



CITY COUNCIL SPECIAL CALLED MEETING CITY OF BAY CITY

Tuesday, October 14, 2025 at 5:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K. Nelson

Mayor Pro Tem: Jim Folse

Council Members: Benjamin Flores, Jim Folse, Bradley Westmoreland, Susan Reardon, Blayne Finlay

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

AGENDA

THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:

ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).

CALL TO ORDER AND CERTIFICATION OF QUORUM

INVOCATION & PLEDGE

Texas State Flag Pledge: "Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."

Councilman Ben Flores

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.

Councilman Ben Flores

APPROVAL OF AGENDA

CEREMONIAL

1. **Posthumous service recognition of Randy Frontz, Chief of Bay City Volunteer Fire Department.**

AWARDS & PROCLAMATIONS

2. **Proclamation ~ "Fire Prevention Week and Fire Prevention Month"**
3. **Proclamation ~ "Hispanic Heritage Month"**

4. **Employee promotions for the 4th Quarter of FY25. Rhonda Clegg, Human Resources Director**

PUBLIC COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff place the item on an agenda for a subsequent meeting.

ACKNOWLEDGEMENT FROM CITY MANAGER

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

5. **Council Special Called meeting minutes of September 16, 2025.**
6. **Accounts Payables, Direct Payables, and Utility Refunds for July, August, and September 2025.**
7. **Declare unusable equipment, supplies, and materials as surplus and authorize staff to dispose of said property through the use of an e-waste salvage provider or other means.**
8. **Letter of support for Bay City ISD's request to remove the historic designation on the former Linnie Roberts Elementary School campus.**
9. **380 Economic Development Agreement as amended with the substitution of the LLC.**
10. **Main Street Advisory Board Recommendation to Increase Facade Grant limit from \$5,000 to \$10,000.**
11. **TIRZ #1 Board recommendation to authorize use of TIRZ 1 funds in the amount of \$21,500 for professional surveying services by CivilCorp, LLC in the Cottonwood Park area.**

DEPARTMENT REPORTS

12. **Reports ~ Presentation ~ Main Street Annual Report. Tina Israel, Main Street Manager Tina Israel, Main Street Manager**

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

13. **Appointment ~ Discuss, consider, and/or approve the appointment of a city representative and an alternate to Houston-Galveston Area Council's 2026 General Assembly. Robert K. Nelson, Mayor**
14. **Appointment ~ Discuss and elect one candidate for Region 14 Director for a one year term on the Texas Municipal League Board of Directors. Robert K. Nelson, Mayor**

15. **Ordinance ~ Discuss, consider, and or approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII establishing the Library Advisory Board; Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** Samantha Denbow, Communications & Cultural Arts Director
16. **Ordinance ~ Discuss, consider, and or approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII and Chapter 102, Article III reorganizing the Tourism Advisory Board; Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** Samantha Denbow, Communications & Cultural Arts Director
17. **Ordinance ~ Discuss, consider, and or approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII and Chapter 78, Article III reorganizing the Main Street and Historical Preservation Advisory Board; Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** Tina Israel, Main Street Manager
18. **Ordinance ~ Discuss, consider, and or approve an Ordinance of the City of Bay City, Texas, Amending the City Code of Ordinances, Chapter 2, Article VII re-establishing Parks and Recreation Advisory Board; Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** Kelly Penewitt, Parks & Recreation Manager
19. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City approving and adopting the provisions of Texas Local Government Code Section 552.275 regarding Public Information Request.** Jeanna Thompson, City Secretary
20. **Resolution ~ A Resolution of the Bay City Community Development Corporation approving and adopting the amendments to the Bylaws of the Bay City Community Development Corporation.** Jessica Russell, Executive Director of BCCDC
21. **Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas, declaring certain real property owned by the City of Bay City, Texas, to be surplus and authorizing the Mayor to institute proceedings in accordance with Texas Local Government Code section.** Gabriel Lopez, Engineering Tech
22. **Resolution ~ A Resolution by the City Council of the City of Bay City, Texas, authorizing publication of Notice of Intent to issue its Tax and Surplus Revenue Certificates of Obligation, Series 2026 (DWSRF) in connection with the receipt of financial assistance from the Texas Water Development Board through the Drinking Water State Revolving Fund; and approving other matters incidental thereto.** Scotty Jones, City Manager

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

ADJOURNMENT

AGENDA NOTICES:

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION OF POSTING

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **October 8, 2025 5:00 p.m.** Any questions concerning the above items, please contact the Mayor and City Manager's office at (979) 245-2137.