
CITY OF BAY CITY

MINUTES • JULY 11, 2024

**COUNCIL
CHAMBERS | 1901
5th Street**

Planning Commission Meeting

5:00 PM

**1901 5TH STREET
BAY CITY TX, 77414**



CALL TO ORDER

The meeting was called to order by Board Chairperson, Jessica Russell, at 5:17 p.m.

PRESENT

Commissioner Erik Frankson
Chairperson Jessica Russell
Commissioner Zeinab Ghais
Commissioner Carolyn Barclay

ABSENT

Commissioner Joshua Fortenberry
Commissioner Marion Garcia
Commissioner Patti McKelvy

APPROVAL OF AGENDA

Motion made by Commissioner Frankson to approve the agenda, Seconded by Commissioner Ghais. Voting Yea: Commissioner Frankson, Chairperson Russell, Commissioner Ghais, Commissioner Barclay. Motion carried.

APPROVAL OF MINUTES

1. Planning Commission meeting minutes of June 20, 2024.

Motion made by Commissioner Ghais to approve the minutes of June 20, 2024. Seconded by Commissioner Frankson. Voting Yea: Commissioner Frankson, Chairperson Russell,

Commissioner Ghais, Commissioner Barclay. Motion carried.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL:

2. **Review, discuss, and/or approve final plat of Valor Park, Section 2, being a 47.351 acre track of land in the I&GNRR CO Survey 4, Block 4, Abstract 268, in the City of Bay City, Matagorda County, Texas which is located east of Avenue M, north of 16th St & Carey Smith Blvd.** Krystal Mason, Assistant Director of Public Works

Commissioner Frankson requested to recuse himself as Ward Real Estate is a listing broker. Even though he does not have any personal gain from the listings, he does not want to cause any conflict.

Motion made by Commissioner Ghais to approve final plat of Valor Park, Section 2, being a 47.351 acre track of land in the I&GNRR CO Survey 4, Block 4, Abstract 268, in the City of Bay City, Matagorda County, Texas which is located east of Avenue M, north of 16th St & Carey Smith Blvd, Seconded by Commissioner Barclay.

Voting Yea: Chairperson Russell, Commissioner Ghais, Commissioner Barclay.
Voting Abstaining: Commissioner Frankson. Motion carried.

ITEMS / COMMENTS FROM BOARD MEMBERS

No comments

PUBLIC COMMENTS

No comments.

ADJOURNMENT

Motion made by Chairperson Russell to adjourn, Seconded by Commissioner Frankson.

Voting Yea: Commissioner Frankson, Chairperson Russell, Commissioner Ghais, Commissioner Barclay. Motion carried and commission adjourned at 5:22 p.m.

3. **Discuss the establishment, and power and duties of the Planning Commission.** Krystal Mason, Assistant Public Works Director

Commissioners Frankson, Ghais, and Barclay remained after the adjournment and Assistant Public Works Director Krystal Mason provided information and presentation of planning commission duties and city ordinances.

PASSED AND APPROVED, this ____ day of _____, 20____.

JESSICA RUSSELL, CHAIRMAN