



CITY COUNCIL SPECIAL CALLED MEETING CITY OF BAY CITY

Tuesday, October 14, 2025 at 5:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K. Nelson

Mayor Pro Tem: Jim Folse

Council Members: Benjamin Flores, Jim Folse, Bradley Westmoreland, Susan Reardon, Blayne Finlay

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

MINUTES

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 5:00 PM.

PRESENT:

Mayor Robert K. Nelson

Council Member Benjamin Flores

Mayor Pro Tem Jim Folse

Council Member Bradley Westmoreland

Council Member Susan Reardon

Council Member Blayne Finlay

INVOCATION & PLEDGE

Texas State Flag Pledge: "Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."

Councilman Ben Flores

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.

Councilman Ben Flores

APPROVAL OF AGENDA

Motion made by Council Member Finlay to approve the agenda. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

CEREMONIAL

1. **Posthumous service recognition of Randy Frontz, Chief of Bay City Volunteer Fire Department.**

City Manager, Scotty Jones, read a passage and presented the Bay City Volunteer Fire Department staff with a service recognition plaque remembering and honoring Chief Randy Frontz.

AWARDS & PROCLAMATIONS

2. **Proclamation ~ Proclamation ~ "Fire Prevention Week and Fire Prevention Month"**

This proclamation was read by Mayor Robert K. Nelson.

3. **Proclamation ~ Proclamation ~ Hispanic Heritage Month**

This proclamation was read by Council Member Benjamin Flores.

4. **Information ~ Employee promotions for the 4th Quarter of FY25. Rhonda Clegg, Human Resources Director**

Human Resources Director, Rhonda Clegg, recognized all employees who were promoted during the 2025 fiscal year Jerome Estrada was promoted from Detective to Sergeant and Seth Alvarez was promoted from Police Officer to Corporal.

PUBLIC COMMENTS

Ernest Austin asked for the city's support for a trade school to be opened in the old Linnie Roberts school. Ayala Gonzalo made a comment complaining about 3602/ 3604 4th street and that code enforcement was still waiting on returned mail.

ACKNOWLEDGEMENT FROM CITY MANAGER

City Manager, Scotty Jones, gave a shout-out to the Waste Water Treatment Plant crew for completing the TCEQ Comprehensive Compliance Inspection. The results were outstanding. She also gave a shout-out to the Street & Bridge crew for the drainage ditch and culvert clean-outs. Ms. Jones gave a special shout-out to Tina Israel and all of her hard work in the Main Street Department, working closely with the Communications Department, and all the other awesome things she has done for the City of Bay City. She spoke briefly about Customer Service Week and showed a few pictures of employees participating in the week of different themes. Ms. Jones then announced several City upcoming events.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Mayor Pro Tem, Jim Folse thanked Scotty and staff for recognizing Chief Randy Frontz and the fire department. He then thanked Susie for all of her hard work and keeping everything in order. Council Member Blayne Finlay complimented Chief Rodriguez and the police department on a successful National Night Out. Mayor Nelson thanked the citizens for the engagement and participation throughout the National Night Out event.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

5. **Council Special Called meeting minutes of September 16, 2025.**
6. **Accounts Payables, Direct Payables, and Utility Refunds for July, August, and September 2025.**
7. **Declare unusable equipment, supplies, and materials as surplus and authorize staff to dispose of said property through the use of an e-waste salvage provider or other means.**
8. **Letter of support for Bay City ISD's request to remove the historic designation on the former Linnie Roberts Elementary School campus.**
9. **380 Economic Development Agreement as amended with the substitution of the LLC.**
10. **Main Street Advisory Board Recommendation to Increase Facade Grant limit from \$5,000 to \$10,000.**
11. **TIRZ #1 Board recommendation to authorize use of TIRZ 1 funds in the amount of \$21,500 for professional surveying services by CivilCorp, LLC in the Cottonwood Park area.**

Motion made by Mayor Pro Tem Folse to approve all consent agenda items. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

DEPARTMENT REPORTS

12. **Reports ~ Presentation ~ Main Street Annual Report. Tina Israel, Main Street Manager**

Main Street Manager, Tina Israel, presented and discussed the Main Street annual report.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

13. **Appointment ~ Discuss, consider, and/or approve the appointment of a city representative and an alternate to Houston-Galveston Area Council's 2026 General Assembly. Robert K. Nelson, Mayor**

Motion made by Council Member Westmoreland to approve the appointment of Council Member Susan Reardon as a City representative and Benjamin Flores as an alternate to Houston-Galveston Area Council's 2026 General Assembly. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

14. **Appointment ~ Discuss and elect one candidate for Region 14 Director for a one year term on the Texas Municipal League Board of Directors. Robert K. Nelson, Mayor**

Motion made by Council Member Flores to approve electing Frank W. Robinson, Council Member of Shenandoah, as Region 14 Director for a one-year term on the Texas Municipal League Board of

Directors. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

15. **Ordinance ~ Discuss, consider, and or approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII establishing the Library Advisory Board; Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** Samantha Denbow, Communications & Cultural Arts Director

Motion made by Council Member Finlay to approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII establishing the Library Advisory Board; Providing a cumulative & conflicts clause; providing a severability clause; providing for an effective date. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. A poll was taken. Motion carried.

16. **Ordinance ~ Discuss, consider, and or approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII and Chapter 102, Article III reorganizing the Tourism Advisory Board; Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** Samantha Denbow, Communications & Cultural Arts Director

Motion made by Council Member Westmoreland to approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII and Chapter 102, Article III reorganizing the Tourism Advisory Board; Providing for a cumulative & conflicts clause; providing for a severability clause; and providing for an effective date. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. A poll was taken. Motion carried.

17. **Ordinance ~ Discuss, consider, and or approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII and Chapter 78, Article III reorganizing the Main Street and Historical Preservation Advisory Board; Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** Tina Israel, Main Street Manager

Motion made by Council Member Finlay to approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII and Chapter 78, Article III reorganizing the Main Street and Historical Preservation Advisory Board; Providing for a cumulative & conflicts clause; providing for a severability clause; and providing for an effective date. Seconded by Council Member Westmoreland. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. A poll was taken. Motion carried.

18. **Ordinance ~ Discuss, consider, and or approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII re-establishing Parks and Recreation Advisory Board; Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** Kelly Penewitt, Parks & Recreation Manager

Motion made by Council Member Reardon to approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII re-establishing the Parks and Recreation Advisory Board; Providing for a cumulative & conflicts clause; providing for a severability clause; and providing for an effective date. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. A poll was taken. Motion carried.

19. Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City approving and adopting the provisions of Texas Local Government Code Section 552.275 regarding Public Information Request.

City Secretary, Jeanna Thompson, gave a brief explanation of the Resolution. Council Member Blayne Finlay thanked the directors and staff that are handling the requests and stated he and the other council members support them in any way they can.

Motion made by Mayor Pro Tem Folse to approve a Resolution of the City of Bay City, approving and adopting the provisions of Texas Local Government Code Section 552.275 regarding Public Information Requests. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

20. Resolution ~ A Resolution of the Bay City Community Development Corporation approving and adopting the amendments to the Bylaws of the Bay City Community Development Corporation.

Mayor Pro Tem, Jim Folse, spoke briefly of the changes made to the bylaws.

Motion made by Mayor Pro Tem Folse to table this item until the next meeting for further review. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried. Item 20 tabled.

21. Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas, declaring certain real property owned by the City of Bay City, Texas, to be surplus and authorizing the Mayor to institute proceedings in accordance with Texas Local Government Code section.

Engineering Tech, Gabriel Lopez, gave a brief description of the unused property.

Motion made by Council Member Westmoreland to approve a Resolution of the City of Bay City, Texas, declaring certain real property owned by the City of Bay City, Texas, to be surplus and authorizing the Mayor to institute proceedings in accordance with Texas Local Government Code section. Seconded by Council Member Flores. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

22. Resolution ~ A Resolution by the City Council of the City of Bay City, Texas, authorizing publication of Notice of Intent to issue its Tax and Surplus Revenue Certificates of Obligation, Series 2026 (DWSRF) in connection with the receipt of financial assistance from the Texas Water Development Board through the

Drinking Water State Revolving Fund; and approving other matters incidental thereto. Scotty Jones, City Manager

Motion made by Council Member Westmoreland to approve a Resolution by the City Council of Bay City, Texas, authorizing publication of Notice of Intent to issue its Tax and Surplus Revenue Certificates of Obligation, Series 2026 (DWSRF) in connection with the receipt of financial assistance from the Texas Water Development Board through the Drinking Water Revolving Fund; and approving other matters incidental thereto. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Westmoreland, Council Member Reardon, Council Member Finlay. Motion carried.

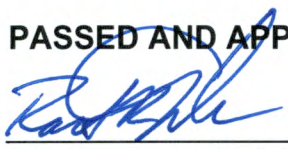
ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

There were none.

ADJOURNMENT

Council adjourned at 6:47 P.M.

PASSED AND APPROVED, this 9th day of December 2025.



ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS



JEANNA THOMPSON
CITY SECRETARY

