



CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, September 23, 2025 at 6:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K. Nelson

Mayor Pro Tem: Jim Folse

Council Members: Benjamin Flores, Jim Folse, Bradley Westmoreland, Susan Reardon, Blayne Finlay

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

MINUTES

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 6:00 PM.

PRESENT:

Mayor Robert K. Nelson
Council Member Benjamin Flores
Mayor Pro Tem Jim Folse
Council Member Susan Reardon
Council Member Blayne Finlay

ABSENT:

Council Member Bradley Westmoreland

INVOCATION & PLEDGE

Texas State Flag Pledge: "Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."

Councilman Blayne Finlay

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.

Councilman Blayne Finlay

APPROVAL OF AGENDA

Motion made by Council Member Finlay to approve the agenda with item number 12 being tabled until further notice. Seconded by Council Member Flores. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

PUBLIC COMMENTS

There were no public comments.

AWARDS AND PROCLAMATIONS

1. **Proclamation ~ A proclamation declaring October as "Domestic Violence Awareness Month".**

Mayor Nelson presented the Proclamation for "Domestic Violence Awareness Month" and it was accepted by the Crisis Center.

ACKNOWLEDGEMENT FROM CITY MANAGER

City Manager, Scotty Jones, presented a slideshow of photographs from the Touch-a-Truck event and announced upcoming City events. She also announced a Special Called meeting is coming up on Tuesday, October 14th at 5:00 P.M.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Mayor Pro Tem, Jim Folse, mentioned being approached by a couple of citizens who commented on the sports complex and all going on with Parks and Recreation. The second item he mentioned was about the appointments for the YMCA and the pool. He wants to put that item on a future agenda. Mayor Nelson announced they had their first demo Toast Masters on Saturday and will be starting a chapter once it reaches 20 people.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

2. **Resolution to adopt the City's Investment Policy.**
3. **Budgetary and Financial Management Policy.**

Motion made by Mayor Pro Tem Folse to approve all consent agenda items. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

DEPARTMENT REPORTS

4. **Information Technology Department report.**

City Secretary, Jeanna Thompson, introduced the new IT Manager, Chris Boudreaux. Mr. Boudreaux hit the floor running and has made many improvements. He is doing a great job. Chris started by giving a shout-out to Christina Lopez for holding the department together until Chris was hired and took over. He then presented and discussed the IT department report.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

5. **Ordinance ~ Discuss, consider, and/or approve an Ordinance of the City of Bay City, Texas, adopting a Fee Schedule attached hereto as Exhibit "A" and labeled "Appendix B" to be added to the Code of Ordinances of the City of Bay City,**

Texas; adopting fees and charges for various City services and consolidating those fees and charges for convenience; providing for repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date.

City Manager, Scotty Jones, presented the fee schedule to be adopted.

Motion made by Council Member Finlay to approve an Ordinance of the City of Bay City, Texas, adopting a Fee Schedule attached hereto as Exhibit "A" and labeled "Appendix B" to be added to the Code of Ordinances of the City of Bay City, Texas; adopting fees and charges for various City services and consolidating those fees and charges for convenience; providing for repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

6. Budget ~ Discuss, consider, and/or approve the Bay City Community Development Corporation's Budget for Fiscal Year 2026.

In place of Jessica Russell, Mayor Pro Tem, Jim Folse presented the Bay City CDC Fiscal Year 2026 budget.

Motion made by Council Member Finlay to approve the Bay City CDC budget for fiscal year 2026. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

7. Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas adopting the City of Bay City Five Year Capital Improvement Program. Scotty Jones, City Manager

Motion made by Council Member Flores to approve a Resolution of the City of Bay City, Texas adopting the City of Bay City Five Year Capital Improvement Program. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

8. Ordinance ~ An ordinance adopting an operating budget for the City of Bay City, Texas for Fiscal Year 2026 and all designated, specified, noted, and indicated levies, rates, reserves, revenue provisions, and planning expenditure inherent, expressed, and included therein; providing for a cumulative clause: providing for severability: and providing for an effective date. Scotty Jones, City Manager

Motion made by Mayor Pro Tem Folse to approve an ordinance adopting an operating budget for the City of Bay City, Texas for fiscal year 2026 and all designated, specified, noted, and indicated levies, rates, reserves, revenue provisions, and planning expenditure inherent, expressed, and included therein; providing for a cumulative clause; providing for severability; and providing for an effective date. Seconded by Council Member Finlay. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. A poll was taken. Motion carried.

9. **Budget ~ Consider, and/or approve a motion to ratify the Property Tax increase reflected in the Budget for the City of Bay City Fiscal Year 2026.** Scotty Jones, City Manager

Motion made by Council Member Reardon to approve a motion to ratify the property tax increase reflected in the budget for the City of Bay City fiscal year 2026. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion .

10. **Ordinance ~ An Ordinance adopting the Tax Rate of \$0.55772 per \$100.00 of assessed valuation for the City of Bay City, Texas, for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2026, levying a maintenance and operations rate of \$0.40542 and for the further purpose of creating a sinking fund to retire the principal and interest of the bond indebtedness of the City, levying a debt service rate of \$0.12273; providing for a lien on all real and personal property to secure payment of taxes due thereon; providing a severability clause herewith; and providing for an effective date.** Scotty Jones, City Manager

Motion made by Council Member Finlay to approve an ordinance adopting the tax rate of \$0.55772 per \$100 of assessed valuation for the City of Bay City, Texas, for the purpose of paying the current expenses of the City for the fiscal year ending September 30, 2026, levying a maintenance and operations rate of \$0.40542 and for the further purpose of creating a sinking fund to retire the principal and interest of the bond indebtedness of the City; levying a debt service rate of \$0.12273; providing for a lien on all real and personal property to secure payment of taxes due thereon; providing a severability clause herewith; and providing for an effective date. Seconded by Council Member Flores. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

11. **Budget ~ Discuss, consider, and/or approve the amendments to the Bay City Community Development Corporation fiscal year 2024-25 budget.**

Mayor Pro Tem, Jim Folse, presented for Jessica Russell, the final amendments to the Bay City CDC fiscal year 2024-2025 budget.

Motion made by Council Member Flores to approve the amendments to the Bay City CDC 2024-2025 budget. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

12. **Resolution ~ A Resolution of the Bay City Community Development Corporation approving and adopting the amendments to the Bylaws of the Bay City Community Development Corporation.** Jessica Russell, Executive Director of BCCDC

Tabled until further notice.

13. **Resolution ~ A Resolution of the Bay City Community Development Corporation approving and adopting the provisions of Texas Local Government Code Section 552.275 regarding public information requests.**

Mayor Pro Tem, Jim Folse, read from the Texas Local Government Code Section 552.275. There was brief discussion on the section.

Motion made by Council Member Finlay to approve adopting the provisions of the Texas Local Government Code Section 552.275 regarding Public Information Requests. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

14. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City nomination for a candidate to the Matagorda County Appraisal District.** Robert K. Nelson, Mayor

Mayor Pro Tem, Jim Folse read the vote count for each organization.

Motion made by Council Member Finlay to nominate Jeanna Thompson. Seconded by Council Member Flores. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

15. **Ordinance ~ Discuss, Consider, and/or Approve an Ordinance of the City of Bay City, Texas adopting a "Budget Amendment #2" to the "Annual Budget of the City of Bay City, Texas, for the Fiscal Year 2025"; providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing other matters related to the subject.**

Finance Manager, Jennifer Leverett, presented and reviewed the various amendments to the budget. Motion made by Mayor Pro Tem Folse to approve an ordinance of the City of Bay City, Texas adopting a "Budget Amendment #2" to the "Annual Budget of the City of Bay City, Texas, for the Fiscal Year 2025; providing for supplemental appropriation and/ or transfer of certain funds; providing for severability; and providing for other matters related to the subject. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. A poll was taken. Motion carried.

16. **Ordinance ~ Discuss, consider, and/or approve an Ordinance amending the City Code of Ordinances Chapter 2 "Administration"; Article VII "Committees and Commissions"; Division "Generally"; providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** Jeanna Thompson, City Secretary

Motion made by Council Member Finlay to approve an Ordinance amending the City Code of Ordinances Chapter 2 "Administration"; Article VII "Committees and Commissions"; Division "Generally"; providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. A poll was taken. Motion carried.

17. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas, adopting Policies and Procedures for Boards and Commissions.** Jeanna Thompson, City Secretary

Motion made by Mayor Pro Tem Folse to approve, based on the provisions provided, a Resolution of the City of Bay City, Texas, adopting Policies and Procedures for Boards and Commissions. Seconded by

Motion made by Mayor Pro Tem Folse to approve, based on the provisions provided, a Resolution of the City of Bay City, Texas, adopting Policies and Procedures for Boards and Commissions. Seconded by Council Member Reardon. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

18. **Settlement ~ Discuss and take any action deemed necessary to authorize the Mayor to sign participation agreements as they are presented on National Opioid Settlement.** Anne Marie Odefey, City Attorney

Motion made by Council Member Finlay to approve authorizing the Mayor to sign participation agreements as they are presented on the National Opioid Settlement. Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Council Member Flores, Mayor Pro Tem Folse, Council Member Reardon, Council Member Finlay. Motion carried.

CLOSED / EXECUTIVE SESSION

Council adjourned and went into Executive Session at 7:36 P.M.

19. **Executive Session ~ Executive Session pursuant to Section 551.071(2) of the Texas Government Code (Consultation with Counsel on Legal Matters)**
20. **Executive Session ~ Executive Session pursuant to Texas Government Code Section 551.072 (Deliberation regarding Real Property).**

RECONVENE AND ACTION

Council reconvened at 7:43 P.M. No action was taken.

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

Council Member Blayne Finlay, congratulated Mayor Pro Tem, Jim Folse on his retirement.

ADJOURNMENT

Council adjourned at 7:44 P.M.

PASSED AND APPROVED, this 18 day of November, 2025



JIM FOLSE, MAYOR PRO TEM
CITY OF BAY CITY, TEXAS



JEANNA THOMPSON
CITY SECRETARY