CITY COUNCIL WORKSHOP
CITY OF BAY CITY
Tuesday, July 26, 2022 at 4:30 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K Nelson
Mayor Pro Tem: Jim Folse
Council Members: Floyce Brown, Bradley Westmoreland, Becca Sitz, Blayne Finlay

Vision Statement

Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.

AGENDA

THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:

ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).

CALL TO ORDER

CERTIFICATION OF QUORUM

PUBLIC COMMENTS

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND / OR APPROVAL

1. **Receive and discuss the Bay City Community Development Budget Proposal for 2023 Fiscal Year.**

2. **Discuss, consider, and/or approve the 2022-2023 City of Bay City Employee Benefits Plan.** Rhonda Clegg, Human Resources Director

ADJOURNMENT

CERTIFICATION OF POSTING

This is to certify that the above notice of a City Council Workshop Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Friday before 5:00 pm**. Any questions concerning the above items, please contact the Mayor and City Manager's office at (979) 245-2137.

Acct #	Description	FYE 9/30/2020	FYE 9/30/2021	FYE Projected 9/30/2022	Proposed Budget 9/30/2023
	Bay City Community Development Corporation				
	Proposed Operating Budget				
	Fiscal Year Ending 9/30/23				
	REVENUE:				
3225	Sales tax collections	$ 1,577,000	$ 1,575,000	$ 1,650,000	$ 1,675,000
3300	BDC income	$ 6,000	$ 4,800	$ 9,600	$ 9,600
3401	Training Center lease (STNOC)	$ 75,600	$ 80,695	$ 85,661	$ 88,144
3402	Family Entertainment Center lease (SMBG)	$ 350,000	$ 275,000	$ 300,000	$ 100,000
3500	Main Street revenue	$ 43,091	$ 48,000	$ 48,000	$ 72,000
3504	TIRZ #2 income	$ 150,000	$ 150,000	$ 150,000	$ 150,000
3550	Reduction in grant obligation	$ 13,620	$ -	$ -	
3615	Interest income	$ 15,000	$ 7,500	$ 3,750	
	TOTAL REVENUE	**$ 2,230,311**	**$ 2,140,995**	**$ 2,247,011**	**$ 2,094,744**
	ADMINISTRATIVE EXPENSES:				
415-4105	Salaries and wages	$ 220,000	$ 182,876	$ 183,000	$ 189,295
415-4110	Other compensation	$ 2,052	$ 2,052	$ 2,052	$ 2,052
415-4205	Payroll taxes	$ 16,830	$ 13,479	$ 14,000	$ 16,000
415-4206	Unemployment taxes	$ 600	$ 250	$ 616	$ 1,200
415-4210	Retirement expense	$ 24,426	$ 20,342	$ 20,356	$ 21,000
415-4215	Workers Comp insurance	$ 850	$ 800	$ 800	$ 800
415-4225	Employee health insuarnce	$ 12,772	$ 26,000	$ 31,070	$ 43,400
415-4230	Travel and training	$ 1,795	$ 4,000	$ 4,000	$ 6,000
415-4310	General supplies (postage, freight, copies)	$ 3,500	$ 3,500	$ 4,800	$ 4,800
415-4315	Dues and subscriptions	$ 5,000	$ 5,000	$ 3,400	$ 4,000
415-4330	Vehicle expense (fuel, insurance & repairs)	$ 4,000	$ 1,614	$ 3,000	$ 4,000
415-4405	General insurance	$ 36,171	$ 50,000	$ 50,000	$ 57,500
415-4410	Telephone and cell phones	$ 5,000	$ 1,750	$ 3,000	$ 2,500
415-4415	Utilities (electricity, water, & gas)	$ 4,500	$ 4,500	$ 4,000	$ 4,000
415-4420	Legal and professional	$ 25,000	$ 25,000	$ 25,000	$ 25,000
415-4424	Cleaning and maintenance	$ 6,000	$ 6,210	$ 6,750	$ 6,750
415-4426	Leasehold improvements	$ 2,000	$ 40,000	$ -	$ 500
415-4427	Equipment rental	$ 4,600	$ 4,600	$ 3,100	$ 3,100
415-4428	Building rental	$ 60,000	$ 61,200	$ 62,424	$ 63,648
415-4497	Business meals	$ 2,000	$ 2,000	$ 2,000	$ 3,000
415-4498	Misc furniture and equipmemt	$ 2,000	$ 500	$ 1,000	$ 500
415-4499	Miscellaneous expense	$ 1,000	$ 500	$ 500	$ 1,000
415-4505	Repairs and maintenance- equipment	$ 440	$ 500	$ -	
	TOTAL ADMINISTRATIVE EXPENSES	**$ 440,536**	**$ 456,673**	**$ 424,867**	**$ 460,045**
	PROPSPECT DEVELOPMENT EXPENSES:				
420-4230	Travel	$ 4,000	$ 4,000	$ 9,000	$ 3,500
420-4425	Contract services	$ 600	$ 1,000	$ 1,000	$ 8,000
420-4460	Advertising	$ 10,000	$ 7,000	$ 22,000	$ 20,000
420-4461	Website development/maintenance	$ -	$ 8,000	$ 3,500	$ 1,680
420-4497	Business meals	$ 500	$ 1,000	$ 1,000	$ 1,000
420-4499	Miscellaneous expense	$ 500	$ 500	$ 500	$ 500
	TOTAL PROSPECT DEVELOPMENT EXP.	**$ 15,600**	**$ 21,500**	**$ 37,000**	**$ 34,680**

Acct #	Description	FYE 9/30/2020	FYE 9/30/2021	FYE Projected 9/30/2022	Proposed Budget 9/30/2023
	PROJECT EXPENSES:				
485-4001	Matagorda County EDC	75,000	75,000	75,000	75,000
485-4002	Small Business Development Center (SBDC)				20,000
485-4003	Website grant	49,970	-	50,000	40,000
485-4009	Detention pond	6,800	-	-	-
485-4008	Family Entertainment Center (property taxes)	-	240,000	200,000	-
485-4010	Downtown parking lot	3,200	-	400	1,400
485-4012	Main Street	30,000	30,000	25,000	25,000
485-4020	Nile Valley Phase II	21,282	239,116	239,116	239,116
485-4021	CED insurance and maintenance	1,207,263	209,000	120,000	300,000
485-4447	City Vision 2040 Plan	20,000	5,000	5,000	100,000
485-4002	Business retention and expansion	310,000	75,000	150,000	100,000
485-4004	Aquatic Center feasability	19,000	-	-	
485-4030	McCoy's land	11,379	-	-	
2251/2255	Debt principal payments	417,095	438,010	463,086	189,200
485-4810	Interest expense	437,285	412,480	349,690	57,200
	TOTAL PROJECT EXPENSES	**2,608,274**	**1,723,606**	**1,677,292**	**1,146,916**
	TOTAL EXPENSES	**3,064,410**	**2,201,779**	**2,139,159**	**1,641,641**
	SURPLUS (DEFICIT)	**(834,099)**	**(60,784)**	**107,851**	**453,103**