



TIRZ #1 BOARD CITY OF BAY CITY

**Thursday, August 21, 2025 at 5:00 PM
COUNCIL CHAMBERS | 1901 5th Street**

Board Chair: Jim Folse

**Board Members: DC Dunham, William Cornman, Tina Israel, Craig Hlavinka,
Bryan Prochnow, Mike Estlinbaum, Edward "Bubba" Cook**

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

AGENDA

CALL TO ORDER AND CERTIFICATION OF QUORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- 1. Minutes from TIRZ Boards #1 & #2 meeting of February 8, 2024**
- 2. Minutes from Joint TIRZ Boards meeting on February 13, 2025**

PUBLIC COMMENTS

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

- 3. Proposal for professional surveying services for North Downtown Development (Cottonwood Park Area). Gabriel Lopez, Engineering Tech**
- 4. Discuss, consider, and/or approve the Tax Increment Fund for TIRZ #1 Financials as of June 30, 2025. Scotty Jones, City Manager**
- 5. Discuss use of Tax Increment Funds of TIRZ #1 for Economic Development Grants and take any action deemed necessary. Scotty Jones, City Manager**

ITEMS/COMMENTS FROM BOARD MEMBERS

ADJOURN

AGENDA NOTICES:

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION OF POSTING

This is to certify that the above notice of a TIRZ Board meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **August 18, 2025 before 5:00 p.m.** Any questions concerning the above items, please contact the Mayor and City Manager's office at (979) 245-2137.



TIRZ #1 & #2 BOARD MEETING CITY OF BAY CITY

FEBRUARY 8, 2024 at 4:00 PM
COUNCIL CHAMBERS | 1901 5th Street

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

MINUTES

CALL TO ORDER & CERTIFICATION OF QUORUM

Board Vice-Chair DC Dunham called the board meeting to order at 4:00 p.m. and a quorum was certified.

PRESENT

Vice-Chair DC Dunham
Board Member William Cornman
Board Member Samantha Denbow
Board Member Craig Hlavinka
Board Member Bryan Prochnow
Board Member Jim Folse
Board Member Mike Estlinbaum

ABSENT

Board Chair Julie Estlinbaum
Board Member Edward "Bubba" Cook

APPROVAL OF AGENDA

Motion made by Board Member Jim Folse to approve the agenda, Seconded by Board Member Bill Cornman. Voting Yea: Vice-Chair DC Dunham, Board Member Bill Cornman, Board Member Samantha Denbow, Board Member Craig Hlavinka, Board Member Bryan Prochnow, Board Member Jim Folse, Board Member Mike Estlinbaum

APPROVAL OF MINUTES SUMMARY

1. TIRZ Board 1 & 2 Meeting minutes of November 6, 2023

Motion made by Board Member Mike Estlinbaum to approve the minutes of November 6, 2023, Seconded by Board Member Samantha Denbow. Voting Yea: Vice-Chair DC Dunham, Board Member Bill Cornman, Board Member Samantha Denbow, Board Member Craig Hlavinka, Board Member Bryan Prochnow, Board Member Jim Folse, Board Member Mike Estlinbaum

PUBLIC COMMENTS

There were no public comments.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL:

- 2. Discuss, consider and/or approve the Tax Increment Fund for TIRZ #1 and TIRZ #2 Annual Report, including current balance, disbursements, any approved payments that have not been disbursed and the amount of any receivables.** Scotty Jones, Assistant City Manager

Motion made by Board Member Bill Cornman to approve the Tax Increment Fund for TIRZ #1 and TIRZ #2 Annual Report, Seconded by Board Member Mike Estlinbaum. Voting Yea: Vice-Chair DC Dunham, Board Member Bill Cornman, Board Member Samantha Denbow, Board Member Craig Hlavinka, Board Member Bryan Prochnow, Board Member Jim Folse, Board Member Mike Estlinbaum

- 3. Discuss, consider and/or approve the Tax Increment Fund for TIRZ #1 and TIRZ #2 1st Quarter Financials for FY2024.** Scotty Jones, Assistant City Manager

Motion made by Board Member Bill Cornman to approve the Tax Increment Fund for TIRZ #1 and TIRZ #2 1st Quarter Financials for FY2024, Seconded by Board Member Mike Estlinbaum. Voting Yea: Vice-Chair DC Dunham, Board Member Bill Cornman, Board Member Samantha Denbow, Board Member Craig Hlavinka, Board Member Bryan Prochnow, Board Member Jim Folse, Board Member Mike Estlinbaum

- 4. Discuss, consider, and/or approve appointment of Vice Chair for TIRZ Board #1, subject to approval of board appointments and re-appointments by City Council.**

Motion made by Board Member Bill Cornman to re-appoint DC Dunham as Vice-Chairman to TIRZ #1 Board, Seconded by Board Member Samantha Denbow. Voting Yea: Vice-Chair DC Dunham, Board Member Bill Cornman, Board Member Samantha Denbow, Board Member Craig Hlavinka, Board Member Bryan Prochnow, Board Member Jim Folse, Board Member Mike Estlinbaum.

- 5. Discuss, consider, and/or approve appointment of Vice Chair for TIRZ Board #2, subject to approval of board appointments and re-appointments by City Council.**

Motion made by Board Member Bill Cornman to re-appoint DC Dunham as Vice-Chairman of TIRZ #2 Board, Seconded by Board Member Samantha Denbow. Voting Yea: Vice-Chair DC Dunham, Board Member Bill Cornman, Board Member Samantha Denbow, Board Member Craig Hlavinka, Board Member Bryan Prochnow, Board Member Jim Folse, Board Member Mike Estlinbaum.

- 6. Presentation from Landscape Architect for TIRZ #1 and take any action deemed necessary.**

Mitch Wright with Vista Planning and Design provided a presentation and proposal of the proposed Cottonwood Park, adding that he was still needing survey of boundaries and topography. Board Member Bill Cornman asked about capacity and parking to support. Mr. Wright presented two phases at a cost of approximately \$1,995,000 which did not include soft costs. In addition, Mr. Wright presented a proposal on Barkway Dog Park at a cost of \$813,925. Board Members Mike Estlinbaum and Craig Hlavinka were concerned with the Silo feature and the possible extreme heat inside of it. The board would like to meet again when Mr. Wright submits his next phase proposal.

7. Update on Valor Park in TIRZ #1A.

DC Dunham provided an update on Valor Park stating that Phase 1 has been sold to a contractor and the remaining phases plans have been submitted to the Drainage District and City.

8. Update on Bod Fox Development in TIRZ #2.

No report.

NEXT MEETING DATE

See Item #6, to be announced.

ITEMS / COMMENTS FROM BOARD MEMBERS

There were no comments.

ADJOURNMENT

Meeting adjourned at 5:32 p.m.

PASSED AND APPROVED, this ____ day of _____, 2025.

JIM FOLSE, BOARD CHAIRMAN
TIRZ BOARD #1 & #2

JEANNA THOMPSON
CITY SECRETARY



TIRZ BOARDS JOINT MEETING CITY OF BAY CITY

Thursday, February 13, 2025 at 5:00 PM
COUNCIL CHAMBERS | 1901 5th Street

Vision Statement

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

MINUTES

CALL TO ORDER AND CERTIFICATION OF QUORUM

Board Chair James Folse, called the meeting to order at 5:00 p.m. All Boards certified to have a quorum. Board Member Bryan Prochnow.

TIRZ #1 Board

PRESENT

Board Chair Becca Sitz
Board Member Bill Cornman
Board Member DC Dunham
Board Member James Folse
Board Member Mike Estlinbaum
Board Member Craig Hlavinka
Board Member Tina Israel
Board Member Bryan Prochnow.

TIRZ #2 Board

PRESENT

Board Chair Becca Sitz
Board Member Bill Cornman
Board Member DC Dunham
Board Member James Folse
Board Member Mike Estlinbaum
Board Member Craig Hlavinka
Board Member Tina Israel

TIRZ #3 Board

PRESENT

Board Chair James Folse
Board Member DC Dunham
Board Member Mike Estlinbaum
Board Member Bryan Prochnow
Board Member Becca Sitz

TIRZ #4 Board

PRESENT

Board Chair James Folse
Board Member Samantha Denbow
Board Member Mike Estlinbaum
Board Member Craig Hlavinka
Board Member Tina Israel
Board Member Bryan Prochnow
Board Member Jessica Russell
Board Member Renee Savage

ABSENT FROM ALL BOARDS:

Board Member Bubba Cook

APPROVAL OF AGENDA

Motion made by Board Member Jessica Russell to approve the agenda,
Seconded by Board Member Becca Sitz. Voting Yea: All. Voting Nay: None.
Motion carried.

PUBLIC COMMENTS

There were no public comments.

REGULAR ITEMS FOR DISCUSSION

1. **Report ~ Discuss and Review Tax Increment Fund for TIRZ #1, TIRZ #2, TIRZ #3 and TIRZ #4 Annual Report for fiscal year 2024.**

Scotty Jones, City Manager, reviewed the Tax Increment Fund for each TIRZ. TIRZ #1 taxable value for 2024 was \$40,945,591 generating \$17,069,831 in captured appraised value, resulting in \$210,218 in revenue for TIRZ #1 to be collected in FY 2025. TIRZ #1A taxable value for 2024 was \$1,131,480 generating \$0 in captured appraised value, resulting in \$0 revenue for TIRZ #1A to be collected in FY 2025. TIRZ #2 taxable value for 2024 was \$16,220,090 generating \$14,120,897 in captured appraised value, resulting in \$174,424 in revenue for TIRZ #2 to be collected in FY 2025. TIRZ #2A taxable value for 2024 was \$21,200 generating \$5,180 in captured appraised value, resulting in \$64 in revenue for TIRZ #2A to be collected in FY 2025. TIRZ #3 taxable value for 2024 was \$5,314,412 generating \$4,965,312 in captured appraised value, resulting in \$49,890 in revenue for TIRZ #3 to be collected in FY 2025. TIRZ #4 taxable value for 2024 was \$355,990 generating \$164,790 in captured appraised value, resulting in \$1,022 in revenue for TIRZ #4 to be collected in FY 2025.

2. **Report ~ Discuss and Review Tax Increment Fund for TIRZ #1, TIRZ #2, TIRZ #3 and TIRZ #4 1st Quarter Financials for FY2025.**

Scotty Jones, City Manager, presented the 1st Quarter Financials for FY2025. TIRZ #1 had an ending fund balance of \$529,176.27, TIRZ #2 had an ending fund balance of \$47,455.58, TIRZ #3 had an ending fund balance of \$52,947.95, and TIRZ #4 had an ending fund balance of \$998.59.

3. **Update on Valor Park in TIRZ #1A.**

DC Dunham provided the update on Valor Park in TIRZ #1A stating that Phase I was completed and sold, Phase II has sold 41 lots and they have acquired the Purchase Bond for Phase III and 16 lots have been closed on Phase IV.

4. **Update on Bold Fox Development in TIRZ #2.**

Jessica Russell, BCCDC Executive Director, provided the update on the Bold Fox Development in TIRZ #2 stating that they have not moved dirt but other developments in that area could spur movement.

5. **Update on Marguerite Meadows Development in TIRZ #3.**

Jessica Russell, BCCDC Executive Director, provided the update on Marguerite Meadows in TIRZ #3, stating that 22 lots sold and Phase II in development.

6. Update on Russell Ranch Development in TIRZ #4.

Jessica Russell, BCCDC Executive Director, provided the update on Russell Ranch in TIRZ #4 stating that they have sold 3 and the Model Home is almost complete.

TIRZ #1 & #2 BOARD REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL:

7. Consider and/or approve TIRZ Board 1 & 2 Meeting minutes of February 8, 2024.

Motion made by Board Member Tina Israel to approve the minutes of February 8, 2024, Seconded by Board Member DC Dunham. Voting Yea: Board Chair Becca Sitz, Board Member Bill Cornman, Board Member DC Dunham, Board Member James Folse, Board Member Mike Estlinbaum, Board Member Craig Hlavinka, Board Member Tina Israel, Board Member Bryan Prochnow. Voting Nay: None. Motion carried.

8. Consider and/or approve the Tax Increment Fund for TIRZ #1 & #2 Annual Report for fiscal year 2024. Scotty Jones, City Manager

Motion made by Board Member Bryan Prochnow to approve the annual report for fiscal year 2024, Seconded by Board Member DC Dunham. Voting Yea: Board Chair Becca Sitz, Board Member Bill Cornman, Board Member DC Dunham, Board Member James Folse, Board Member Mike Estlinbaum, Board Member Craig Hlavinka, Board Member Tina Israel, Board Member Bryan Prochnow. Voting Nay: None. Motion carried.

9. Consider and approve the TIRZ #1 & #2 financial report for the month ending December 31, 2024.

Motion made by Board Member DC Dunham to approve the financial report for month ending December 31, 2024, Seconded by Board Member Bryan Prochnow. Voting Yea: Board Chair Becca Sitz, Board Member Bill Cornman, Board Member DC Dunham, Board Member James Folse, Board Member Mike Estlinbaum, Board Member Craig Hlavinka, Board Member Tina Israel, Board Member Bryan Prochnow. Voting Nay: None. Motion carried.

10. Discuss and appoint a Vice Chair for TIRZ Board #1.

Motion made by Board Member Mike Estlinbaum to appoint James Folse as Vice-Chair of TIRZ Board #1, Seconded by Board Member Bryan Prochnow. Voting Yea: Board Chair Becca Sitz, Board Member Bill Cornman, Board Member DC Dunham, Board Member James Folse, Board Member Mike Estlinbaum, Board Member Craig Hlavinka, Board Member Tina Israel, Board Member Bryan Prochnow. Voting Nay: None. Motion carried.

11. Discuss and appoint a Vice Chair for TIRZ Board #2.

Motion made by Board Member DC Dunham to appoint James Folse as Vice-Chair of TIRZ Board #2, Seconded by Board Chair Becca Sitz. Voting Yea: Board Chair Becca Sitz, Board Member Bill Cornman, Board Member DC Dunham, Board Member James Folse, Board Member Mike Estlinbaum, Board Member Craig Hlavinka, Board Member Tina Israel, Board Member Bryan Prochnow. Voting Nay: None. Motion carried.

TIRZ #3 BOARD REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL:

12. Consider and/or approve TIRZ Board 3 Meeting minutes of May 14, 2024.

Motion made by Board Member DC Dunham to approve the minutes of May 14, 2024, Seconded by Board Chair James Folse. Voting Yea: Board Chair James Folse, Board Member DC Dunham, Board Member Mike Estlinbaum, Board Member Bryan Prochnow, Board Member Becca Sitz. Voting Nay: None. Motion carried.

13. Consider and/or approve the Tax Increment Fund for TIRZ #3 Annual Report for fiscal year 2024.

Motion made by Board Member DC Dunham to approve the annual report for fiscal year 2024, Seconded by Board Member Bryan Prochnow. Voting Yea: Board Chair James Folse, Board Member DC Dunham, Board Member Mike Estlinbaum, Board Member Bryan Prochnow, Board Member Becca Sitz. Voting Nay: None. Motion carried.

14. Consider and/or approve the Tax Increment Fund for TIRZ #3 financial report for the month ending December 31, 2024.

Motion made by Board Member DC Dunham to approve the financial report for month ending December 31, 2024, Seconded by Board Member Mike Estlinbaum. Voting Yea: Board Chair James Folse, Board Member DC Dunham, Board Member Mike Estlinbaum, Board Member Bryan Prochnow, Board Member Becca Sitz. Voting Nay: None. Motion carried.

15. Recommend approval of the amended development agreement between the City of Bay City, Texas and Marguerite Meadows, LLC to the City Council.

Motion made by Board Member Bryan Prochnow to approve the amended development agreement between the City of Bay City and Marguerite Meadows, Seconded by Board Member Mike Estlinbaum. Voting Yea: Board Chair James Folse, Board Member DC Dunham, Board Member

Mike Estlinbaum, Board Member Bryan Prochnow, Board Member Becca Sitz. Voting Nay: None. Motion carried.

16. Discuss and appoint a Vice Chair for TIRZ Board #3.

Motion made by Board Member Mike Estlinbaum to appoint Becca Sitz as Vice Chair to the TIRZ #3 Board, Seconded by Board Member DC Dunham. Voting Yea: Board Chair James Folse, Board Member DC Dunham, Board Member Mike Estlinbaum, Board Member Bryan Prochnow, Board Member Becca Sitz. Voting Nay: None. Motion carried.

TIRZ #4 BOARD REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL:

17. Consider and/or approve TIRZ Board 4 Meeting minutes of February 14, 2023.

Motion made by Board Member Jessica Russell to approve the minutes of February 14, 2023, Seconded by Board Member Tina Israel. Voting Yea: Board Chair James Folse, Board Member Samantha Denbow, Board Member Mike Estlinbaum, Board Member Craig Hlavinka, Board Member Tina Israel, Board Member Bryan Prochnow, Board Member Jessica Russell, Board Member Renee Savage. Voting Nay: None. Motion carried.

18. Consider and/or approve the Tax Increment Fund for TIRZ #4 Annual Report for fiscal year 2024.

Motion made by Board Member Jessica Russell to approve the annual report for fiscal year 2024, Seconded by Board Member Tina Israel. Voting Yea: Board Chair James Folse, Board Member Samantha Denbow, Board Member Mike Estlinbaum, Board Member Craig Hlavinka, Board Member Tina Israel, Board Member Bryan Prochnow, Board Member Jessica Russell, Board Member Renee Savage. Voting Nay: None. Motion carried.

19. Consider and/or approve the Tax Increment Fund for TIRZ #4 financial report for the month ending December 31, 2024.

Motion made by Board Member Jessica Russell to approve the financial report for month ending December 31, 2024, Seconded by Board Member Tina Israel. Voting Yea: Board Chair James Folse, Board Member Samantha Denbow, Board Member Mike Estlinbaum, Board Member

Craig Hlavinka, Board Member Tina Israel, Board Member Bryan Prochnow, Board Member Jessica Russell, Board Member Renee Savage. Voting Nay: None. Motion carried.

20. Discuss and appoint a Vice Chair for TIRZ Board #4.

Motion made by Board Member Mike Estlinbaum to appoint Jessica Russell as Vice Chair to TIRZ #4 Board, Seconded by Board Chair James Folse. Voting Yea: Board Chair James Folse, Board Member Samantha Denbow, Board Member Mike Estlinbaum, Board Member Craig Hlavinka, Board Member Tina Israel, Board Member Bryan Prochnow, Board Member Jessica Russell, Board Member Renee Savage. Voting Nay: None. Motion carried.

ITEMS/COMMENTS FROM BOARD MEMBERS

Jessica Russell presented a summary of new proposed development, Porter Meadows, in the TIRZ #5 zone.

ADJOURN

The Joint Meeting of TIRZ #1, #2, #3, and #4 Boards adjourned at 5:47 p.m.

PASSED AND APPROVED, this ____ day of _____, 2025.

BOARD CHAIRMAN
TIRZ BOARD #1

JEANNA THOMPSON
CITY SECRETARY

PASSED AND APPROVED, this ____ day of _____, 2025.

BOARD CHAIRMAN
TIRZ BOARD #2

JEANNA THOMPSON
CITY SECRETARY

PASSED AND APPROVED, this ____ day of _____, 2025.

BOARD CHAIRMAN
TIRZ BOARD #3

JEANNA THOMPSON
CITY SECRETARY

PASSED AND APPROVED, this ____ day of _____, 2025.

BOARD CHAIRMAN
TIRZ BOARD #4

JEANNA THOMPSON
CITY SECRETARY



**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF BAY CITY, TEXAS**

Meeting Date:	8/21/2025	Date Submitted:	08/18/2025
Prepared By:	Tina Israel	Presented By <i>(if different)</i>	Gabriel Lopez
Department:	Main Street/ Public Works	Type of Agenda Item:	Regular

ITEM TITLE: Reimbursement of Surveying Costs for Cottonwood Park

AGENDA LANGUAGE:

Consideration and possible action to approve reimbursement to the City for costs associated with professional surveying services by CivilCorp, LLC for the Cottonwood Park area, located between Blocks 93, 94, 103, and 104, in an amount up to \$21,500.00.

EXECUTIVE SUMMARY/BACKGROUND

The City of Bay City received a proposal from Civil Corp, LLC, for professional surveying services related to the Cottonwood Park area, located between Blocks 93, 94, 103, and 104. The survey limits are shown in Exhibit A. This proposal outlines the scope of work necessary to support future improvements and planning efforts in the district.

Civil Corp’s scope includes initiating one-call utility locates, establishing elevation benchmarks, conducting a full topographic survey with invert measurements for existing storm and sewer infrastructure, and delivering the results in AutoCAD format, including a Digital Terrain Model with 1-foot contours.

This surveying effort will provide the baseline data necessary for schematic design, cost estimation, and evaluation of potential park improvements. Staff is presenting this expenditure for the Board’s consideration as an eligible reimbursement to the City from TIRZ funds.

STRATEGIC PLAN GOALS ADDRESSED:

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>
Safety & Community Appearance		Community & Civic Engagement		Infrastructure		Planning & Development		Culture & recreation		Operational Excellence	

FINANCIAL NOTES

Proposal Summary:

- **Total Base Fee:** \$21,500.00
- **Estimated Timeline:** 5 to 6 weeks from Notice to Proceed
- **Deliverables:** AutoCAD survey file with topography and utility data

RECOMMENDATION: Staff recommend approval by the TIRZ Board to recognize the City's expenditure for surveying services at Cottonwood Park as eligible for reimbursement from TIRZ funds. This surveying work is a foundational step in moving forward with site planning, potential grant applications, and future recreational development at Cottonwood Park.

ATTACHMENTS:

Exhibit A - Survey Limits
Survey Proposal



August 18, 2025

Gabriel Lopez
Engineering Tech
City of Bay City
(979) 479-5685
Bay City, Tx. 77079

via email: glopez@cityofbaycity.org

Re: Proposal for Professional Surveying Services

Dear Mr. Lopez

CivilCorp appreciates your request for a cost proposal for professional surveying services for Cottonwood Park area located between Block 93, 94, 103 and 104 and include the area identified as parcel no. 25268 and 121755, Bay City, Tx.

Project Scope:

- One-call tickets for locates on all utilities within the project area.
- Establish project control and benchmarks to assist with elevation control within project area.
- Topographic surveying and tying in all of the existing improvements within the survey limits as shown on the PDF provide to us from Gabriel Lopez and attached with this proposal for reference.
- Topographic survey includes all invert measurements of existing sewer manholes, storm manholes and box culverts inside project area
- Prepare AutoCad file to be delivered to the client.

Project fee:

The fee for this project is \$21,500.00.

Project Schedule:

This survey project would be completed in approximately 5 to 6 weeks (30 to 35 business days) following notice to proceed.



Terms and Conditions:

Notwithstanding anything contained in this agreement to the contrary, CivilCorp's aggregate liability for any and all claims arising out of this agreement, or out of any goods or services furnished hereunder shall be limited to the value of the services performed. If you are in agreement with the services and related fees contained in this proposal and wish to proceed, please sign on the space provided and return an executed copy to my attention that will serve as the Notice to Proceed. If you have any questions or require additional information, please don't hesitate to call me. We are looking forward to working with you on this project.

Should the Client and CivilCorp agree that additional services are required, CivilCorp will prepare a separate proposal for such services and obtain authorization from the Client prior to performing the services.

If you have any questions or require additional information, please don't hesitate to call. We are looking forward to working with you on this project.

Very truly yours,

CivilCorp, LLC

Wm. Patrick Hohlt

Wm. Patrick Hohlt
Registered Professional Land Surveyor
Project Manager

Client:

By: _____

Title: _____

Date: _____

Cottonwood Park Survey Limits

Legend

- Survey Limits
- City Owned
- City ROW
- Private Propety



9'ers Grill

K2

Highway 35

10th St

8th St

9th St ROW

Avenue G ROW

Ave H

Ave G

Highway 60

25199

25204

25196

25268

121755

