. No Third-Party Beneficiaries

This Agreement benefits only the Parties.

XX. Entire Agreement

This document constitutes the entire agreement and may be modified only by written amendment approved by both governing bodies.

XXI. Governing Law and Venue

Texas law governs this Agreement.
Venue lies exclusively in Matagorda County, Texas.

XXII. Approval

This Agreement must be approved by the Matagorda County Commissioners Court and the governing body of the City of Bay City.

AGREED to and ADOPTED by the Commissioners Court of Matagorda Texas on the ____ day of _____, 20____.

ATTEST:

MATAGORDA COUNTY

STEPHANIE WURTZ
COUNTY CLERK

By: BOBBY SEIFERMAN
COUNTY JUDGE

AGREED to and ADOPTED by governing body of the City of Bay City on the ____ day of _____, 20____.

ATTEST:

CITY OF BAY CITY

JEANNA THOMPSON
CITY SECRETARY

By: ROBERT K. NELSON
MAYOR









**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	2/17/2026
Prepared By:	Samantha Denbow	Presented By <i>(if different)</i>	
Department:	Library	Type of Agenda Item:	Regular

ITEM TITLE: Library Advisory Board Appointments
AGENDA LANGUAGE:
Resolution: Discuss, consider and/or approve the resolution appointing Patty Elder, Diana Gurecky, Kris Hurley, Martha Johnson, Stacey MacKenzie, and Donnye Stone to the Library Advisory Board.

EXECUTIVE SUMMARY/BACKGROUND
<p>City Council established the Library Advisory Board in October 2025. Positions 1–3 are designated representatives of the Bay City Library Association. Positions 4–5 are designated representatives from the Friends of the Bay City Library and the Friends of the Sargent Library. Positions 6–7 are at-large positions to be filled by residents. This item considers appointments to fill Positions 1–6. Position 7 remains open for an at-large representative.</p>

STRATEGIC PLAN GOALS ADDRESSED:											
	<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Safety & Community Appearance		Community & Civic Engagement		Infrastructure		Planning & Development		Culture & recreation		Operational Excellence	

FINANCIAL NOTES
NA

RECOMMENDATION: Staff recommend that City Council approve the Library Advisory Board appointments as presented

ATTACHMENTS: Library Advisory Board Appointment Resolution

RESOLUTION R-2026-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BAY CITY, TEXAS
RECOGNIZING THE APPOINTMENT OF PATTY ELDER, DIANA GURECKY,
KRIS HURLEY, MARTHA JOHNSON, STACEY MACKENZIE, AND DONNYE
STONE TO THE LIBRARY ADVISORY BOARD, CITY OF BAY CITY, TEXAS.**

WHEREAS, the City of Bay City, Texas established the Library Advisory Board, City of Bay City, Texas on October 14, 2025 under City Ordinance Number 1761; and

WHEREAS, City Ordinance Number 1761 created a five (5) to seven (7) member Board for the Library Advisory Board; and

WHEREAS City Ordinance Number 1761 allows the Bay City Library Association to appoint three members to the Board, the Friends of the Bay City Library to appoint a member to the Board, and the Friends of the Sargent Library to appoint a member of the Board, and up to two residents appointed by the City; and

WHEREAS, it is the desire of the City to appoint Stacey MacKenzie to serve a term of three (3) years; and

WHEREAS, the City Council recognizes the Bay City Library Association's appointment of Donnye Stone to serve a term of one (1) year, Kris Hurley to serve a term of two (2) years, Martha Johnson to serve a term of three (3) years; and

WHEREAS, the City Council recognizes the Friends of the Bay City Library's appointment of Diana Gurecky to serve a term of two (2) years; and

WHEREAS, the City Council recognizes the Friends of the Sargent Library's appointment of Patty Elder to serve a term of two (2) years; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF BAY CITY, TEXAS THAT:**

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and hereby adopted by the City Council and made a part hereof for all purpose a finding of fact.

APPROVED AND ADOPTED on this the ____ day of _____ 20__.

Robert K. Nelson, Mayor
City of Bay City, Texas

ATTEST:

Jeanna Thompson, City Secretary
City of Bay City, Texas



**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	2/3/2026
Prepared By:	James Mason	Presented By <i>(if different)</i>	
Department:	Airport	Type of Agenda Item:	Regular

ITEM TITLE: Resolution Authorizing Design for the APRON Reconstruction, TxDOT Aviation as Agent

AGENDA LANGUAGE:

Discuss, consider, and/or approve a resolution authorizing TxDOT Aviation to act as agent for the design of the APRON reconstruction project.

EXECUTIVE SUMMARY/BACKGROUND

The APRON pad in front of the main hangar was installed in 1985 and has severe cracking. During recent pavement testing, this area was found to be under current FAA guidelines for pavement strength. This project is in our current CIP for FY26.

STRATEGIC PLAN GOALS ADDRESSED:

	<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Safety & Community Appearance	<input checked="" type="checkbox"/>	Community & Civic Engagement	<input type="checkbox"/>	Infrastructure	<input checked="" type="checkbox"/>	Planning & Development	<input type="checkbox"/>	Culture & recreation	<input type="checkbox"/>	Operational Excellence	<input type="checkbox"/>

FINANCIAL NOTES

This is a 95/5 FAA grant administered by TxDOT Aviation. TxDOT has estimated design total cost at \$200,000.

- 5% match on total grant - \$10,000
- FY26 budget was \$4,250
- CE-Infrastructure / 64-640-4620
- Airport engineered estimate was total project cost \$94,000 – match at 5% \$4,250. I believe our estimate is correct and we will be refunded at the completion of design.

RECOMMENDATION: To approve the resolution.

ATTACHMENTS: Resolution. TxDOT project information report.

Project Information Report

Facility Name:	Bay City Rgnl	Facility ID:	BYY
UPIN:	BCA0011178	State Project Number:	
Project Title:	(Design) Apron Pavement Reconstruction		
Project Category:	Apron		
Shovel Ready Year:	2026		
Project Manager:	Sean Newton	Secondary Project Manager:	Robert Johnson
Contract Specialist:	Brandy Schwettmann	Application:	
Project Description:	Design for Apron Reconstruction		
Justification:	AIP Handbook Table I-4 (d), Table 3-7 Minimum Useful Life states reconstruction useful life is 20 years. Pad was installed in 1985 with a crack sealing done in 2001		
TXDOT Scope:			
Talking Points:	RC AP IM - This project reconstructs 2,172 square yards of the existing terminal Apron pavement that has reached the end of its useful life.		
Comments:	Phase 1 of 2. Design. ODO Group B.		

Funding Requests

Fiscal Year	Funding Type	Phase Description	Amount
2026	Federal Entitlement		\$150,000.00
2026	Federal State Apportionment		\$40,000.00
2026	Local		\$10,000.00
Project State Total:			\$0.00
Project Federal Total:			\$190,000.00
Project Local Total:			\$10,000.00
Overall Project Total:			\$200,000.00

Project Information Report

Facility Name:	Bay City Rgnl	Facility ID:	BYY
UPIN:	BCA0011179	State Project Number:	
Project Title:	(Construct) Apron Pavement Reconstruction		
Project Category:	Apron		
Shovel Ready Year:	2027		
Project Manager:	Sean Newton	Secondary Project Manager:	Robert Johnson
Contract Specialist:	Brandy Schwettmann	Application:	
Project Description:	Construction Apron Reconstruction		

Justification: AIP Handbook Table I-4 (d), Table 3-7 Minimum Useful Life states reconstruction useful life is 20 years.
Pad was installed in 1985 with a crack sealing done in 2001

TXDOT Scope:

Talking Points:

Comments: Phase 2 of 2. Construction. ODO Group B.

Funding Requests

Fiscal Year	Funding Type	Phase Description	Amount
2027	Federal Entitlement		\$150,000.00
2027	Federal State Apportionment		\$840,000.00
2027	Local		\$110,000.00
Project State Total:			\$0.00
Project Federal Total:			\$990,000.00
Project Local Total:			\$110,000.00
Overall Project Total:			\$1,100,000.00

RESOLUTION NO. R-2026-_____

A RESOLUTION BETWEEN THE CITY OF BAY CITY AND TEXAS DEPARTMENT OF TRANSPORTATION TO ACT AS AGENT FOR THE APRON PAVEMENT RECONSTRUCTION PROJECT AT THE BAY CITY REGIONAL AIRPORT AND AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF BAY CITY AND TEXAS DEPARTMENT OF TRANSPORTATION.

WHEREAS, the CITY OF BAY CITY intends to make certain improvements to the Bay City Regional Airport; and

WHEREAS, the general description of the project is described as: (Design) APRON Pavement Reconstruction; and

WHEREAS, the CITY OF BAY CITY intends to request financial assistance from the Texas Department of Transportation for these improvements; and

WHEREAS, total project cost are estimated to be \$200,000, and the City of Bay City will be responsible for 5% of the total project costs currently estimated to be \$10,000; and

WHEREAS, the CITY OF BAY CITY names the Texas Department of Transportation as its agent for the purposes of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements;

NOW, THEREFORE, BE IT RESOLVED, that the CITY OF BAY CITY hereby directs the MAYOR to execute on behalf of the CITY OF BAY CITY, at the appropriate time, and with the appropriate authorizations of this governing body, all contracts and agreements with the State of Texas, represented by the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for the implementation of the improvements to the BAY CITY REGIONAL AIRPORT.

PASSED AND APPROVED this 24th day of February 2026.

Robert K. Nelson, Mayor

ATTEST:

APPROVED AS TO FORM:

Jeanna Thompson, City Secretary

Anne Marie Odefey, City Attorney



**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	2/17/2026
Prepared By:	Gabriel Lopez	Presented By <i>(if different)</i>	
Department:	Public Works	Type of Agenda Item:	Regular

ITEM TITLE: Authorization to Issue RFPs and RFQs for the 2026 Downtown Revitalization and Main Street Programs

AGENDA LANGUAGE:

Discuss, consider and/or approve City of Bay City authorization to issue Requests For Proposals for Administrative Services (RFP) and Requests For Qualifications (RFQ) for engineering services for the 2026 Downtown Revitalization and Main Street Programs, administered through the Texas Department of Agriculture.

EXECUTIVE SUMMARY/BACKGROUND







The Texas Department of Agriculture administers the Downtown Revitalization and Main Street Programs through the Texas Community Development Block Grant Program. These programs provide funding for infrastructure improvements that enhance public infrastructure within designated downtown districts.

The 2026 program cycle consists of a two-phase application process. Phase 1 application is due April 3, 2026. Communities that score competitively will be invited to submit a Phase 2 Project Application, due August 14, 2026.

Eligible activities include public infrastructure improvements such as sidewalk reconstruction, pedestrian lighting, and accessibility upgrades that address architectural barriers and improve compliance with the Americans with Disabilities Act. All proposed improvements must be located on public property within the designated downtown district.

To prepare a competitive application, the City must procure qualified professional services in accordance with state and federal procurement requirements which includes issuing a Request for Proposals for grant administration services and a Request for Qualifications for engineering services.

Authorization at this time will allow staff to initiate the procurement process and prepare for the Phase 1 application process.

STRATEGIC PLAN GOALS ADDRESSED:											
											
Safety & Community Appearance	<input checked="" type="checkbox"/>	Community & Civic Engagement	<input type="checkbox"/>	Infrastructure	<input checked="" type="checkbox"/>	Planning & Development	<input checked="" type="checkbox"/>	Culture & recreation	<input type="checkbox"/>	Operational Excellence	<input type="checkbox"/>

FINANCIAL NOTES
<p>The Downtown Revitalization / Main Street Program provides up to \$1,000,000 in grant funding for eligible administration, engineering, and construction activities. The program requires a 5 percent local match. At the maximum award amount, the City’s required match would be \$50,000.</p> <p>Issuing RFPs for grant administration services and RFQs for engineering services does not obligate the City to accept an award or commit matching funds at this time. Any grant award, project scope, and associated financial commitment will be brought back to City Council for consideration and approval.</p>

RECOMMENDATION: City staff recommends approval authorizing the issuance of a Request for Proposals for grant administration services and a Request for Qualifications for engineering services for the 2026 Downtown Revitalization and Main Street Programs administered through the Texas Department of Agriculture.

ATTACHMENTS:

- None



**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	2/17/2026
Prepared By:	Jennifer Davis	Presented By <i>(if different)</i>	
Department:	Finance	Type of Agenda Item:	Regular

ITEM TITLE: Depository Contract
AGENDA LANGUAGE:
Discuss, Consider, and/or approve awarding a Depository Contract for the City of Bay City and authorize the City Manager to execute a Depository Contract in a form approved by the City Attorney.

EXECUTIVE SUMMARY/BACKGROUND
BACKGROUND: The Request for Proposals were advertised on December 3, 2025 and December 10, 2025. The City received 1 proposal (Prosperity). The new contract is anticipated to commence March 1, 2026. The term is 3 years with options to extend. The City awarded a depository contract to Prosperity Bank on February 9, 2021 for a period of three (3) years, beginning March 1, 2021 and ending February 29, 2024 with an option to extend for two additional years at written request of the City, or until the City designates another depository for banking services.

STRATEGIC PLAN GOALS ADDRESSED:											
Safety & Community Appearance	<input type="checkbox"/>	Community & Civic Engagement	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	Culture & recreation	<input type="checkbox"/>	Operational Excellence	<input checked="" type="checkbox"/>

FINANCIAL NOTES
Investment Training Instructors have promoted more than one banking depository to assure complete safety and liquidity of all City funds and to help maximize investment earnings.

RECOMMENDATION: Staff recommends City Council approve the depository contract to Prosperity Bank.

ATTACHMENTS: Sample Depository Contract

BANK DEPOSITORY AGREEMENT

This Bank Depository Agreement (Agreement) is made and entered into this 24th day of February 2026 by and between the City of Bay City, Texas (City) and Prosperity Bank, Bay City, Texas (Bank) a bank chartered by the State of Texas and having a place of business in the City of Bay City, Matagorda County, Texas.

Section I Designation as Depository

The City, through action of its City Council, hereby designates the Bank as its depository for banking services for a three (3) year period, commencing on March 1, 2026 and terminating on February 28, 2029 with an option to extend for two additional years at the written request of the City, or until the City designates another depository for banking services.

Section II Designation of Custodian

As more fully described in the Collateral Agreement between the parties, the City and Bank hereby designate the Federal Home Loan Bank of Dallas (the "Custodian") to hold in trust, according to the terms and conditions of the City Request for Proposal, RFP No. R-120325-1 submitted January 14, 2026, (the "RFP"), all securities pledged as depository collateral in accordance with the City's Investment Policy.

Section III Collateral

City time and demand deposits, inclusive of interest, in excess of the Federal Deposit Insurance Corporation insurance shall be secured at all times by collateral, acceptable to the City and in accordance with the Public Funds Collateral Act (Texas Government Code 2257), pledged by the Bank and held in trust by the Custodian in an amount equal to at least 102% of the total of those excess funds. Custodian will provide a monthly report of the collateral directly to the City.

Such pledged securities shall be subject only to the joint written instructions of both (a) authorized representatives of the City and (b) specifically authorized representatives of the Bank. The Bank shall have the right, with the prior written consent of the City, to substitute or replace, any or all of the pledged securities with collateral acceptable to the City.

Section IV Financial Position

The Bank shall provide the City a statement of its financial position on at least a quarterly basis. The Bank shall provide an annual statement audited by its independent auditors including a letter as to its "fair representation".

Section V Authorized City Representative

For the term of this Agreement, the City designates, and Bank is authorized to recognize, the individuals as listed in **Exhibit A** as authorized to represent and act for the City in any and all matters including collateral assignment and substitution, execution of agreements and transfer of funds. Any change in these representatives must be made in writing by City and delivered to Bank. Bank may continue to recognize an individual listed on Exhibit A until Bank is notified by the City the individual is no longer authorized.

Section VI Scope of Services

The Bank's response to the City's RFP, submitted January 14, 2026 (the "Response") is incorporated into this Agreement for all purposes, including service charges, time deposit, demand deposit and loan rates, and attached as **Exhibit B**. If any provisions of the Response and this Agreement are in conflict, this Agreement shall control.

The Bank shall faithfully perform all of its duties and obligations required by the laws of the State of Texas for public funds depositories and shall upon presentation pay all checks drawn on it against collected funds on demand deposits in accordance with Bank's policies and procedures, and shall, at the expiration of the Agreement, turn over to its successor all funds, City-owned securities, property, and things of value held as depository.

The City shall have the power to determine and designate the character and amount of the funds to be deposited in the Bank. The City may arrange for time deposits and Bank may accept such deposits subject to the terms of the Bank's Response.

This Agreement, along with all Exhibits and other incorporated documents shall constitute the entire Agreement between the parties.

Section VII Bank Compensation

Bank will be compensated for any and all services rendered to City under this Agreement. Bank agrees to offset monthly service fees against its customary earnings credit for balances in City's non-interest bearing accounts.

FEE BASIS LANGUAGE

Bank will be compensated for any and all services rendered to City under this Agreement on a cost per item or monthly charge basis as set forth in the service charges of the Bank's Response.

For new services not defined in this Agreement shall be negotiated by the City and Bank and mutually agreed upon in writing, but in no case shall the charge be in excess of the then current published price by the Bank.

Section VIII Default

Bank shall be in default if it fails to pay all or part of a "collected" demand deposit, a matured time deposit, or a matured certificate of deposit, including accrued but unpaid interest, at a specified maturity date. The Bank shall also be in default if ruled "bankrupt", "insolvent" or "failed" by a federal or state banking regulator, or if a receiver is appointed for the Bank.

In the event of a default, failure or insolvency of the Bank, City shall give written notice of such default to Bank, and Bank shall have three (3) business days to cure such default. In the event Bank fails to cure such default, the City shall be deemed to have vested full title to all securities pledged under this Agreement. The City is empowered to take possession of and transfer and or sell any and all securities. If the security is liquidated, any proceeds over the defaulted amount, plus expenses related to liquidation, shall be returned to the Bank. This power is in addition to other remedies which the City may have under this Agreement and without prejudice to its rights to maintain any suit in any court for redress of injuries sustained by the City under this Agreement.

Section IX . INTENTIONALLY OMITTED.

Section X Notice

Any notice required to be given to Bank in writing shall be sufficient when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the Bank at the address shown below. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, or other commercially reasonable means and will be effective when actually received.

Prosperity Bank
Tami Savage
1600 7th Street
Bay City, Texas 77414

Any notice required to be given to City in writing shall be sufficient when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the City at the address shown below. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, or other commercially reasonable means and will be effective when actually received.

City of Bay City, Texas
Attn.: Finance Director
1901 Fifth Street
Bay City, Texas 77414

Section XI Non-Assignability

This Agreement is not assignable in whole or in part but is binding on the parties, their successors and assigns.

Section XII Termination

This Agreement may be terminated by either the City or the Bank by giving sixty (60) day's prior written notice to the other Party.

Section XIII Law Governing

All applicable provisions and requirements of the laws of the State of Texas governing depositories for the City shall be a part of this Agreement. Venue for any dispute under this Agreement shall be brought in a state district court in Matagorda County, Texas.

Section XIV Bank Authorization

The Bank represents and warrants that this Agreement is made pursuant to and is duly authorized by the Board of Directors of the Bank and recorded in the official records of the Bank.

CITY

BANK

Robert K. Nelson, Mayor

Tami Savage, President Bay City

ATTEST:

ATTEST:

Jeanna Thompson, City Secretary

EXHIBIT A

AUTHORIZED REPRESENTATIVES

The following individuals are authorized representatives of the City empowered to direct the Bank and the Custodian for the Bank, in regard to collateral pledges, releases and substitutions in the joint safekeeping account as well as authorized to represent and act for the City in any and all matters including execution of agreements and transfer of funds.

City Representative's Signature

Name and Title

_____	_____
_____	_____
_____	_____
_____	_____

SAMPLE

Exhibit B

Bank's Response to City's RFP

SAMPLE



**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	2/17/2026
Prepared By:	Jennifer Davis	Presented By <i>(if different)</i>	
Department:	Finance	Type of Agenda Item:	Consent

ITEM TITLE: Disclosure Policy
AGENDA LANGUAGE:
Discuss, consider and approve the City’s updated Disclosure Policy.

EXECUTIVE SUMMARY/BACKGROUND
<p>BACKGROUND: Updates are made every couple of years to update procedures as recommended by the City’s Bond Counsel for filing our annual filing requirements.</p> <p>The City’s Disclosure Procedures are for the purpose of maintaining and evidencing the City’s internal procedures for ensuring compliance with federal and state securities laws, preparing and reviewing its disclosures in connection with the issuance of debt obligations, and complying with its continuing disclosure obligations each year. The adoption of Disclosure Procedures is a best practice recommended by the United States Securities and Exchange Commission (the “SEC”). After consultation with the City’s bond counsel and financial advisors, city staff is recommending updates to the City’s current Disclosure Procedures in order to address recent changes in SEC regulations regarding continuing disclosure obligations.</p>

STRATEGIC PLAN GOALS ADDRESSED:											
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Safety & Community Appearance		Community & Civic Engagement		Infrastructure		Planning & Development		Culture & recreation		Operational Excellence	

FINANCIAL NOTES
Financial Implications: N/A

RECOMMENDATION: Staff recommends City Council approve the updated Disclosure Policy

ATTACHMENTS: Disclosure Policy

CITY OF BAY CITY, TEXAS

DISCLOSURE PROCEDURES

GENERAL

These Disclosure Procedures (the “Procedures”) are for the purpose of maintaining and evidencing the City’s internal procedures for ensuring compliance with federal and state securities laws, preparing and reviewing its disclosures in connection with the issuance of debt obligations, and complying with its continuing disclosure obligations, if any, entered into in connection with the issuance of such debt obligations. In furtherance of such purposes the City has adopted these Procedures with respect to the following:

- Identifying who is responsible for certain actions in connection with the City’s disclosure obligations;
- Providing the process by which disclosures by the City are drafted and reviewed; and
- Providing a process for helping to ensure compliance with filings required in connection with the City’s continuing disclosure undertakings.

It is the intention of the City to modify or amend these Procedures in the future in order to comply with any legal or regulatory requirements to the extent they may apply to the City and its obligations.

GENERAL OVERSIGHT

The City acknowledges that as the issuer of debt obligations, it is responsible for compliance with federal and state securities laws applicable to such obligations as well as its continuing disclosure undertakings entered into in connection therewith. The City Manager and his or her designee, the Finance Director of the City (the “Finance Director”), have general oversight responsibilities for compliance with these Procedures.

These Procedures will be used in connection with the reviewing the form and content of the City’s disclosure materials prepared, issued or distributed in connection with the City’s disclosure obligations relating to its debt obligations, including, private placement memoranda, preliminary and final official statements and any supplements thereto, audited financial statements of Comprehensive Annual Financial Reports (each referred to herein as the “Audited Financial Statements”) and other filings made with the Municipal Securities Rulemaking Board (the “MSRB”) or ratings agencies as well as financial information or operating data posted on the City’s website.

PREPARATION OF OFFERING DOCUMENTS AND RATINGS AGENCY PRESENTATIONS

The following process will be used in connection with the reviewing the form and content of the City's offering documents, including private placement memoranda and preliminary and final official statements and any supplements thereto and ratings agency presentations.

- Unless the City has contracted with another party to provide such services, the City's Financial Advisor, with the assistance of City staff, will prepare the offering document or ratings agency presentations for review by the City and working group for the proposed financing.
- The Finance Director will seek review by and comments from appropriate members of the City staff of the City financial information or operating data described in offering documents or ratings agency presentations prior to the dissemination of such materials.
- The City Attorney will consult with City staff and any other consultants regarding disclosures contained in the offering documents or ratings agency presentations related to litigation, ongoing investigations and other general legal matters addressed in the course of his or her representation prior to the dissemination of such materials.
- The Finance Director and members of City staff with responsibility for the City financial information or operating data described in such documents will be available to respond to diligence questions prior to the dissemination of such materials.
- The City's Bond Counsel will review and comment on disclosures related to the ordinance authorizing the debt obligations, the description of the continuing disclosure undertaking, and federal income tax considerations prior to the dissemination of such materials.
- With respect to the offering documents, City Council will either approve a substantially final form of the offering document and/or delegate the approval of the offering document to the City Manager or Finance Director or another City officer or employee delegated such authority by official action of the City Council prior to the dissemination of such materials.

COMPLIANCE WITH CONTINUING DISCLOSURE UNDERTAKINGS

In the connection with the issuance of debt obligations, the City has entered into (and in the future may enter into) certain continuing disclosure undertakings for the benefit of the holders and beneficial owners of the such debt obligations in accordance with Rule 15c2-12 (the "Rule") of the United States Securities and Exchange Commission (the "SEC"). The City is required to observe these agreements for so long as it remains obligated to advance funds to pay the debt obligations, subject to amendment to or repeal of such undertakings. Under such undertakings, the City is obligated to provide certain financial information and operating data annually, and timely notice of specified material events, to the MSRB via the Electronic Municipal Market Access ("EMMA") System.

- **Updating Its Continuing Disclosure Undertakings**

- The City, with the assistance of the Financial Advisor (if requested by the City), will review its outstanding continuing disclosure undertakings in connection with each financing and identify any failures to comply with such undertakings. Any material failures to comply with such undertakings in the five years preceding the financing must be described in the final official statement. The City will review its disclosure regarding any such failures with Bond Counsel.

- **Annual Filing Requirements**

- The City's annual filing requirements in connection with its current continuing disclosure undertakings are outlined in Exhibit A. It is the City's intention to update Exhibit A each year upon the adoption of the City's annual budget or in connection with the issuance of a series of obligations.

- **Audited Financial Statements or Comprehensive Annual Financial Statements**

- The Finance Director will seek to make arrangements with the City's outside auditors to schedule the preparation and presentation to the City of the City's annual Audited Financial Statements in time to allow the City to meet its continuing disclosure obligations described in Exhibit A.
- If the City's annual Audited Financial Statements are not available in sufficient time to meet its obligations described in Exhibit A, the Finance Director, or his or her designee, will arrange for the filing of unaudited financial statements by the time period specified in Exhibit A, if such filing is required, and to the extent required under its obligations will file an event notice stating that the audited financial statements are not yet available and will not be filed by the deadline. ~~The event notice should indicate the approximate timeframe for when the audited financial statements will be provided.~~
- If the City does not file audited or unaudited financial statements by the time period specified in Exhibit A, the Finance Director, or his or her designee, will file a notice of failure to provide required annual financial information, if required by the applicable continuing disclosure undertakings.
- The Finance Director will seek review by and comments from appropriate City staff of City's annual Audited Financial Statements prior to the dissemination of such materials.

- **Annual Reports of Required Financial Information and Operating Data**

- For so long as the City is required to annually file schedules containing agreed upon financial information and operating data in connection with

its continuing disclosure undertakings, the Finance Director, or his or her designee, will arrange for the schedules to be prepared on an annual basis in time to allow the City to meet its obligations as described in Exhibit A. The schedules currently required to be filed as part of the City's annual reports, if any, are described in Exhibit A. The schedules containing the required financial information and operating data may be incorporated into the City's Audited Financial Statements.

- The Finance Director will seek review by and comments from appropriate City staff regarding the City's schedules containing the required financial information and operating data prior to the dissemination of such materials.

➤ **Responsible Party**

- The Finance Director is responsible for posting the annual filings to EMMA by March 31 of each year (subject to any change in the City's fiscal year), unless a longer period is allowed under each of the City's outstanding undertakings described in Exhibit A. The City must comply with each undertaking; later undertakings do not supersede older undertakings unless the older undertakings are formally amended. The Finance Director may engage the City's Financial Advisor to facilitate the annual filings.
- Information on setting up email reminders for filings is available on the MSRB website at <http://www.msrb.org/msrb1/pdfs/Financial-Disclosure-Email-Reminders-Instructions.pdf> <https://www.msrb.org/Financial-Disclosure-Email-Reminders-Instructions>.
- Additional information on filing notices through the EMMA system is available on the MSRB website as part of its education center at <http://www.msrb.org/EducationCenter.aspx>.

● **Event Notices**

- The City is also obligated to provide, in a timely manner not in excess of ten business days after the occurrence of the event, notices of certain events to the MSRB through EMMA. The events giving rise to such notices are described in Exhibit B.
- City staff responsible for reviewing the portions of the City's offering documents related to their areas of responsibility will have access to this policy by which they are instructed to notify the Finance Director if they become aware of an event requiring the filing of notice.

- The Finance Director will seek the review by members of City staff with responsibility for the City financial information or operating data described in any such notices prior to the dissemination of such notices.
- The Finance Director will work with the City's Financial Advisor to identify resources available to assist the City in identifying those events requiring notice filings.

➤ **Responsible Party**

- The Finance Director is responsible for posting the event filings to EMMA within a timely manner, not to exceed ten business days after the occurrence of the event.

● **Event Notices – Financial Obligations**

~~Beginning February 27, 2019, in~~In connection with any primary offering subject to the Rule, the City will be required to include in continuing disclosure undertakings an agreement to file, not in excess of ten business days, an Event Notice for: (15) incurrence of a Financial Obligation of the City, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the City, any of which affect security holders, if material; and (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the City, any of which reflect financial difficulties. The terms used in events (15) and (16) shall have the meanings ascribed to them in 83 F.R. 44700 (Aug. 31, 2018).

- The Finance Director is expected to have a complete understanding of new events (15) and (16) under the Rule. If the Finance Director has not received training on new events (15) and (16), the Finance Director should request training from Bond Counsel or other competent counsel.
- The Finance Director will, in consultation with Bond Counsel, be responsible for: (i) identifying existing material Financial Obligations; (ii) tracking new material Financial Obligations and amendments to new or existing Financial Obligations; and (iii) monitoring Financial Obligations for events which may reflect financial difficulties.
- To assist in monitoring compliance with new events (15) and (16), the Finance Director or his or her designee will create a list of the City's Financial Obligations (the "Financial Obligations Master List"), with the assistance of the Financial Advisor, Bond Counsel, and other outside consultants, as appropriate.
- ~~The Financial Obligations Master List should at a minimum provide information similar in content to the recommended format that was~~

~~provided by the Government Finance Officers Association in January 2019.⁺~~

- The Finance Director will maintain and update the Financial Obligations Master List, and the City, may retain a Financial Advisor or other outside consultants, as may be necessary, to effectively maintain and continuously update such Master List as well as to make all filings required to be made by the City under the Continuing Disclosure Undertakings.
- The Finance Director or his or her designee shall review City agenda items in order to identify potential Financial Obligations (or a modification of an existing Financial Obligation) and shall follow up with the individual responsible for the agenda item to determine if the item rises to the level of disclosure. For purposes of this section, at a minimum, items to be considered by the Finance Director as a potential “Financial Obligation” shall include, but are not limited to:
 1. A debt obligation;
 2. A derivative instrument entered into in connection with or pledged as security or a source of payment for, an existing or planned debt obligation;
 3. A guarantee of (1) or (2);
 4. A financing agreement, financing lease or energy savings performance contract where the City effectively borrows money at a rate of interest and pays back such borrowing over a number of years, such as for the purchase of vehicles and equipment;
 5. A line of credit, credit agreement or commercial paper program; and
 6. Any other instrument that contains “debt-like” features or terms.
- The Finance Director shall review all potential Financial Obligations for materiality, with the assistance of the Financial Advisor or Bond Counsel, as necessary, to determine whether filing is required. For purposes of this section, a determination as to the materiality of a potential Financial Obligation involves a determination as to whether a financial obligation or the terms of a financial obligation, if they affect security holders, would be important to the total mix of information made available to a reasonable investor when making an investment decision.

⁺ ~~The GFOA recommendations are available at <http://www.gfoa.org/new-amendments-see-rule-15c2-12-new-event-notices-related-material-financial-obligations-and-events>.~~

**FINANCIAL AND OPERATING INFORMATION
LISTED ON THE CITY'S WEBSITE**

If the City is posting financial and operating information to the City's website, the Finance Director will assign portions of such information to the members of City staff or consultants with responsibility for the City financial information or operating data described therein for review and comment prior to posting such materials unless such materials have previously been reviewed in accordance with these Procedures. Posting such information to the City's website only is not sufficient to comply with the City's undertakings described in Exhibit A; such information must also be posted to EMMA in accordance with the procedures above.

EXHIBIT A

ANNUAL FILING REQUIREMENTS UNDER CONTINUING DISCLOSURE UNDERTAKINGS²¹

I. **Tax and Revenue Certificates of Obligation, Series 20102014 (the “Series 20102014 Certificates”)**: The final maturity date of the Series 20102014 Certificates is September 1, 20302034. Other than any event filings that may be required while the Series 20102014 Certificates are outstanding, if the Series 20102014 Certificates remain outstanding, the last filing required under the undertaking related to the Series 20102014 Certificates is the audited financial statements and the annual report consisting of operating and financial information related to the fiscal year ending September 30, 20292033, which will be due to the MSRB through the EMMA system not later than on March 31, 20302034.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within ~~six~~6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within such time period, the City must provide the unaudited financial statements through the EMMA system. When audited financial statements become available, the City must provide the audited financial statements through the EMMA system.
3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

B. Annual Reports:

In addition to the audited financial statements, the City is obligated to annually update financial information and operating data of the City of the general type included in the Official Statement for the Series 20102014 Certificates under the following schedules (Excerpts from the Official Statement for the Series 20102014 Certificates showing the listed schedules are attached hereto):

Schedule 1: Outstanding Debt Obligations	Schedule 97: Tax Rate Distribution
Schedule 2: Self-Supporting Debt	Schedule 108 : Estimated Overlapping Taxes Municipal Sales Tax History
Schedule 3: Debt Service Requirements	Schedule 119 : Principal Taxpayers Historical

²¹The information in this Exhibit A is a summary of the City’s continuing disclosure undertakings. Reference is made to the ordinances authorizing the issuance of the City’s debt obligations and the offering documents for such obligations for complete information on the applicable requirements.

	<u>Operations of the Debt Service Fund</u>
Schedule 4: Estimated Overlapping Debt	Schedule 12: Municipal Sales Tax History
Schedule 74 : Historical Analysis of Tax Rate, Levy and Collection <u>Financial Ratios</u>	Schedule 13 <u>10</u> : Historical Operations of the General Fund
Schedule 85 : Taxable Assessed Valuation by Category	Schedule 14 <u>11</u> : Historical Operations of the Water and Sewer Fund <u>System</u>
Schedule 8(a): Matagorda Appraisal District Certified Totals (shows value of exemptions and net taxable value) <u>6: Ten Largest Taxpayers</u>	

II. **Tax and Revenue Certificates of Obligation, Series ~~2012~~2016 (the “Series ~~2012~~2016 Certificates”)**: The final maturity date of the Series ~~2012~~2016 Certificates is September 1, ~~2027~~2036. Other than any event filings that may be required while the Series ~~2012~~2016 Certificates are outstanding, if the Series ~~2012~~2016 Certificates remain outstanding, the last filing required under the undertaking related to the Series ~~2012~~2016 Certificates is the audited financial statements and the annual report consisting of operating and financial information related to the fiscal year ending September 30, ~~2026~~2035, which will be due to the MSRB through the EMMA system not later than on March 31, ~~2027~~2036.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within ~~six~~6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within ~~such time period~~12 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system. ~~When audited financial statements become available, the City must provide the~~ within such 12-month period and audited financial statements through the EMMA system when they become available.
3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

B. Annual Reports:

In addition to the audited financial statements, the City is obligated to annually update financial information and operating data of the City of the general type included in the Official Statement for the Series ~~2012~~2016 Certificates under the

following schedules (Excerpts from the Official Statement for the Series ~~2012~~2016 Certificates showing the listed schedules are attached hereto):

Schedule 1: Outstanding Debt <u>Obligations</u>	Schedule 8: Tax Rate Distribution <u>Largest Assessed Valuations</u>
Schedule 2: Outstanding Revenue <u>Obligations</u> Self-Supporting Debt	Schedule 109 : Municipal Sales Tax <u>History</u> Rate Distribution
Schedule 3: Debt Service Requirements	Schedule 11: Historical Operations of the Debt Service Fund <u>Municipal Sales Tax History</u>
Schedule 4: Financial Ratios	Schedule 12: Historical Operations of the General <u>Debt Service</u> Fund
Schedule 65 : Taxable Assessed Valuation <u>Tax Adequacy for Estimated Debt Service</u>	Schedule 13: Historical Operations of the Water and Sewer System <u>General Fund</u>
Schedule 7: Ten Largest Taxpayers <u>Historical Analysis of Ad Valorem Taxation</u>	<u>Schedule 14: Historical Operations of the Water and Sewer Fund</u>

III. ~~Tax Note, Series 2013 (the “Series 2013 Tax Note”):~~

~~The Series 2013 Tax Note was a direct purchase and did not have a continuing disclosure undertaking associated with it. Please refer to the Ordinance and Purchase Letter for information regarding documents that must be provided to the Purchaser (Houston Community Bank, N.A.) on an annual basis.~~

IV. ~~General~~III. Tax and Revenue Certificates of Obligation~~Refunding Bonds, Series 2013~~2020 (the “~~Series 2013 Bonds~~2020 Certificates”): The final maturity date of the Series ~~2013 Bonds~~2020 Certificates is September 1, ~~2024~~2045. Other than any event filings that may be required while the Series ~~2013 Bonds~~2020 Certificates are outstanding, if the Series ~~2013 Bonds~~2020 Certificates remain outstanding, the last filing required under the undertaking related to the Series ~~2013 Bonds~~2020 Certificates is the audited financial statements and the annual report consisting of operating and financial information related to the fiscal year ending September 30, ~~2023~~2044, which will be due to the MSRB through the EMMA system not later than on March 31, ~~2024~~2045.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within ~~six~~6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within ~~such time period~~12 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system.~~When audited financial statements become~~

~~available, the City must provide the~~ within such 12-month period and audited financial statements through the EMMA system when they become available.

3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

B. Annual Reports:

In addition to the audited financial statements, the City is obligated to annually update financial information and operating data of the City of the general type included in the Official Statement for the Series ~~2013 Bonds~~2020 Certificates under the following schedules (~~Excerpts from the Official Statement for the Series 2013 Bonds showing the listed schedules are attached hereto~~):

Schedule 1: Outstanding Debt <u>Obligations</u>	Schedule 8: Tax Rate Distribution <u>Largest Assessed Valuations</u>
Schedule 2: Outstanding Revenue Obligations <u>Self-Supporting Debt</u>	Schedule 109 : City Sales Tax Collections <u>Rate Distribution</u>
Schedule 3: Debt Service Requirements	Schedule 11: Historical Operations of the Debt Service Fund <u>Municipal Sales Tax History</u>
Schedule 4: Financial Ratios <u>Tax Adequacy for Estimated Debt Service</u>	Schedule 12: Historical Operations of the General <u>Debt Service</u> Fund
Schedule 6: Taxable Assessed Valuation <u>Historical Analysis of Ad Valorem Taxation</u>	Schedule 13: Historical Operations of the Water and Sewer System <u>General Fund</u>
Schedule 7: Ten Largest Taxpayers <u>Historical Analysis of the Assessed Valuation by Category</u>	Schedule 14: <u>Historical Operations of the Water and Sewer Fund</u>

V. ~~Tax and Revenue Certificates of~~IV. General Obligation Refunding Bonds, Series 20142021 (the “Series 2014 Certificates2021 Bonds”): The final maturity date of the Series ~~2014 Certificates~~2021 Bonds is September 1, ~~2034~~2030. Other than any event filings that may be required while the Series ~~2014 Certificates~~2021 Bonds are outstanding, if the Series ~~2014 Certificates~~2021 Bonds remain outstanding, the last filing required under the undertaking related to the Series ~~2014 Certificates~~2021 Bonds is the audited financial statements and the annual report consisting of operating and financial information related to the fiscal year ending September 30, ~~2033~~2029, which will be due to the MSRB through the EMMA system not later than on March 31, ~~2034~~2030.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within ~~six~~6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within ~~such time period~~12 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system within such 12-month period. When audited financial statements become available, the City must provide the audited financial statements through the EMMA system.
3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

B. Annual Reports:

In addition to the audited financial statements, the City is obligated to annually update financial information and operating data of the City of the general type included in the Official Statement for the Series ~~2014 Certificates~~2021 Bonds under the following schedules (~~Excerpts from the Official Statement for the Series 2014 Certificates showing the listed schedules are attached hereto~~):

Schedule 1: Outstanding Obligations	Schedule 78: Tax Rate Distribution <u>Largest Assessed Valuations</u>
Schedule 2: Self-Supporting Debt	Schedule 89: Municipal Sales Tax History <u>Rate Distribution</u>
Schedule 3: Debt Service Requirements	Schedule 11: Municipal Sales Tax History

Schedule 34 : <u>Tax Adequacy for Estimated Debt Service Requirements</u>	Schedule 9 <u>12</u> : Historical Operations of the Debt Service Fund
Schedule 46 : <u>Financial Ratios</u> <u>Historical Analysis of Ad Valorem Taxation</u>	Schedule 10 <u>13</u> : Historical Operations of the General Fund
Schedule 57 : <u>Taxable</u> <u>Historical Analysis of the Assessed Valuation by Category</u>	Schedule 11 <u>14</u> : Historical Operations of the Water and Sewer <u>System</u> <u>Fund</u>
Schedule 6: Ten Largest Taxpayers	

V. Tax and Surplus Revenue Certificates of Obligation, Series 2021A (CWSRF) (the “Series 2021A Certificates”) and Tax and Surplus Revenue Certificates of Obligation, Series 2021B (DWSRF) (the “Series 2021B Certificates” and together with the Series 2021A Certificates, the “TWDB Series 2021 Certificates”): The TWDB Series 2021 Certificates were privately placed with the Texas Water Development Board and are thus not subject to the Rule. However, in connection with the issuance of the TWDB Series 2021 Certificates, the City contractually agreed to make certain continuing disclosures as described below.

~~VI. Tax and Revenue Certificates of Obligation, Series 2016 (the “Series 2016 Certificates”):~~ The final maturity date of the TWDB Series ~~2016~~2021 Certificates is September 1, ~~2036~~2050. Other than any event filings that may be required while the TWDB Series ~~2016~~2021 Certificates are outstanding, if any of the TWDB Series 20162021 Certificates remain outstanding, the last filing required under the undertakingrespective agreements related to the TWDB Series 20162021 Certificates is the filing of financial and operating data of the City of the general type included in the City’s annual financial statements, including audited financial statements (if and the annual report consisting of operating and financial information related to when available), for the fiscal year ending September 30, 20352049, which will be due to the MSRB through the EMMA system not later than on March 31, 20362050.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within 6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within 6 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system within such 6-month period and audited financial statements through the EMMA system when they become available.
3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the

date the City otherwise would be required to provide financial information and operating data to the MSRB.

VI. Tax and Surplus Revenue Certificates of Obligation, Series 2022A (CWSRF) (the “Series 2022A Certificates”) and Tax and Surplus Revenue Certificates of Obligation, Series 2022B (DWSRF) (the “Series 2022B Certificates” and together with the Series 2022A Certificates, the “TWDB Series 2022 Certificates”): The TWDB Series 2022 Certificates were privately placed with the Texas Water Development Board and are thus not subject to the Rule. However, in connection with the issuance of the TWDB Series 2022 Certificates, the City contractually agreed to make certain continuing disclosures as described below.

The final maturity date of the TWDB Series 2022 Certificates is September 1, 2051. Other than any event filings that may be required while the TWDB Series 2022 Certificates are outstanding, if any of the TWDB Series 2022 Certificates remain outstanding, the last filing required under the respective agreements related to the TWDB Series 2022 Certificates is the filing of financial and operating data of the City of the general type included in the City’s annual financial statements, including audited financial statements (if and when available), for the fiscal year ending September 30, 2050, which will be due to the MSRB through the EMMA system not later than on March 31, 2051.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within 6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within 6 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system within such 6-month period and audited financial statements through the EMMA system when they become available.
3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

VII. Tax and Surplus Revenue Certificates of Obligation, Series 2023A (CWSRF) (the “Series 2023A Certificates”) and Tax and Surplus Revenue Certificates of Obligation, Series 2023B (DWSRF) (the “Series 2023B Certificates” and together with the Series 2023A Certificates, the “TWDB Series 2023 Certificates”): The TWDB Series 2023 Certificates were privately placed with the Texas Water Development Board and are thus not subject to the Rule. However, in connection with the issuance of the TWDB Series 2023 Certificates, the City contractually agreed to make certain continuing disclosures as described below.

The final maturity date of the TWDB Series 2023 Certificates is September 1, 2052. Other than any event filings that may be required while the TWDB Series 2023 Certificates are outstanding, if any of the TWDB Series 2023 Certificates remain outstanding, the last filing required under the respective agreements related to the TWDB Series 2023 Certificates is the filing of financial and operating data of the City of the general type included in the City’s annual financial statements, including audited financial statements (if and when available), for the fiscal year ending September 30, 2051, which will be due to the MSRB through the EMMA system not later than on March 31, 2052.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within ~~six~~6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within 6 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system within such 6-month period and audited financial statements through the EMMA system when they become available.
3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

VIII. Tax and Surplus Revenue Certificates of Obligation, Series 2024A (CWSRF) (the “Series 2024A Certificates”); Tax and Surplus Revenue Certificates of Obligation, Series 2024B (DWSRF) (the “Series 2024B Certificates”); Tax and Surplus Revenue Certificates of Obligation, Series 2024C (DWSRF) (the “Series 2024C Certificates”); and Tax and Surplus Revenue Certificates of Obligation, Series 2024D (DWSRF) (the “Series 2024D Certificates” and together with the Series 2024A Certificates, Series 2024B Certificates, and Series 2024C Certificates, the “TWDB Series 2024 Certificates”): The TWDB Series 2024 Certificates were privately placed with the Texas Water Development Board and are thus not subject to the Rule. However, in connection with the issuance of the TWDB Series 2024 Certificates, the City contractually agreed to make certain continuing disclosures as described below.

The final maturity date of the TWDB Series 2024 Certificates is September 1, 2049. Other than any event filings that may be required while the TWDB Series 2024 Certificates are outstanding, if any of the TWDB Series 2024 Certificates remain outstanding, the last filing required under the respective agreements related to the TWDB Series 2024 Certificates is the filing of financial and operating data of the City of the general type included in the City’s annual financial statements, including audited financial statements (if and when available), for the fiscal year ending September 30, 2048, which will be due to the MSRB through the EMMA system not later than on March 31, 2049.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within 6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within 6 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system within such 6-month period and audited financial statements through the EMMA system when they become available.
3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

IX. Tax and Revenue Certificates of Obligation, Series 2024E (the “Series 2024E Certificates”): The final maturity date of the Series 2024E Certificates is September 1, 2054. Other than any event filings that may be required while the Series 2024E Certificates are outstanding, if the Series 2024E Certificates remain outstanding, the last filing required under the undertaking related to the Series 2024E Certificates is the audited financial statements and the annual report consisting of operating and financial information related to the fiscal year ending September 30, 2053, which will be due to the MSRB through the EMMA system not later than on March 31, 2054.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within 6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within 12 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system within such 12-month period and audited financial statements through the EMMA system ~~and audited financial statements~~ when they become available ~~through the EMMA system~~.
3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

B. Annual Reports:

In addition to the audited financial statements, the City is obligated to annually update financial information and operating data of the City of the general type included in the Official Statement for the Series ~~2016~~2024E Certificates under the following schedules ~~(Excerpts from the Official Statement for the Series 2016 Certificates showing the listed schedules are attached hereto):~~

Schedule 1: Outstanding Obligations	Schedule 8: Largest Assessed Valuations
Schedule 2: Self-Supporting Debt	Schedule 9: Tax Rate Distribution
Schedule 3: Debt Service Requirements	Schedule 11: Municipal Sales Tax History

Schedule 4: Financial Ratios <u>Tax Adequacy for Estimated Debt Service</u>	Schedule 12: Historical Operations of the Debt Service Fund
Schedule 5 6: Tax Adequacy for Estimated Debt Service <u>Historical Analysis of Ad Valorem Taxation</u>	Schedule 13: Historical Operations of the General Fund
Schedule 7: Historical Analysis of Ad Valorem Taxation <u>the Assessed Valuation by Category</u>	Schedule 14: Historical Operations of the Water and Sewer Fund

VII. Tax Note, Series 2018 (the “Series 2018 Tax Note”):

~~The Series 2018 Tax Note was a direct purchase and did not have a continuing disclosure undertaking associated with it. Please refer to the Ordinance and Purchase Letter for information regarding documents that must be provided to the Purchaser (ZB, N.A.) on an annual basis.~~

VIII. Tax and Revenue Certificates of Obligation, Series ~~2020~~2025 (the “Series ~~2020~~2025 Certificates”): The final maturity date of the Series ~~2020~~2025 Certificates is September 1, ~~2045~~2055. Other than any event filings that may be required while the Series ~~2020~~2025 Certificates are outstanding, if the Series ~~2020~~2025 Certificates remain outstanding, the last filing required under the undertaking related to the Series ~~2020~~2025 Certificates is the audited financial statements and the annual report consisting of operating and financial information related to the fiscal year ending September 30, ~~2044~~2054, which will be due to the MSRB through the EMMA system not later than on March 31, ~~2045~~2055.

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within ~~six~~6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within 12 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system within such 12-month period and audited financial statements through the EMMA system ~~and audited financial statements~~ when they become available ~~through the EMMA system~~.
3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

B. Annual Reports:

In addition to the audited financial statements, the City is obligated to annually update financial information and operating data of the City of the general type included in the Official Statement for the Series ~~2020~~2025 Certificates under the following schedules ~~(Excerpts from the Official Statement for the Series 2020 Certificates showing the listed schedules are attached hereto):~~

Schedule 1: Outstanding Obligations	Schedule 8: Largest Assessed Valuations
Schedule 2: Self-Supporting Debt	Schedule 9: Tax Rate Distribution
Schedule 3: Debt Service Requirements	Schedule 11: Municipal Sales Tax History
Schedule 4: Tax Adequacy for Estimated Debt Service	Schedule 12: Historical Operations of the Debt Service Fund
Schedule 6: Historical Analysis of Ad Valorem Taxation	Schedule 13: Historical Operations of the General Fund
Schedule 7: Historical Analysis of the Assessed Valuation by Category	Schedule 14: Historical Operations of the Water and Sewer Fund

XI. Tax and Surplus Revenue Certificates of Obligation, Series 2026 (DWSRF) (the “TWDB Series 2026 Certificates”): The TWDB Series 2026 Certificates were privately placed with the Texas Water Development Board and are thus not subject to the Rule. However, in connection with the issuance of the TWDB Series 2026 Certificates, the City contractually agreed to make certain continuing disclosures as described below.

The final maturity date of the TWDB Series 2026 Certificates is September 1, 20[]. Other than any event filings that may be required while the TWDB Series 2026 Certificates are outstanding, if any of the TWDB Series 2026 Certificates remain outstanding, the last filing required under the respective agreements related to the TWDB Series 2026 Certificates is the filing of financial and operating data of the City of the general type included in the City’s annual financial statements, including audited financial statements (if and when available), for the fiscal year ending September 30, 20[], which will be due to the MSRB through the EMMA system not later than on March 31, 20[].

A. Audited Financial Statements:

1. The City agreed to provide audited financial statements, if the City commissions an audit and the audit is completed by the required time, within 6 months of the end of the fiscal year (currently by March 31 of each year) through the EMMA system.
2. If the audit is not complete within 6 months after the fiscal year end, the City must provide the unaudited financial statements through the EMMA system within such 6-month period and audited financial statements through the EMMA system when they become available.

3. If the City changes its fiscal year, it must post notice through the EMMA system of the change and of the date of the new fiscal year end prior to the date the City otherwise would be required to provide financial information and operating data to the MSRB.

EXHIBIT B

EVENT NOTICES³²

~~I. Tax and Revenue Certificates of Obligation, Series 2010 (the “Series 2010 Certificates”):~~

~~The City will provide notice of any of the following events with respect to the Obligations, if such event is material to a decision to purchase or sell Obligations:~~

- ~~(1) principal and interest payment delinquencies;~~
- ~~(2) non-payment related defaults;~~
- ~~(3) unscheduled draws on debt service reserves reflecting financial difficulties;~~
- ~~(4) unscheduled draws on credit enhancements reflecting financial difficulties;~~
- ~~(5) substitution of credit or liquidity providers, or their failure to perform;~~
- ~~(6) adverse tax opinions or events affecting the tax-exempt status of the Obligations;~~
- ~~(7) modifications to rights of holders of the Obligations;~~
- ~~(8) bond calls;~~
- ~~(9) defeasances;~~
- ~~(10) release, substitution, or sale of property securing repayment of the Obligations;~~
~~and~~
- ~~(11) rating changes.⁴~~

~~In addition, the City shall provide to the MSRB, in an electronic format as prescribed by the MSRB, in a timely manner, notice of a failure by the City to provide required annual financial information and notices of material events in accordance with its undertakings.~~

³²The information in this Exhibit B is a summary of the City’s continuing disclosure undertakings addressing event filings. Reference is made to the ordinances authorizing the issuance of the City’s debt obligations and the offering documents for such obligations for complete information on the applicable requirements.

⁴ ~~Ratings changes may include changes in the ratings of any bond insurers.~~

HI. ~~Tax and Revenue Certificates of Obligation, Series 2012 (the “Series 2012 Certificates”); General Obligation Refunding Bonds, Series 2013 (the “Series 2013 Bonds”); Tax and Revenue Certificates of Obligation, Series 2014 (the “Series 2014 Certificates”); and Tax and Revenue Certificates of Obligation, Series 2016 (the “Series 2016 Certificates”):~~

The City is required to provide to the MSRB, in an electronic format as prescribed by the MSRB, in a timely manner not in excess of ten (10) business days after the occurrence of the event, notice of any of the following events with respect to the City’s Series ~~2012 Certificates, Series 2013 Bonds, Series~~ 2014 Certificates, and Series 2016 Certificates:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to rights of the holders of the Bonds, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the Bonds, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the City;

Note to paragraph 12: For the purposes of the event identified in paragraph 12 of this section, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the City in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the City, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of

reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the City.

- (13) The consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (14) Appointment of successor or additional paying agent/registrar or the change of name of a paying agent/registrar, if material.

In addition, the City shall provide to the MSRB, in an electronic format as prescribed by the MSRB, in a timely manner, notice of a failure by the City to provide required annual financial information and notices of material events in accordance with its undertakings.

III. Tax and Revenue Certificates of Obligation, Series 2020-~~C~~; General Obligation Refunding Bonds, Series 2021; Tax and Surplus Revenue Certificates of Obligation, Series 2021A (CWSRF); Tax and Surplus Revenue Certificates of Obligation, Series 2021B (DWSRF); Tax and Surplus Revenue Certificates of Obligation, Series 2022A (CWSRF); Tax and Surplus Revenue Certificates of Obligation, Series 2022B (DWSRF); Tax and Surplus Revenue Certificates of Obligation, Series 2023A (CWSRF); Tax and Surplus Revenue Certificates of Obligation, Series 2023B (DWSRF); Tax and Surplus Revenue Certificates of Obligation, Series 2024A (CWSRF); Tax and Surplus Revenue Certificates of Obligation, Series 2024B (DWSRF); Tax and Surplus Revenue Certificates of Obligation, Series 2024C (DWSRF); Tax and Surplus Revenue Certificates of Obligation, Series 2024D (DWSRF); Tax and Revenue Certificates of Obligation, Series 2024E; Tax and Revenue Certificates of Obligation, Series 2025; and Tax and Surplus Revenue Certificates of Obligation, Series 2026 (DWSRF) (collectively, the “Series 2020 Certificates– 2026 Obligations”):

The City is required to provide the following to the MSRB, in an electronic format as prescribed by the MSRB, in a timely manner not in excess of ten (10) business days after the occurrence of the event, notice of any of the following events with respect to the ~~Certificates~~Series 2020 – 2026 Obligations:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;

- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of Certificates, or other material events affecting the tax status of the Certificates;
- (7) Modifications to rights of the holders of the Certificates, if material;
- (8) Certificate calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the Certificates, if material;
- (11) Rating changes;⁵³
- (12) Bankruptcy, insolvency, receivership or similar event of the City;

Note to paragraph 12: For the purposes of the event identified in paragraph 12 of this section, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the City in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the City, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the City.

- (13) The consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (14) Appointment of successor or additional paying agent/registrar or the change of name of a paying agent/registrar, if material;
- (15) Incurrence of a Financial Obligation of the City, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a

⁵³Ratings changes may include changes in the ratings of any bond insurers.

Financial Obligation of the City, any of which affect security holders, if material;
and

- (16) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the City, any of which reflect financial difficulties.

Note to paragraphs (15) and (16): For purposes of the events identified in paragraphs (15) and (16) of this section and in the definition of Financial Obligation ~~in Section 1.1,~~ the City intends the words used in such paragraphs to have the meanings ascribed to them in SEC Release No. 34-83885 dated August 20, 2018 (the “2018 Release”) and any further [amendments or](#) written guidance provided by the SEC or its staff with respect to the amendments to the Rule ~~affected~~[effected](#) by the 2018 Release.

In addition, the City shall provide to the MSRB, in an electronic format as prescribed by the MSRB, in a timely manner, notice of a failure by the City to provide required annual financial information and notices of material events in accordance with its undertakings.









**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	2/24/2026	Date Submitted:	7/17/2025
Prepared By:	Scotty Jones	Presented By <i>(if different)</i>	
Department:	Administration	Type of Agenda Item:	Regular

ITEM TITLE: HR Review Committee
AGENDA LANGUAGE:
Discuss, consider, and/or approve the creation and appointments of a Human Resource Policy Review Committee for Fiscal Year 2026 Amendments

EXECUTIVE SUMMARY/BACKGROUND
Background: Typically, on an annual basis, the Human Resource Director provides recommended amendments for consideration and action of City Council. Because the proposed amendments are more extensive than usual, it is recommended to create a committee to review this year’s proposed amendments.

STRATEGIC PLAN GOALS ADDRESSED:											
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Safety & Community Appearance		Community & Civic Engagement		Infrastructure		Planning & Development		Culture & recreation		Operational Excellence	

FINANCIAL NOTES
The HR Committee provides another level of review prior to City Council’s consideration of action.

RECOMMENDATION: Mayor appointing two members from City Council to serve on the HR Review Committee until such time the amendments are approved.

ATTACHMENTS: None